

TOWN OF VULCAN

Policy Manual

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
A-13			Proclamations
Approval	D/M/Y	Resolution #	
Amended	08/11/1999	99.300	
Amended	27/02/17	17.083	

STATEMENT:

In order to control the increase of requests for proclamations and the additional costs that are reflected by these proclamations the Town of Vulcan requires a policy to formalize a process for addressing the various types of proclamations received by the Town for the Mayor and Council to proclaim.

1. Policy

- 1.1** The Town of Vulcan will cover the cost of advertising in the local newspaper and or the Town website the following proclamations:
- (a) Proclamations initiated by the Mayor and/or Council
 - (b) Requests received from local organizations which will affect or impact the residents of the Town of Vulcan.
 - (c) Veterans Week
- 1.2** All other requests for advertised proclamations will be made at the expense of the organizations making the request.
- 1.3** In the event an organization disagrees with the Town's policy on proclamations and insists that the municipality should cover the cost of proclamations, the municipal administrator may respond to the letter or, at his/her discretion may refer it to Council for special consideration.

- END OF POLICY-