



MINUTES
REGULAR MEETING OF COUNCIL
Meeting
Monday, August 13, 2018 TOWN OF
VULCAN COUNCIL CHAMBERS 7:00
PM

COUNCIL PRESENT:

Tom Grant, Mayor, Georgia-Lee DeBolt, Councillor, Laura Thomas, Councillor, Lorna Armstrong, Councillor, Lyle Magnuson, Councillor, Michelle Roddy, Councillor, and Paul Taylor, Councillor

COUNCIL ABSENT:

STAFF PRESENT:

Kim Fath, CAO and Karen Rose, Clerk

MEDIA PRESENT:

1. Call to Order

Mayor Grant called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

2.1 Additional Items

Motion No.: 2018.253

Moved by Lyle Magnuson

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY.

3. Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes - July 23, 2018

Motion No.: 2018.254

Moved by Georgia-Lee DeBolt

THAT the July 23, 2018 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY.

4. Delegations and Presentations

- 4.1 Employee Staff Recognition
Jeff Woods - 5 year service recognition
Karen Rose - 5 year service recognition
Bonnie Ellis - 10 year service recognition

Kim Fath, CAO introduced Greg Arlett, the new Community Peace Officer for the Town of Vulcan to Council.

Mayor Tom Grant thanked Jeff Woods, Bonnie Ellis and Karen Rose for their contributions and dedicated service to the Town of Vulcan and community. A Certificate of Appreciation was presented to each staff member on behalf of the Town of Vulcan and Council.

Motion No.: 2018.255

Moved by Laura Thomas

THAT this be received as information.

CARRIED UNANIMOUSLY.

5. Correspondence and Information Items

The list of Correspondence and Information for the period ending August 13, 2018 is attached for Council's review.


- 5.1 Virginia Mitchell Campground Appreciation Letter
5.2 Vulcan & District Historical Society Request
5.3 Intermunicipal Development Plans Ministerial Order
5.4 Municipal Sustainability Initiative Approval - 3 Street South Upgrades
5.5 Merlin McNaughton Retirement Notification

Motion No.: 2018.256

Moved by Lorna Armstrong

THAT Council directs Administration to send correspondence thanking Merlin McNaughton for his years of service.

CARRIED UNANIMOUSLY.


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5.6 Vul-Con Letter of Appreciation

Motion No.: 2018.257

Moved by Paul Taylor

THAT the list of Correspondence and Information for the period ending August 13, 2018 be received for Council's information.

CARRIED UNANIMOUSLY.

6. New and Unfinished Business

6.1 Direction Signage for Vulcan Cemetery

The Vulcan & District Historical Society requested that the Town of Vulcan apply to Alberta Infrastructure and Transportation for permission to install community fingerboard direction signage for the Vulcan Cemetery.

It was also discussed that fingerboard signs be posted along Highway 534 may also be useful for identifying the Cultural Recreation Centre.

Motion No.: 2018.258

Moved by Lorna Armstrong

THAT Council directs Administration to apply to Alberta Infrastructure and Transportation for permission to install community fingerboard signage on Highway 534 for the Vulcan Cemetery and the Vulcan Cultural Recreation Centre.

CARRIED UNANIMOUSLY.

6.2 Request to Install Stop Signs Along Whispering Greens Drive

The Whispering Greens Home Owners Association requested that the Town of Vulcan install stop signs along Whispering Greens Drive at the intersection of Whispering Greens Avenue and also Fairway Drive.

Motion No.: 2018.259

Moved by Georgia-Lee DeBolt



THAT Administration refer this matter to the Peace Officer to gather more information and bring it back to Council for further consideration.

CARRIED UNANIMOUSLY.

6.3 Tax Recovery Sale

Some properties might be offered for sale at a public auction, for non-payment of taxes.

Motion No.: 2018.260

Moved by Lyle Magnuson

THAT, if needed, the public auction sale for non-payment of taxes of the land be held on October 15, 2018;

THAT the reserved bid be set at not less than the market value of these properties as determined by a professional appraiser prior to the auction taking place as per Policy A-05;

THAT the condition of sale be cash or certified cheque.

CARRIED UNANIMOUSLY.

6.4 Jamison Road Local Improvement Plan

At the June 25, 2018 Regular Council meeting Town Council approved the local improvement plan for the curb, gutter and gravel road construction of Jamison Road and directed Administration to contact the benefitting property owners to gauge their support for this project moving forward, and to bring the results back to Town Council for consideration.

Motion No.: 2018.261

Moved by Paul Taylor

THAT Council not proceed with the local improvement plan for the curb, gutter and gravel road construction of Jamison Road due to receiving sufficient petition from the effected owners.

CARRIED UNANIMOUSLY.

6.5 Community Peace Officer Appointment

The Town of Vulcan completed the hiring process for a new Community Peace Officer. Greg Arlett has accepted the position and his first day is August 13, 2018, in which he will be attending Council for formal introductions.

Motion No.: 2018.262

Moved by Lorna Armstrong

THAT Council appoints Greg Arlett as the Bylaw Enforcement Officer for the Town of Vulcan, and the Mayor executes the Oath of Office for his appointment.

CARRIED UNANIMOUSLY.

6.6 Encroachment Agreement - 613 Centre Street

A compliance certificate has been requested for 613 Centre Street. The Real Property Report dated May 4, 2018 indicates an encroachment of a fence into municipal property as well as the neighbour's property. As per Policy PL-02 Encroachment Policy, encroachments over .05 m into easements are to be brought forth to Council for approval.

Councillor Magnuson excused himself at 7:27 p.m. for a pecuniary interest.

Councillor Magnuson returned to the meeting at 7:42 p.m. following the discussion of Item 6.6 and Motion No. 2018.263.

Motion No.: 2018.263

Moved by Paul Taylor

THAT Council denies the request for administration to execute an encroachment agreement on Town property described as follows;

*613 Centre Street
Lot Ptn 19 Block 16 Plan 9834GF*

*As shown on a real property report, dated May 4, 2018, prepared by
Martin Geomatic Consultants Ltd.*

DEFEATED.

6.7 Street Closure Request

A street closure request was brought forward to facilitate a community event "Food Truck FUNraiser" on September 22, 2018.

- Centre Street closed from 9:30 a.m. to 7:30 p.m.
- Centre Street at 1st Avenue to 3rd Avenue North
- 2nd Avenue North at 1st Street North
- 2nd Avenue South at 1st Street South

Motion No.: 2018.264

Moved by Laura Thomas

*THAT Council approves the amended motion for a road closure on
September 22, 2018 from 9:30 a.m. - 7:30 p.m. from Centre Street at 1st
Avenue North to 3rd Avenue North and 2nd Avenue North at 1st Street
North and 2nd Avenue South at 1st Street South.*

CARRIED UNANIMOUSLY.

7. Committee Reports

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- 7.1 Vulcan & Vulcan County Coordinated Community Response to Elder Abuse

Motion No.: 2018.265

Moved by Paul Taylor

*THAT the minutes presented from the various boards and committees
be received as information.*

CARRIED UNANIMOUSLY.

8. Councillor Reports



Council's verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

8.1 Councillor Taylor

Had no meetings to attend since last Council meeting

8.2 Councillor DeBolt

There was not a quorum for the Vulcan & District Recreation board meeting

Attended Marquis Foundation meeting on behalf of Councillor Armstrong

Attended the Vul-Con parade

8.3 Councillor Magnuson

Had no meetings to attend since the last Council meeting.

Attended the Vul-Con parade

8.4 Councillor Thomas

Attended the Vulcan & District Tourism meeting

Attended the Vul-Con parade

8.5 Councillor Roddy

Attended the Vul-Con parade and banquet

8.6 Councillor Armstrong

Attended the Vul-Con parade and banquet

8.7 Mayor Grant

Attended the Vulcan & District Waste Commission meeting

Attended the Vul-Con parade and banquet

Conference calls between government representatives and SAEWA

Motion No.: 2018.266

Moved by Georgia-Lee DeBolt

THAT the verbal reports presented by Council be received as information.

CARRIED UNANIMOUSLY.

9. Administrative Reports

Management is to produce a report each month.

- 9.1 Action List
- 9.2 CAO Report
- 9.3 Development Officer Report
- 9.4 Public Works Report
- 9.5 Community Services Report

Motion No.: 2018.267

Moved by Lorna Armstrong

THAT the information provided by Administration be received as information.

CARRIED UNANIMOUSLY.

10. Adjournment

Moved by Councillor Michelle Roddy THAT the meeting be adjourned at 8:14 p.m.

CAO

Mayor