

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, DECEMBER 11th, 2017**

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Michelle Roddy
	Councillor	- Lyle Magnuson
	Councillor	- Paul Taylor
	Councillor	- Laura Thomas
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose

ABSENT:	Councillor	- Lorna Armstrong
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1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations - NIL



4.0 Adoption of Agenda

- 11.10 Recreation Reserve Funding Request
- 11.11 Industrial Land Use Strategy
- 11.12 Recreation Ad-Hoc Committee

Motion No.: 17.447

Moved by Councillor Georgia-Lee DeBolt THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

Initials
 

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, November 27, 2017 were presented to Council.

Motion No.: 17.448

Moved by Councillor Paul Taylor THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, November 27, 2017 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.0 Unfinished Business - NIL

7.0 Financial Reports

7.1 Cash Statement – Ending November 30, 2017

Motion No.: 17.449

Moved by Councillor Lyle Magnuson THAT the Cash Statement for the period ending November 30, 2017 be received for information. **CARRIED UNANIMOUSLY**

7.2 Year-to-Date Statement

Motion No.: 17.450

Moved by Councillor Paul Taylor THAT the Year-to-Date Statement for the period ending November 30, 2017 be received as information.

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending December 11, 2017 was presented to Council to be received for information.

Motion No.: 17.451

Moved by Councillor Lyle Magnuson THAT Council excuses Councillor Armstrong from attending any Council meetings till February 12, 2018. **CARRIED UNANIMOUSLY**

Motion No.: 17.452

Moved by Councillor Laura Thomas THAT the Correspondence and Information Items for the period ending December 11, 2017 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 17.453

Moved by Councillor Georgia-Lee DeBolt THAT the minutes and/or verbal reports of Town represented Boards/Committees at the December 11, 2017 Town Council Meeting be received for information.

- Oldman River Regional Services Commission – Agenda – Minutes – September 7, 2017
- Canadian Badlands Board Meeting – Minutes – September 7, 2017
- Vulcan Recreation Committee Meeting – Minutes – November 2, 2017
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – November 10, 2017
- Fire Services Committee Meeting – Minutes – November 20, 2017
- Vulcan Golf and Country Club – Minutes – November 21, 2017

Verbal Reports:

- Councillor Paul Taylor
 - Foothills Regional Emergency Services Commission
- Councillor Georgia-Lee DeBolt
 - Vulcan & District Tourism Society
 - Vulcan & District Recreation Committee
- Councillor Lyle Magnuson
 - Oldman River Regional Services Commission

- Councillor Laura Thomas
 - Vulcan & District Tourism Society
- Councillor Michelle Roddy
 - Community Futures Highwood
- Mayor Tom Grant
 - Southern Alberta Energy for Waste Association
 - Mayors & Reeves

CARRIED UNANIMOUSLY

10.0 Bylaws/Policies – NIL

11.0 New Business

11.1 Family & Community Support Services – 2017 Budget

The Vulcan and District FCSS identified a Municipal funding shortfall for the 2017 budget.

Motion No.: 17.454

Moved by Councillor Paul Taylor THAT Council approves drawing \$600.87 from the FCSS-Town of Vulcan Grant portion of the 2017 operating budget for the purpose of contributing to the Town of Vulcan share of the municipal partners matching component of the FCSS surplus carried forward from 2016.

CARRIED UNANIMOUSLY

11.2 Disposal of Municipal Documents

A resolution from Council was required for the disposal of municipal documents as per the Records of Retention Bylaw 1242, and Policy A-19 Retention and Disposal of Municipal Documents.

Motion No.: 17.455

Moved by Councillor Laura Thomas THAT Council approves the disposal of the presented municipal documents as per Bylaw 1242 and Policy A-19, by means of shredding through Lethbridge Mobile Shredding.

CARRIED UNANIMOUSLY

Initials



11.3 Twin Valley Regional Water Services Commission Agreements

The Twin Valley Regional Water Services Commission provided the 5 Year Strategic Plan 2017-2021, Water Supply Agreement and Membership Agreement and requests that Council directs Administration to execute the agreements on behalf of the Town of Vulcan.

Motion No.: 17.456

Moved by Councillor Georgia-Lee DeBolt THAT Council supports the changes to the Twin Valley Regional Water Commission 5 Year Strategic Plan 2017-2021.

CARRIED UNANIMOUSLY

Motion No.: 17.457

Moved by Councillor Lyle Magnuson THAT Council directs Administration to execute the Water Supply Agreement on behalf of the Town of Vulcan.

CARRIED UNANIMOUSLY

Motion No.: 17.458

Moved by Councillor Paul Taylor THAT Council directs Administration to execute the Membership Agreement on behalf of the Town of Vulcan. **CARRIED UNANIMOUSLY**

11.4 New Star Trek Uniforms

Following the AUMA convention and discussions from the November 27th Regular Council meeting Administration looked into having new uniforms produced for Council.

Motion No. 17.459

Moved by Councillor Lyle Magnuson THAT Council directs Administration to prepare a pricing quote for the traditional Star Trek uniforms and bring it back to Council for consideration.

CARRIED UNANIMOUSLY

11.5 Recreation Department Funding Request

The Recreation Department brought forward two projects that require Council's approval in order to draw funds from the Arena advertising signs operational reserve.

The two initiatives would upgrade the sound system in the arena in partnership with Minor Hockey and Skate Club and the purchase of seasonal decorations for use within the area.

The Town's contribution would not exceed \$10,000.00 for the upgrade of the sound system and the purchase of the seasonal decorations would not exceed \$600.00.

Motion No.: 17.460

Moved by Councillor Georgia-Lee DeBolt THAT Council approves drawing no more than \$10,600.00 from the arena advertising signs operational reserve for the purpose of committing \$10,000.00 to the upgrade of the sound system, and \$600.00 for the purchase of seasonal decorations for use within the arena.

CARRIED UNANIMOUSLY

11.6 December 25, 2017 Regular Council Meeting

Motion No.: 17.461

Moved by Councillor Paul Taylor THAT Council cancels the December 25, 2017 Regular Council Meeting unless an emergency arises.

CARRIED UNANIMOUSLY

11.7 Canadian Union of Public Employees (CUPE 37)

Motion No.: 17.462

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the amendments to the Collective Agreement between the Town of Vulcan and CUPE 37.

CARRIED UNANIMOUSLY

Motion No.: 17.463

Moved by Councillor Michelle Roddy THAT Council directs Administration to enter into the agreement as presented between the Town of Vulcan and CUPE 37.

CARRIED UNANIMOUSLY

11.8 Appointment of District Fire Chief

The Fire Services Committee conducted interviews for the Vulcan Fire Chief for Station 27.

Motion No.: 17.464

Moved by Councillor Paul Taylor THAT Council approves the recommendation of the Fire Service Committee to appoint Peter Wyatt as the District Fire Chief for the Vulcan Fire Department Station 27 effective January 1, 2018.

CARRIED UNANIMOUSLY

11.9 2018 Operating Budget

Motion No.: 17.465

Moved by Councillor Laura Thomas THAT Council approves the 2018 Operating Budget.
CARRIED UNANIMOUSLY

11.10 Recreation Reserve Funding Request

The Recreation Department purchased three benches for the Memorial Bench and Tree program. This was done to save on the shipping cost and two benches were sold in 2017.

The Recreation Director requested that funds for the third bench be taken out of the Skateboard Park reserve in the amount of \$959.00. The funds will be returned to the same reserve when the bench is sold.

Motion No.: 17.466

Moved by Councillor Georgia-Lee DeBolt THAT Council approves the request to draw \$959.00 from the Skateboard Park reserve to purchase the third bench and that the funds be returned to the reserve when the bench is sold.
CARRIED UNANIMOUSLY

11.11 Industrial Land Use Strategy

Vulcan Business Development Society has contracted MDB Insight to provide an Industrial Land Use Strategy for the Town of Vulcan and Vulcan County.

The project is very close to completion. The final draft has been completed and provided to both the Town and County for review.

Motion No.: 17.467

Moved by Councillor Paul Taylor THAT Council approves all of Council attend the presentation of the Industrial Land Use Strategy by MDC Insight at 2:00 p.m. on December 20th at the County Council Chambers.
CARRIED UNANIMOUSLY

11.12 Recreation Ad-Hoc Committee

Motion No: 17.468

Moved by Councillor Georgia-Lee DeBolt THAT Councillor DeBolt be removed from the Recreation Ad-Hoc Committee and that Council appoints Mayor Tom Grant to sit on the Ad-Hoc committee.

CARRIED UNANIMOUSLY

12.0 Notice of Motion - NIL

13.0 Management Reports

Motion No.: 17.469

Moved by Councillor Lyle Magnuson THAT this Council receives for information the management reports for the period ending December 11, 2017.

CARRIED UNANIMOUSLY

14.0 In-Camera

14.1 CAO Evaluation – FOIPPA Part 1 Division 2 (16)(1)(a)(ii)

Motion No.: 17.470

Moved by Councillor Paul Taylor THAT Council move in-camera at 8:11 p.m. for the purpose of reviewing the CAO Evaluation.

CARRIED UNANIMOUSLY

Mayor Tom Grant granted a 3 minute recess.

Motion No.: 17.471


Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 8:32 p.m.

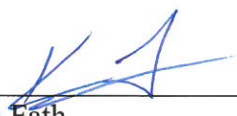
CARRIED UNANIMOUSLY

Under the FOIPPA Part 1 Division 2 (16)(1)(a)(ii) Council reviewed the Chief Administrator Officer's evaluation. Upon moving out of camera no formal motion was made by Council to accept the CAO's evaluation.

15.0 Adjournment

The meeting was adjourned by Councillor Lyle Magnuson at 8:35 p.m.



Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials

