AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, APRIL 11, 2016
COMMENCING AT 7:00 PM

PUBLIC HEARING

CALL TO ORDER

1.0 Call to Order:

2.0 Public Hearing - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

4.1

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes – March 29, 2016

Unfinished Business

6.1 Policy PE-13 Vehicle Use Policy

7.0 Financial Statements - NIL

8.0 Correspondence and Information Items

8.1 Miscellaneous Correspondence for the period ending April 11, 2016

9.0 Committee and Administrative Reports

9.1 Presentation of Minutes/verbal reports on various boards/committees in which Town Council has an interest

10.0 Bylaws

10.1 Bylaw No. 1453-16 Community Standards Bylaw

11.0 New Business

11.1 Vulcan Tinman Triathlon

11.2 Policy PU-10 – Use of Town Vehicles

11.3 Kinsmen Soap Box Derby

12.0 Notice of Motion

13.0 Management Reports

13.1 Management Reports

14.0 In-Camera

14.1 Offer to Purchase Parcel B, Plan 1453GS

15.0 Adjournment

ITEM 5.1

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting March 29, 2016

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Tuesday, March 29, 2016 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Tuesday, March 29, 2016 be approved and read by each member of Council.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER ON TUESDAY, MARCH 29, 2016

PRESENT:	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Sue Dow
	Councillor	- Paul Taylor
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- John Seaman
	Councillor	- Lorna Armstrong

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Royal Canadian Mounted Police – Sargent Troy Dobson

Sargent Troy Dobson with the Royal Canadian Mounted Police attended the Council meeting and gave Council an update on the detachment's current staff population and programs being run by the detachment. He distributed a copy of the current Statistics sheet to Council and answered any questions they had.

4.0 Adoption of Agenda

Motion No.: 16.082

14.1 Senior Housing

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended. **CARRIED UNANIMOUSLY**

Initials

DRAFT

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, March 14, 2016 were presented to Council.

Motion No.: 16.083

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, March 14, 2016 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

6.0 Unfinished Business

6.1 Municipal Development Plan – Public Member-at-Large Appointment

At the February 22, 2016 Regular Council Meeting Council directed Administration to advertise for a public Member-at-Large to appoint to the Municipal Development Plan Committee.

The position for the Member-at-Large position for the Municipal Development Plan Committee was advertised as directed.

Councillor Georgia-Lee DeBolt excused herself at 7:28 p.m.

Motion No.: 16.084

Moved by Councillor Rick Howard THAT Council appoint Roy Elmer as a public Member-at-Large to the Municipal Development Plan Committee. **CARRIED UNANIMOUSLY**

Councillor Georgia-Lee DeBolt returned to the meeting at 7:30 p.m.

7.0 Financial Reports

7.1 Cash Statement – Ending February 29, 2016

Motion No.: 16.085

Moved by Councillor Sue Dow THAT the Cash Statement for the period ending February 29, 2016 be received as information. **CARRIED UNANIMOUSLY**

Initials

DRAFT

7.2 Year-to-Date Summary – Ending February 29, 2016

Motion No.: 16.086

Moved by Councillor Paul Taylor THAT the Year-to-Date Summary for the period ending February 29, 2016 be received as information. **CARRIED UNANIMOUSLY**

8.0 Correspondence and Information Items

8.1 The Correspondence and Information Items for the period ending March 29, 2016 was presented to Council to be received for information.

Motion No.: 16.087

Moved by Councillor Rick Howard THAT the Correspondence and Information Items for the period ending March 29, 2016 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 16.088

Moved by Councillor Paul Taylor THAT the minutes and/or verbal reports of Town represented Boards/Committees at the March 29, 2016 Town Council Meeting be received for information.

- Municipal Planning Commission – Agenda – Minutes – February 16, 2016
- Vulcan Business Development Society – Special Budget Meeting – Minutes – March 9, 2016
- Vulcan Municipal Library Board – Minutes – March 18, 2016

- Councillor Sue Dow
  - Municipal Planning Commission

- Councillor Paul Taylor
  - Vulcan Library Board
  - Twin Valley Regional Water Services Commission

Initials

DRAFT

- Councillor Georgia-Lee DeBolt
  - Twin Valley Regional Water Services Commission

- Councillor Rick Howard
  - Community Futures Highwood

- Mayor Tom Grant
  - Southern Alberta Energy for Waste Association
  - Senior Housing
  - Joint Council Meeting
  - Doctor Retention

CARRIED UNANIMOUSLY

10.0 Bylaws

10.1 Bylaw No. 1452-16 – Fireworks Bylaw

In June 2015 Council was asked for direction regarding a Bylaw regulating the sale and discharge of consumer (low grade) fireworks within the Town limits.

Bylaw No. 1452-16 is for the purpose of providing for safe possession, safe storage, purchase and discharge of fireworks in compliance with municipal policy, the Alberta Fire Code as amended, the Safety Codes (R.S.A. 2000, C S-1) and the Explosives Act (R.S.C. 1985, c. E-17).

Motion No.: 16.089

Moved by Councillor Rick Howard THAT Bylaw No. 1452-16 be given first reading.
CARRIED UNANIMOUSLY

Motion No.: 16.090

Moved by Councillor Sue Dow THAT Bylaw No. 1452-16 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 16.091

Moved by Councillor Georgia-Lee DeBolt THAT Bylaw No. 1452-16 be introduced for third and final reading. **CARRIED UNANIMOUSLY**

Initials

DRAFT

Motion No.: 16.092

Moved by Councillor Paul Taylor THAT Bylaw No. 1452-16 be given third and final reading. **CARRIED UNANIMOUSLY**

11.0 New Business

11.1 Town of Taber – Request for Support for Funding Application

The Town of Taber is exploring the need for a Materials Recovery Facility (MRF) in Southern Alberta. Taber would like to provide this facility for all municipalities in their area.

The Town of Taber is proposing a partnership between all participating municipalities and a private enterprise for the development and operation of the Material Recovery Facility.

With the support of other communities the Town of Taber can apply for funding from the Alberta Community Partnership, Intermunicipal Collaboration Grant (or other grants as applicable) to study the feasibility of this project.

Motion No.: 16.093

Moved by Councillor Rick Howard THAT Council accepts this as information.
CARRIED UNANIMOUSLY

11.2 Encroachment Agreement – 205 Chinook Drive

The Municipal Planning Commission (MPC) was asked for a Certificate of Compliance for 205 Chinook Drive.

The single family dwelling is in compliance with the LUB, however, it appears that the yard has been extended into Town of Vulcan/Golf Course property and Marquis Foundation property.

At the March 15, 2016 MPC meeting a motion was passed that a recommendation be made to Council to consider an agreement between the property owner of 205 Chinook Drive and Town of Vulcan/Golf Course be considered in that the area being used as an extension of the yard for the property at 205 Chinook Drive be maintained for recreation use only by the property owner at 205 Chinook Drive and that no future structural development or embellishment be made to said property. That the Marquis Foundation be made aware of the use of their property as an extension to the yard at 205 Chinook Drive.

Initials

DRAFT

Motion No.: 16.094

Moved by Councillor Sue Dow THAT Council enter into an agreement between the property owner of 205 Chinook Drive and Town of Vulcan/Golf Course be considered in that the area being used as an extension of the yard for the property at 205 Chinook Drive be maintained for recreation use only by the property owner at 205 Chinook Drive and that no future structural development or embellishment be made to said property. That the Marquis Foundation be made aware of the use of their property as an extension to the yard at 205 Chinook Drive. **CARRIED UNANIMOUSLY**

Motion No.: 16.095

Moved by Councillor Paul Taylor THAT Administration contact property owners along Chinook Drive abutting the Golf Course to inform them of the possible issues that may arise from encroaching upon Town/Golf Course property in regards to how these encroachments can affect potential sales of their property. **CARRIED UNANIMOUSLY**

11.3 Amend Community Standard Bylaw No. 1341-06 Regarding Garage Sales

At the March 15, 2016 Municipal Planning Commission a discussion was held regarding the amendment to Bylaw No. 1341-06 regarding garage sales. A motion was passed making a recommendation to Council that an amendment be made to Bylaw No. 1341-06 Community Standards Bylaw to provide for garage sales.

- The current Community Standards Bylaw was adopted in August of 2006.
- The recommended changes will be the fourth amendment to this Bylaw.
- Administration would like to consolidate the amendments and draft a new bylaw including the recommended provision for garage sales.

Motion No.: 16.096

Moved by Councillor Sue Dow THAT Council follows the Municipal Planning Commission's recommendation that an amendment be made to Bylaw No. 1341-06 to provide for garage sales. **CARRIED**

Motion No.: 16.097

Moved by Councillor Paul Taylor THAT Administration draft a new Community Standards Bylaw, which will include consolidation of past amendments and the Garage Sales Bylaw. **CARRIED UNANIMOUSLY**

Initials

DRAFT

12.0 Notice of Motion - NIL

13.0 Management Reports – NIL

14.0 In-Camera

Motion No.: 16.098

Moved by Councillor Rick Howard THAT Council move-in-camera at 8:15 p.m.
CARRIED UNANIMOUSLY

Mayor Tom Grant granted a 3 minute recess.

The meeting reconvened at 8:18 p.m.

Motion No.: 16.099

Moved by Councillor Georgia-Lee DeBolt THAT Council move out-of-camera at 8:47 p.m.
CARRIED UNANIMOUSLY

Motion No.: 16.100

Moved by Councillor Georgia-Lee DeBolt THAT Council approach the Marquis Foundation to explore different options for Senior Housing within Vulcan.
CARRIED UNANIMOUSLY

15.0 Adjournment

The meeting was adjourned by Councillor Sue Dow at 8:50 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Initials

DRAFT

ITEM 6.1

Town of Vulcan

Request for Decision (RFD)

Policy PE-13 Vehicle Use Policy

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

At the March 14, 2016 Regular Council Meeting Council made motion that Administration develop a policy for employees using their personal vehicles for work related activities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a draft copy of Policy PE-13 Vehicle Use for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves Policy PE-13 Vehicle Use Policy.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

TOWN OF VULCAN

POLICY MANUAL

TITLE OF POLICY	POLICY NUMBER
Vehicle Use Policy	**PE-13**
	SUPERCEDES POLICY NO:

	Date	Resolution #

PURPOSE **The purpose of this policy is to regulate the use of personal and municipally owned vehicles and to ensure that Town of Vulcan vehicles are used in a safe manner and for the sole purpose of Town business. This policy replaces all previous policies.**

RULES GOVERNING USE OF TOWN VEHICLES

a) Town vehicles may only be used for legitimate Town business and use is restricted to municipal purposes only. Personal use of vehicles will be treated as abuse of municipal policy and disciplinary action will be taken.

b) Town vehicles may not be used to transport any individual who is not directly related to Town business. Passengers will be limited to Town employees and individuals who are directly associated with Town work activity such as council members, contractors, engineers, health inspectors, etc.

c) Vehicles should only contain those items for which the vehicle was designed for. The Town will not be liable for loss or damage of any personal property transported in the vehicle.

d) Employees are expected to keep Town vehicles neat, clean and tidy and to report any malfunction or damage to the Public Works Foreman immediately.

e) Employees are expected to park vehicles in safe, legal locations.

f) Employees must turn the vehicle ignition off, remove the keys, and lock the vehicle when left unattended.

g) Drivers and all passengers must wear seatbelts in vehicles during operation of the vehicle.

DRAFT

RULES GOVERNING USE OF TOWN VEHICLES – Continued

h) A daily vehicle / equipment inspection must be done prior to operating the vehicle as per the public works equipment maintenance schedule.

i) Employees who operate municipal vehicles must have a valid Alberta motor vehicle operator's license and of the class required for the specific vehicle or equipment being operated.

j) No pets are permitted in Town vehicles.

k) Town vehicles are to be returned to the Town Shop at the end of each working day, and are not to be taken home, except for the Public Works Foreman and an Employee who is on call as per the current call out rotation schedule.

l) If the on-call employee elects to not take a Town vehicle home and must respond after hours, he/she should report directly to the Town Shop to collect a Town vehicle before completing their required duties in town.

m) The Town is not responsible, by means of Town owned vehicles, for providing transportation of Town employees from work to home.

n) Should an emergency arise, those required to attend such emergency will respond in their personal vehicle and submit an expense form indicating mileage from home to work and work to back home to be paid at the mileage rate as approved by Town Council.

o) If an employee is found to have used a Town vehicle in an abusive or inappropriate manner, this may result in disciplinary action being taken, which could include such measures as removing access to use of Town vehicles or termination of employment with cause.

RESPONSIBILITIES

Employees to:

a) Pay for any fines or tickets issued under the Traffic Safety Act or Criminal Code as it applies to vehicle operation, including photo radar or other detection devices.

b) Follow all the rules of the road including, but not limited to, speed limits, seatbelt use and distracted driving laws. Staff will utilize hands-free mobile phone equipment when operating any Town vehicle or equipment. Should hands-free operation not be available for a particular piece of equipment, the operator shall pull of the road in a safe place prior to use of his/her mobile phone.

DRAFT

RESPONSIBILITIES - Continued

c) Immediately notify the appropriate Department Head of any changes to their Alberta Operator's license such as loss, temporary suspension, cancellation, disqualification, or new conditions applied that may affect their authority to operate a Town vehicle. The loss of a driver's license required to operate a vehicle may result in termination of employment if the loss of the license prevents the employee from performing the essential duties of his/her position recognized under the employee's job description for a period of six months or more, and the duties of the position cannot be modified without impact on municipal operations. Failure to notify the Town may result in immediate termination.

d) Immediately disclose to Alberta Transportation any disease or disability that may interfere with the safe operation of a vehicle.

e) Be qualified to operate a vehicle with respect to alcohol and drug consumption when in care and control of a Town vehicle as defined under the Town of Vulcan PE-03 "Municipal Employee - Code of Ethics Policy".

f) Sign an Alberta Driver's Abstract Consent form annually to authorize the Town to obtain a driver's abstract, at the Town's expense, and to annually provide a valid driver's license to the appropriate Department Head. The license possessed by the employee must meet the requirements of his/her job description and legal requirements for operation of the vehicles or equipment used by that employee.

The Appropriate Department Head to:

a) Ensure that any taxable benefit arising from personal use of Town vehicles, as per the Income Tax Act, is calculated and reported on each employee's T4 in accordance with Canada Revenue Agency requirements.

b) Collect and maintain all employee records with respect to vehicle use including driver's abstracts, disciplinary records for vehicle misuse, a record of any traffic violations incurred by an employee using a Town vehicle, and copies of driver's licenses.

c) Ensure that appropriate insurance is current for all Town vehicles and equipment.

DRAFT

ACCIDENT AND DAMAGE REPORTING

a) In the event of an accident, or subject to damage, or in the event an employee's personal vehicle is damaged during an approved, work-related trip, the employee must provide a written report which is to be completed and forwarded to the appropriate Department Head within 24 hours of such accident. In an accident involving another vehicle, insurance information should be obtained from the driver of the other vehicle.

b) When the estimated damage exceeds $1,000.00 an accident report will be filed with the R.C.M.P.

c) The Chief Administrative Officer is responsible to notify the Town's insurance adjusters in a timely manner of such accidents.

PERSONAL VEHICLE USE

a) The "per kilometer reimbursement" payment is available to all Town of Vulcan employees and councillors who use their personal vehicles to conduct Town business as per the Town's Remuneration and Travel Cost Policy F-16.

b) All employees and Town councillors are required to maintain an adequate level of insurance at all times and to immediately cease using their vehicle for Town business should this coverage be discontinued for any reason or if their driver's license is revoked, suspended or expired.

c) To be eligible for reimbursement, claims need to be submitted using the current Employee / Council expense form with full trip details and supervisory authorization.

d) Any reimbursement over and above the "reasonable per-kilometer allowance" prescribed by the Canada Revenue Agency will be reported as a taxable benefit on each employee's T4. Reimbursement per kilometer travelled is non-taxable if it falls within the reasonable allowance rates.

e) Reimbursable per kilometer car allowance covers business travel within and outside of the Town.

f) Travel does not include travel between home and work.

- END OF POLICY-

DRAFT

ITEM 8.1

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending April 11, 2016.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending April 11, 2016 be received for information.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

Report on Miscellaneous Correspondence 8.1 (2) - April 11, 2016

A. **Farm Safety Centre**
In School Safety Smarts Program Annual Contribution Request

B. **Workers' Compensation Board**
April 28 – National Day of Mourning

C. **Town of Fox Creek**
Business License Bylaw 736-2014 Request for Letter of Support

D. **Jen Forhmzway**
Submission of resignation from the Vulcan Library Board

E. **Alberta Municipal Affairs**
Alberta Community Partnership – Intermunicipal Collaboration – Inter Professional Healthcare application was declined

F. **Alberta Municipal Affairs**
Alberta Community Partnership – Intermunicipal Collaboration – Regional Emergency Management project was approved

G. **Calgary Stampede**
Conditional Acceptance for Participation in 2016 Calgary Stampede Parade

8.1.A

FARM SAFETY CENTRE

MAR 29 2016

265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

March 24, 2016

The mandate of our not-for-profit organization is to reduce injuries and fatalities in rural Alberta. Often individuals, especially youth and children, are not fully aware of the many potential hazards presented by rural living. Extension efforts that increase both personal awareness and ability to make informed safety decisions are extremely important to the continued strength of the agricultural sector in Alberta.

Our in-school Safety Smarts program has been delivered to individual classes of rural elementary school students since 1998. During the current school year we will reach a significant milestone – sharing face to face farm safety messages with 500,000+ children in Alberta since the program began 18 years ago.

Each grade from K through 6 has their own unique topical farm safety message. The consistent year over year reinforcement of relevant safety messages brings real practical power to this initiative. Hundreds of rural schools allow time for our presentations each year because they hear of close calls and near misses and recognize the importance of rural students receiving consistent best practice safety messaging.

Investing in our rural children now is a wise investment in the future. Influencing their personal attitudes and actions as they grow and mature will pay significant dividends as they move forward and become our decision makers of tomorrow.

We are inviting each and every town, village and summer village in the province to consider an annual contribution of between $250-500, as their budget realities allow. These contributions will bring greater sustainability to this made in Alberta farm safety initiative far into the future, as we work towards reaching the next 500,000 students. A number of town, villages and summer villages have supported the Safety Smarts program and we thank them for their continued interest in farm safety education.

In rural Alberta there is a strong tradition of neighbor helping neighbor through good times and bad. Alberta's agricultural industry is currently navigating through unknown and unfamiliar circumstances related to new government legislation. We as an organization feel that now is an immensely important time to tell the "good news" of farm safety extension efforts already happening in the province.

We are planning a celebration for the 3rd week in May to acknowledge individuals impacted by Safety Smarts participation. Our dedicated regional instructors, those who travel the miles and tote the equipment that make in-class farm safety delivery possible to remote rural students across the province, will also be recognized.

This celebration will provide an opportunity to acknowledge and express appreciation to organizations whose contributions have made delivery of this unique and successful program possible over that last 18 years. It is our hope that an announcement of new funding partnerships might also be made. Alberta's 250+ towns, villages and summer villages share our rural values and vision and we see the potential for a meaningful partnership with them, moving forward.

A simple form is being enclosed to allow identification of 2016 contributions as either:

1. A one-time contribution – with future funding decisions made year to year
2. A one-time contribution – with addition to annual budget being considered
3. First of annual budgeted contributions – added as reoccurring budget item

The Farm Safety Centre has again been chosen as a Shaw Charity Classic, Birdies for Kids charity. This means contributions made between February 1 and September 4, 2016 will be eligible for their matching incentive program. In 2015 $2.3 million dollars went to local children and youth programs in Alberta through Birdies for Kids. The Farm Safety Centre received more than $20,000 in matching funds through the Birdies for Kids program in 2015. If this opportunity to leverage 2016 contributions interests you, please contact me for details.

On our website: abfarmsafety.com annual records of all cash contributors, from 2009 through 2015 can be found. Efforts to broaden our funding base are bearing fruit and in 2015 more than 170 entities contributed to support the Safety Smarts in-school program.

The most recent year-end Safety Smarts report can also be found on our website. Included in this report is an alphabetical listing of all rural schools visited in the 2014-2015 school year along with the number of classes and students taught at each school.

The Farm Safety Centre is also delivering a separate and highly successful extension program called Sustainable Farm Families Alberta. This programs second delivery cycle has just been completed and external evaluation of its effectiveness is both exciting and encouraging. A one page info graphic illustrating program highlights is being enclosed. The full evaluation report can be found on our website: abfarmsafety.com

We would be pleased to provide additional information and thank you for thoughtful consideration of this invitation to be a part of the "good news" of forward thinking farm safety extension efforts in our province.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre
Email: safetyctr@abfarmsafety.com

2 enclosures

8.1.B

RECEIVED
MAR 30 2016

Workers' Compensation Board
Alberta

Corporate Communications

9925 - 107 Street
PO Box 2415
Edmonton, Alberta T5J 2S5

Tel: (780) 498-8680
Fax: (780) 498-7875
WCB website: www.wcb.ab.ca

Day of Mourning
April 28

March 21, 2016

Dear Mayors, Reeves and Councillors:

RE: April 28 - National Day of Mourning

On April 28, people across Canada stop to remember workers killed, injured or disabled at work.

In 2015, Alberta lost 125 men and women to workplace injury or illness.

To remember them, we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job.

We have also included a small vinyl sticker to provide a tangible reminder of the significance of April 28. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Corporate Communications at 780-498-8616 or dina.dasilva@wcb.ab.ca.

We will be lowering our flags to half-mast on April 28; we invite you to mark this important day by doing the same.

Respectfully,

Dayna Therien
Director of Corporate Communications
WCB-Alberta

Encl.

TOWN OF Fox Creek

8.1.c

March 17, 2016

From the Mayors Desk

RECEIVED
MAR 30 2016

Town of Vulcan
Box 360
Vulcan, AB
T0L 2B0

Attention: Mayors and Council

Re: Business License Bylaw 736-2014.

Your Worship,

The Council from the Town of Fox Creek is requesting your Council to furnish a letter of support to the Town of Fox Creek to prepare for possible Court Proceedings for defending of Bylaw 736-2014.

On April 27th, 2015 Council passed Bylaw 736-2014 which enables the Town of Fox Creek to collect from various hotels and motels a percentage of their room fees. This was done through the consultation of the Town Solicitor which they at the time advised Council that this bylaw could be challenged in a Court of Law in Alberta. After we gave the Third and final reading to this Bylaw, we received a letter from Hoteliers Attorney advising us that they were not going to uphold their responsibility to this law.

Section 8(c) of the MGA allows a municipality to provide for a system of licenses, permits or approvals, including:

(I) establishing fees for licenses, permits and approvals, including fees…that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue.

The rest of section 8(c) also described the municipality's powers further. Also note that section 8(b) of the MGA allows a municipality to divide any development, activity, industry or business into classes and deal with each class in different ways.

102 Kaybob Dr. Box 149, Fox Creek, AB T0H 1P0
(P) 780 622-3896 (F) 780 622-4247 (E) admin@foxcreek.ca

The group of hotels in Fox Creek have collectively applied to strike down the Business License Bylaw as being null and void because it is unconstitutional or exceeds the Town's jurisdiction to pass the bylaw. Although it is not the Hotel Association which is formally the party challenging it, we understand they are funding the challenge.
We have now received a response back from their Legal with the reasons why they are not willing to participate with this Bylaw.

We are now at the stage where we may have to take the Hoteliers to Court to ensure enforcement of this Bylaw is met. This type of Bylaw has been challenged in Courts before with the outcome weighing on the side of the Municipality, however the bylaws were not exactly as per other Municipal bylaws already in effect.

The Town Council of Fox Creek is asking your Council for support, as this is a case that will allow better sustainability to Municipalities that have or are still feeling the effects of increased population growth otherwise known as "Shadow Population", where the Municipalities infrastructure is stressed but the financial burden is still held by the Municipality. By Municipalities showing support of this Business License Fee, the Courts will see the need to allow Municipalities the option to introduce this fee in an effort and a way to maintain a safe and harmonious place to live.

Your Colleague,

Jim Ahn, Mayor
Town of Fox Creek

8.1.D

MAR 31 2016

March 31, 2016

Please be advised that I have decided, effective as of this date, to submit my resignation from the Vulcan Municipal Library Board. Family concerns, recently come up, make it difficult for me to give the time necessary to the Board functions.

I have enjoyed my years on the Board and I am very pleased to see the Library moving ahead.

Sincerely

Jen Forhmzway

8.1.E

Alberta Municipal Affairs

Deputy Minister
18th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561
www.municipalaffairs.alberta.ca

AR83718

APR 0 4 2016

March 21, 2016

Mr. Kim Fath
Chief Administrative Officer
Town of Vulcan
PO Box 360
Vulcan AB T0L 2B0

Dear Mr. Fath,

Thank you for your project application under the Alberta Community Partnership (ACP) program, Intermunicipal Collaboration component.

The program received a significant number of applications for grant funding, which could not all be accommodated within program funding levels.

On behalf of the Minister, I regret to advise that the following project application submitted to the ACP has been declined:

- Inter-Professional Healthcare - $234,390

The ministry recognizes the important work being undertaken throughout the province to strengthen communities, and I look forward to working in partnership to strengthen Alberta's communities through all of our various grant programs.

If you have any additional questions regarding this project, please contact Christine Bigoray, Manager, Regional Grant Programs, toll free at 310-0000, then 780-644-8974, or at acp.grants@gov.ab.ca.

Sincerely,

Brad Pickering
Deputy Minister

cc: Hon. Danielle Larivee
Minister of Municipal Affairs

8.1.F

RECEIVED
APR 0 5 2016

ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lesser Slave Lake

AR83717

March 17, 2016

Reeve Rodney A. Ruark
Vulcan County
PO Box 180
Vulcan AB T0L 2B0

Dear Reeve Ruark,

The Government of Alberta encourages strong working relationships between communities and regional approaches to municipal service delivery and supports regional and capacity building priorities through the Alberta Community Partnership (ACP) program.

Your partnership exemplifies this ideal and I am pleased to inform you that Vulcan County has been approved for a grant of $70,000 under the Intermunicipal Collaboration component in support of your Regional Emergency Management project.

The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to opportunities to celebrate your ACP-funded project with you and your municipal partners. I encourage you to please send invitations for these milestone events to my office. If you would like to discuss possible events and activities to recognize your ACP achievements, please contact Municipal Affairs Communications toll-free at 310-0000, then 780-427-8862, or at acp.grants@gov.ab.ca.

.../2

204 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

I congratulate the partnership on initiating this project, and I wish you every success in your efforts as we work together to strengthen Alberta communities.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Mayor Thomas Grant, Town of Vulcan
Mayor Matt Crane, Village of Arrowwood
Mayor Kym Nichols, Village of Carmangay
Mayor James F. Smith, Village of Champion
Mayor Brad Koch, Village of Lomond
Mayor Rafael Zea, Village of Milo
Leo Ludwig, Chief Administrative Officer, Vulcan County
Kim Fath, Chief Administrative Officer, Town of Vulcan
Christopher Northcott, Chief Administrative Officer, villages of Arrowwood and Milo
Heather O'Halloran, Chief Administrative Officer, Village of Carmangay
Brady Schnell Chief Administrative Officer, Village of Champion
Tracy Doram, Chief Administrative Officer, Village of Lomond

8.1.G

let's get the SHOW on the ROAD

CS Calgary Stampede Parade Committee

March 27/ 2016

To: Town of Vulcan
Attn; Wayne Pedersen
RE: CONDITIONAL ACCEPTANCE FOR PARTICIPATION IN 2016 CALGARY STAMPEDE PARADE

Congratulations! We are pleased to advise that your entry has been conditionally accepted for participation in the 2016 Calgary Stampede Parade on Friday, July 8, 2016.

Final acceptance of all entries is conditional upon:

1. The entry conforming with the design as submitted and subsequently approved
2. Compliance with Parade Rules and Regulations (see below)
3. Providing appropriate Certificate of Insurance by June 1, 2016
4. Conformity with all directives from your Content Coordinator
5. Meeting all requirements under the mandatory Parade Safety Inspection(s)
6. Compliance with all other directives of the Safety Committee, Safety Inspector and Parade Officials

All entries must carry a minimum $2,000,000 General Liability Insurance that covers the July 7&8 period of the Parade. **This coverage must specifically include the Calgary Exhibition and Stampede, City of Calgary, and the Fort Calgary Preservation Society as "ADDITIONAL INSURED" on the policy.** Proof of insurance must be provided by June 1, 2016. Failure to do so may disqualify your entry in the Parade.
Judging willtake place Thursday evening (July 7) and Friday morning (July 8). **Please work with your Content Coordinator to determine the most appropriate judging time by June 1, 2016.** Due to our tight timelines on Friday morning, we recommend selecting a Thursday time. **For those referring Friday morning, all entries must be in place, assembled, and ready for judging by 6:30am.**

Additionally, you will have a Safety Inspection made of your entry at the form up site. Please arrange the inspection through your Content Coordinator who will arrange to have a Parade Safety check time - as a Safety Inspection will be required before the Parade once your entry is set up and people in place.

If you are a horse related entry and require parking on Fort Calgary for your truck and trailer unit only, please notify your coordinator by May 1st so that they can arrange parking permits accordingly. Please note that due to space constraints no single vehicles (vehicles without horse trailers) will be permitted on the Fort at any time. **This will not apply to you.**

At a later date in June, you will be provided with an Official Parade Permit, parking map, and more specific information relative to form-up location, Parade Participant BBQ & Breakfast, judging of your entry, and Parade movement and timing.

You will also be required to display a small stylized and branded entry number on your parade entry, provided to each entry prior to judging this number will assist the parade committee and the public in identifying your entry on-route. These entry numbers may also be tied to ongoing promotional and media opportunities that will bring added value and exposure to your entry and your organization. More details will be provided closer to parade day.

All further communication with the Parade Committee should be through your Content Coordinator

We wish you a successful and enjoyable Stampede Parade and look forward to your participation.

Respectfully,
Frank Nelles,BScEET
Coordinator,Municipal Entries

cc: John Dumonceaux, CFRE
Chair, Entries Sub Committee

or parade updates, contests, and general information, please follow us on twitter **@CSParade** and **facebook.com/CSParade**

ITEM 9.1

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Vulcan & District Chamber of Commerce – Agenda – Minutes – March 7, 2016
- Mayors & Reeves of Southwest Alberta – Minutes – April 1, 2016

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the April 11, 2016 Town Council Meeting be received for information.

- Vulcan & District Chamber of Commerce – Agenda – Minutes – March 7, 2016
- Mayors & Reeves of Southwest Alberta – Minutes – April 1, 2016

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

VULCAN AND DISTRICT CHAMBER OF COMMERCE
6:00 PM, MONDAY, MARCH 7, 2016
VULCAN LODGE HALL

AGENDA

6:00 pm – 1. Call to order
6:05 pm – 2. Additions to Agenda – Adoption
6:10 pm – 3. Adoption of Minutes
6:15 pm – 4. Consent Agenda – Questions?

- Treasurer's Report
- Membership Report
- Tourism Report

6:20 pm – 5. Old Business

- Bylaw update
- United Way – volunteer? Does Chamber membership wish to pursue this?

6:25 pm – 6. Review of 2015 Action Plan
6:30 pm – 7. Elections

- President
- Vice President
- Treasurer
- Secretary
- Directors

6:45 pm – 8. New Business

- Volunteers for Vendor's Market Committee
- Chamber of Commerce sign
- Chamber host channel for vTV

6: 50pm – Next meeting – Monday, April 4, 2015 @ 6:30 pm

- Presentation by Alberta Chambers of Commerce

6:55 pm – Adjournment

Special Presentation by VBDS

Vulcan and District Chamber of Commerce

March 7th, 2016 AGM

Minutes

1. Call to Order: 18:04 Lyle Magnuson
2. Additions to Agenda:
    a. New business #4: Report on new health food store.
3. Motion to approve agenda as amended by Dwayne Hill. Motion carried.
4. Minutes accepted as submitted. Motion by Pat Wisener
5. Motion to accept minutes as amended by Sarah Vaudry. Motion carried.
6. Treasury Report: By Consent Agenda. Motion to accept as presented by Danyel Fath. Second by Tony Scott.
7. Membership Report: No Report
8. Tourism Report: Devan Daniels. Special Tourism Event April 8th at Tourism Centre. Motion to accept Pat Wisener.
9. Old Business
    a. Bylaws Update: In touch with North & Co. Drafting special amendment to register us as an entity under the Board of Trade Act.
    b. Call for volunteers to take charge of United Way Program. No volunteers, program shelved.
    c. 2015 Chamber Action Plan Review
        i. Rewrite bylaws – done. Final amendements being worked on.
        ii. Rebuilt website – done
        iii. Chamber using Quickbooks software – done
        iv. Development of Shared Calendar on website – in progress
        v. Budget – Done
        vi. Info Package for New Businesses – in progress
        vii. Attend chamber events – done
        viii. Social media utilization – room for improvement
        ix. Vulcan Advocate Page Utilized – Advocate is no longer offering Chamber page. Looking for alternate avenues
        x. Electronic Newsletter – Done
        xi. Black Friday Participation – Supported Christmas Train instead, done
        xii. Ears To You Awards – Done
        xiii. Workshops offered – more needed
        xiv. Promote Chamber Insurance Plan – room for improvement
10. New Business
    a. Elections

i. President – Dwayne Hill nominated. Accepts. Tony Scott nominated for President, declines. Congratulations, Dwayne!

ii. Vice President – Tony Scott nominated. Accepts. No other nominations. Congratulations, Tony!

iii. Treasurer – Danyel Fath nominated. Accepts. No other nominations. Congratulations, Danyel!

iv. Secretary – Sandy Fulton nominated. Accepts. No other nominations. Congratulations, Sandy!

v. Directors – Charntelle Koch, Sarah Vaudry, Jason Thornhill and Louise Christie stand as directors. Congratulations to our 2016 Chamber Directors!

b. Volunteers called for to develop Legion Christmas market. Ashlee Beck stands as committee chair.

c. Signage: Focus is on Axia/Chamber co-branded signage, as well as Chamber signage for entrance into town.

d. Dwayne – Presentation about new Health Food Store in town.

e. Ray Shaw – Discussion of nascent downtown revitalization committee project. Chamber is calling for volunteers to assist.

11. Next meeting: April 4th at 6:30 pm at Lodge Hall

12. Adjourned: 19:00 by Lyle Magnuson

Mayors & Reeves of Southwest Alberta

MINUTES

FRIDAY, April 1, 2016 - 1:45 PM
Culver City Room, Lethbridge City Hall

PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County	Mayor George Bohne	Town of Raymond
Mayor Tom Butler, Vice Chair	Village of Coutts	Mayor Henk De Vlieger	Town of Taber
Mayor Maggie Kronen	Town of Cardston	Mayor Thomas Grant	Town of Vulcan
Mayor Kim Craig	Town of Coaldale	Mayor Thomas Grant	Town of Vulcan
Mayor Dennis Cassie	Town of Coalhurst	Mayor Ed Weistra	Village of Barons
Mayor Blair Painter	Town of Crowsnest Pass	Mayor Don McDowell	Village of Nobleford
Mayor Rene Gendre	Town of Fort Macleod	Reeve Fred Lacey	Cardston County
Dep. Mayor Brent Feyter	Town of Fort Macleod	Deputy Reeve Henry Doeve	Lethbridge County
Mayor John Connor	Town of Granum	Reeve Ross Ford	Warner County
Mayor David Hawco	Town of Milk River	Reeve Brian Hammond	MD of Pincher Creek
Mayor Wendy Jones	Town of Picture Butte	Reeve Neil Wilson	MD of Willow Creek
Mayor Don Anderberg	Town of Pincher Creek	Mayor Chris Spearman	City of Lethbridge
Chair Brian (Barney) Reeves	I.D. 04 Waterton Lake NP		

Guests:

Rick McIver, MLA	Calgary – Hays	Bob Jones, Zone Rep	AAMD&C
Maria Fitzpatrick, MLA	Lethbridge East	Bill Chapman, Chair	Highway #3 Association
Pat Stier, MLA	Livingstone-Macleod	Gloria Ruth	Highway #3 Association

1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:45 pm.

2.0 ADOPTION OF THE AGENDA

Moved by Tom Butler to adopt the agenda with the following additions:
8.8 Mayor Chris Spearman Infrastructure. **Carried.**

3.0 ADOPTION OF THE MARCH 4, 2016 MEETING MINUTES

Moved by David Hawco to adopt the March 4, 2016 minutes. **Carried**.

4.0 BUSINESS ITEMS ARISING FROM MINUTES

No business arising from minutes.

5.0 MINUTE OF SILENCE IN RESPECT FOR MP JIM HILLYER

6.0 REPORTS

6.1 MP Reports – No Report

6.2 MLA Reports

Pat Stier, MLA Livingstone-Macleod

- Budget to come down April 14. Mayor Spearman asked that Mr. Stier's party do their due diligence but not get in the way of releasing the funds.

6.2 MLA Reports … continued

Rick McIver, MLA Calgary-Hays

- Housing standards for PDD housing is changing.
- Keeping an eye on Bill 6.
- RPAP funding extended until the fall with a plan to improve the program.

Maria Fitzpatrick, MLA Lethbridge East

- Maria checked with the Minister and all avenues available and farmers are not required to $5,000 for farm safety.

7.0 PRESENTATION – Troy Holinksi, President ACFA

- ACFA is an agent of the crown. Slogan is Building Communities.
- They have the lowest cost of borrowing and offer flexible terms from 3yrs to 40 yrs.
- They have low overhead which allows them to offer reduced rates.
- They offer ease of borrowing.
- Their asset/liability management system needs upgrading.
- They must ensure adequate securitization.
- Needs of shareholders are changing.
- Municipal debt is being managed well.

8.0 Reports

8.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

- Annual meeting will be held June 6, 2016 in Nanton, Alberta.

8.2 SouthGrow – - Mayor Maggie Kronen

- AGM will be May 26, 2016.

8.3 AUMA – Mayor Kim Craig

- Requests that any Municipalities meeting with Ministers please let them know what the meeting is regarding and if they would like any information from AUMA
- Mayors Caucus will be held in Olds, AB on June 16-17, 2016.

8.4 AAMD&C – Councillor Bob Jones, Zone Rep

- Had a meeting with Minister Mason regarding transportation concerns of seniors bussing, and tourism involving busses from the boarder..

8.5 Associate Dean's Advisory Council - Mayor David Hawco

No Report

8.6 Oldman Watershed Council – Mayor Blair Painter

No Report

8.0 Reports … continued

8.7 Highway #3 Association – Bill Chapman, Chair

- Would like to re-do traffic counts, as they are the barometer on which decisions are made.
- Met with Minister Mason, had a positive reception.

8.8 Infrastructure – Mayor Chris Spearman

- The process for allocating infrastructure dollars, Provincially, should be on a per capita basis.
- Motion – A letter of support to be sent stating that infrastructure funding be disbursed on a per capita basis. **Moved** by Tom Butler - **Carried**

9.0 BUSINESS

No new business

10.0 Next Meeting Date

May 6, 2016, 1 pm – Culver City Room, Lethbridge City Hall

11.0 ADJOURNMENT: **Moved** by David Hawco to adjourn meeting at 3:05 pm. **Carried.**

CONFIRMED FUTURE MEETING PRESENTATIONS

May 6, 2016 – Dr. Barbara Lacey and Mr. Sean Chilton
-Role and work of the Oldman River Health Advisory Council

May 6, 2016 – Clive Schaupmeyer – Energy Colegium
Coal Generation

ACTION ITEMS FROM MARCH 4, 2016 MEETING	PERSON RESPONSIBLE
Letter to the Minister of Infrastructure and Communities in support of disbursing infrastructure funds on per capita basis	Reeve Lorne Hickey

ACTION ITEMS FROM JANUARY 8, 2016 MEETING	PERSON RESPONSIBLE
Ad Spectra – possible presentation	Reeve Lorne Hickey
Contact Regional Issues Committee to indicate 4 or 5 priorized issues	All Mayors and Reeves
Presentation from 911 reps in Lethbridge and Calgary; also have rep from AHS that is responsible for ambulance and rural health, possibly in May	Regional Issues Committee
ACTION ITEMS FROM DECEMBER 4, 2015 MEETING	**PERSON RESPONSIBLE**
Letter to Minister Sarah Hoffman re top 3 health issues	Reeve Lorne Hickey

Please send any community information for distribution to M & R to MayorsandReevesSW@gmail.com

ITEM 10.1

Town of Vulcan

Request for Decision (RFD)

Bylaw No. 1453-16 Community Standards Bylaw

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

At the March 29, 2016 Regular Council Meeting Council directed Administration to draft a new Community Standards Bylaw including the consolidation of past amendments and providing for garage sales.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a draft copy of Bylaw No. 1453-16 for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Bylaw No. 1453-16 be given first reading.

Moved by Councillor _____ THAT Bylaw No. 1453-16 be given second reading.

Moved by Councillor _____ THAT Bylaw No. 1453-16 be introduced for third and final reading.

Moved by Councillor _____ THAT Bylaw No. 1453-16 be given third and final reading.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

TOWN OF VULCAN
PROVINCE OF ALBERTA – Bylaw No. 1453-16

A BY-LAW OF THE TOWN OF VULCAN TO PROVIDE FOR THE REGULATION OF COMMUNITY STANDARDS.

WHEREAS Section 7 of the *Municipal Government Act*, being chapter M-26.1 R.S.A. and amendments thereto, the Council of the Town of Vulcan may pass a By-law respecting nuisances, unsightly property; weed control, scavenging and disposal of waste and refuse, maintenance of boulevards and sidewalks, state of repairs and maintenance of residential and non-residential property, fires and burning regulations, within the Town, and

AND WHEREAS the Council of the Town of Vulcan, in the Province of Alberta, deems it expedient to pass such a By-law;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF VULCAN DULY ASSEMBLED HEREBY ENACTS AS FOLLOWS:

PART 1 – INTERPRETATION AND DEFINITIONS

1. This By-law shall be cited as the "Community Standards By-law".

2. (a) This By-law applies to all property within the corporate boundaries of the Town of Vulcan.

(b) This By-law shall apply to all buildings, dwelling units and land which are now or may become in the future, sub-standard with respect to structure, equipment, facilities, maintenance, light, heating, air, sanitation, occupancy and protection against fire or chemical hazard, or otherwise may be deemed to affect the safety, health or welfare of their occupants.

(c) No building standard in this By-law shall be more restrictive than the building requirements, dealing with the same subject matter, contained in the Alberta Building Code and Regulations.

(d) Any property that does not conform to the prescribed standards of this By-law shall be required to be repaired and maintained in a manner to comply with such prescribed standards.

3. In this By-law, unless the context otherwise requires:

(a) "Act" means the *Municipal Government Act*;

(b) "Accessory Building" means a detached building situated on the same lot or lots on which the principal building is located, or is being constructed, and the use of which is normally subordinate and incidental to that of the principle building,

(c) "Animal Material" means any human or animal excrement and the whole or any part of an animal carcass and includes all material accumulated on premises from pet pens, yards, stables, veterinary clinics or hospitals, kennels or feed lots;

(d) "Approved" means acceptable to the Building Inspector, Fire Chief, and/or Bylaw Enforcement Officer, CAO or other officers appointed by Council.

(e) "Ashes" means the powdery residue accumulated on premises left after the combustion of any substance and includes any partially burnt substances;

(f) "Boulevard" means:

(i) that part of a Highway that is not Roadway; and
(ii) Is that part of a Roadway that is between the curb and the property line.

(g) "Building" means any structure used or intended for supporting or sheltering any use or occupation,

(h) "Building Material" means all construction and demolition material accumulated on premises arising from the construction, alteration, repair or demolition of any structure and includes, but is not limited to, earth, vegetation or rock displaced during such construction, alteration, repair or demolition;

(i) "Building Refuse (Burnable)" means waste material resulting from the renovation, repair, maintenance or construction of any building or structure and consists of wood or wood products and includes cardboard, paper or other similar material.

(j) "Building Refuse (Non-Burnable) means waste material resulting from the renovation, repair, maintenance or construction of any building or structure that may not be disposed of by burning and shall include plaster board, insulation material, plastic, or other similar materials.

(k) "Business" means any firm, corporation, office building, hotel, motel, public or private institution, retail, wholesale or service outlet,

(l) "By-law Appeal Committee" means a committee to hear appeals arising from Orders issued pursuant to this By-law and is composed of 4 members at large and one Town Council member.

(m) "Commercial Container" means a metal container supplied by a contractor or the Waste Authority.

(n) "Contractor" means the person, firm or corporation hired or appointed by the Council of the Town of Vulcan to collect and dispose of any and/or all garbage or refuse referred to in this By-law,

(o) "Council" mean the elected officials forming the municipal council of the Town;

(p) "Development Officer" means the Development Officer of the Town of Vulcan appointed pursuant to the Land Use By-law No. 1333-05, being the Zoning By-law of the Town of Vulcan

(q) "Dry Rubble" means soil, rock, brick, stone, concrete or cinder block, concrete, sand, gravel or other similar material,

(r) "Dwelling" means a building or structure or part of a building or structure occupied or capable of being occupied in whole or in part for the purposes of human habitation and includes the land and premises appurtenant thereto and all out buildings, fences, or erections thereon or therein,

DRAFT

(s) "Enforcement Officer" means:

(i) A by-law enforcement officer as appointed by the Town of Vulcan;
(ii) A Special Constable as appointed under the Police Act; or
(iii) A member of the Royal Canadian Mounted Police.

(t) "Fire Pit" includes a permanently affixed outdoor fire receptacle and a portable fire receptacle.

(u) "Fire Place" means an enclosed and permanently affixed outdoor fire receptacle which incorporates a permanently affixed chimney or flue, and is constructed of brick, rock or other masonry.

(v) "Garage/Yard Sale" means the sale of personal or household goods from a residential property;

(w) "Garbage" means material composed of organic matter which is or may become decomposed, including the by-products from the preparation, consumption or storage of food;

(x) "Garden Refuse" means grass clippings, shrubbery and tree pruning, weeds, trees, turf, earth waste, tree stumps, roots, fruit and vegetable matter,

(y) "Householder" means any owner occupant, tenant, lessee, or any other person inhabiting, or in charge of a dwelling, lodging or boarding house, apartment, row housing, mobile home, duplex or other building or portion thereof,

(z) "Household Container" means a metal or plastic waterproof container of a diameter not less than 40 cm. or more than 60 cm. and of a height not more than 90 cm. or less than 50 cm. weighing no more than 25 kg with a tight fitting lid and handles and tapered so as to be of greater diameter at the top than the bottom,

(aa) "Household Garbage Stand" means a structure of a height not exceeding 60 cm. or less than 20 cm. above ground and constructed in such a manner so as to prevent cans from being overturned and to accommodate seven days garbage or refuse. Such stands shall be placed on private property (not on boulevards or in lanes) in such a position as to be easily accessible to the contractor,

(bb) "Highway" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, square, bridge, causeway, trestle way or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of Vehicles and includes:

(i) a sidewalk (including a boulevard portion thereof);
(ii) where a ditch lies adjacent to and parallel with a roadway, the ditch; and
(iii) where a Highway right of way is contained within fences or between a fence and one side of a roadway all the land between the fences or all the land between the fence and edge of the roadway as the case may be, but does not include a place declared within this By-law not to be a Highway;

(cc) "Metal' means car and truck bodies and their parts or components, machinery, household appliances, metal barrels, wire, metal pails, metal sheathing or other similar metal products,

(dd) "Occupant" means a person occupying or exercising control or having the right to occupy or exercise control over Premises, including but not restricted to a lessee, occupant, or agent of an Owner;

(ee) "Open Fire" means a fire that is not confined within a non-combustible container or structure.

(ff) "Order" means a written notice of a contravention of this By-Law directing the actions an Owner or Occupant is to take regarding the contravention;

(gg) "Owner" means a person registered as owner of Premises under the *Land Titles Act*;

(hh) "Premises" means any land, building, or property, whether real or personal;

(ii) "Portable Fire Receptacle" means an outdoor fire receptacle which is not permanently affixed.

(jj) "Public Health Inspector" means a Public Health Inspector appointed by the Town of Vulcan or by the Calgary Health Region, of which the Town is a member.

(kk) "Refuse" means tin cans, food containers, glass, paper, clothing, plastic or other similar material,

(ll) "Town" means the Municipal Corporation of the Town of Vulcan, in the Province of Alberta or, where the context requires, a duly authorized official of the Municipal Corporation of the Town of Vulcan or, where the context requires, the area that is contained in the boundaries of the Town of Vulcan;

(mm) "Unsightly Premises" means any Premises or part thereof which is detrimental to the surrounding area due to its unsightly condition as characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation on the Premises of:

(i) any rubbish, refuse, trash, papers, packages, containers, bottles, cans, sewage, dirt, soil, gravel, rocks, sod, petroleum products, hazardous recyclables, substances and wastes as defined in the *Environmental Protection and Enhancement Act*, household dishes and utensils, boxes, cartons, fabrics or household goods;

(ii) the whole or part of any motor vehicle as defined under the *Traffic Safety Act* as amended, as well as any tractor or implement of husbandry:

(a) which has no current license plate attached to it and in respect of which no registration certificate has been issued for the current year; or

(b) which is inoperative by reason of disassembly, age or mechanical condition;

(iii) equipment or machinery which has been rendered inoperative by reason of disassembly, age or mechanical condition including household appliances;

(iv) Animal Material, Yard Material, Ashes, Building Material and Garbage;

(v) all forms of waste, refuse and litter; and

(vi) Weeds.

(nn) "Violation Ticket" means an offence notice issued by means of a Violation Ticket as described in Part 2 of the *Provincial Offences Procedure Act;*

(oo) "Weeds" means plants designated as noxious and nuisance weeds as defined in the Weed Control Act, RSA 2000 c W-5 and Alberta Regulation 171/2001, as amended or replaced from time to time.

(pp) "Yard" means that portion of a lot or parcel of land contained within the property lines of the lot or parcel of land, building or buildings, and

(qq) "Yard Material" means organic matter formed as a result of gardening or horticultural pursuits and includes sod, grass, tree and hedge cuttings and clippings.

PART 2 – REMEDIAL ORDERS

4. If an Enforcement Officer considers any Premises to be in contravention of any section of this By-law, the Enforcement Officer shall cause a Remedial Order to be served upon the Owner or Occupant of such Premises directing that the Owner or Occupant remedy conditions as on said Premises.

5. (1) Service of an Order upon an Owner or Occupant shall be sufficient if it is:

(a) personally served upon the Owner or Occupant; or
(b) served by mail:
  (i) to the mailing address of the Premises, and
  (ii) if the Premises is not occupied by the Owner of the Premises, to the mailing address noted on the Town's tax roll for the Premises;
(c) left with a competent person residing with said Owner or Occupant; or
(d) posted to the door of the Premises or in any other conspicuous place on the Premises.

(2) Such Order shall be deemed to have been received:

(a) five days from the date of mailing; or
(b) on the day it is left with a competent person residing with an Owner or Occupant or posted on the Premises.

(3) Each Order shall:

(a) describe the Property by its municipal address and legal description;
(b) identify the date that it is issued;
(c) state how the Premises contravenes the provisions of this By-law;
(d) give reasonable particulars of the extent of the clean-up, removal, clearing or other actions required to be made;
(e) state the time within which the clean-up, removal, clearing or other actions are to be done;
(f) state that if the required actions are not done within the time specified, the Town may:
  (i) carry out the actions required and charge the cost thereof against the Owner or Occupant; or
  (ii) cause a Violation Ticket to be served upon the Owner or Occupant pursuant to Part 2 of the *Provincial Offences Procedure Act*;
(g) state that an appeal lies from the Order upon the filing of a Notice of Appeal within the time specified in the Order for compliance with the Order, or 14 days, whichever is less.

DRAFT

(4) An Owner or Occupant served with an Order shall comply with the provisions of the Order or, with the decision of the By-law Appeals Committee upon appeal of the Order.

6. An Owner or Occupant served with an Order may comply with the Order by entering into a written agreement with the Town, for the Town to carry out the actions required by the Order.

7. (1) An Owner or Occupant may appeal an Order issued pursuant to section 5 of this By-law by filing a Notice of Appeal.

(2) A Notice of Appeal shall be in writing, be signed by the appellant or by an agent on behalf of the appellant, and shall state;

(a) the date, the name and address of the appellant and the agent, if any; the interest of the appellant in the Premises;
(b) a copy of the Order in respect of which the appeal is being taken;
(c) the legal description of the Premises affected;
(d) the grounds for appeal.

(3) A Notice of Appeal shall be delivered personally or sent by double registered mail to the Town within the time specified in the Order for compliance with the Order, or ten days, whichever is less.

(4) A Notice of Appeal shall be accompanied by a deposit in the amount specified in Schedule "A".

(5) The deposit made under subsection (4) shall be refunded if the appellant is successful in their appeal.

8. The By-law Appeal Committee shall hear appeals arising from Orders issued pursuant to this By-Law.

9. (1) Within 15 days from the day of receipt of a Notice of Appeal the By-law Appeal Committee shall hear and determine the appeal.

(2) The By-law Appeal Committee may confirm, rescind, or vary the Order issued.

10. (1) If an Owner or Occupant served with an Order fails to comply with the provisions of the Order, or with the decision of the By-law Appeal Committee upon appeal of the Order, within the time fixed by the Order or the By-law Appeal Committee, an Enforcement Officer may cause a Violation Ticket to be served upon the Owner or Occupant pursuant to Part 2 of the *Provincial Offences Procedure Act.*

(2) If an Owner or Occupant served with an Order fails to comply with the provisions of the Order, or with the decision of the By-law Appeal Committee upon appeal of the Order, within the time fixed by the Order or the By-law Appeal Committee, the Town may comply with the Order at the expense of the Owner or Occupant served as per Part 2 section 5 (3) (f) (i).

DRAFT

11. If the expense and cost incurred by the Town pursuant to section 12 of this By-law is not paid by said Owner or Occupant, the Town may:

(a) recover the expense and cost by action in a court of competent jurisdiction; or

(b) charge the expense and cost against property of the Owner served with the Order as taxes due and owing and collectible in the same manner as taxes.

12. Every Person who fails to comply with a Remedial Order issued pursuant to this Bylaw within the time set out in the Remedial Order commits an offence.

PART 3 - ENFORCEMENT

13. Upon receiving a complaint or having a reasonable belief that there is a contravention of this By-law, a Development Officer, Fire Chief, Building Inspector, Public Health Inspector, or an Enforcement Officer may enter such Premises in order to inspect the Premises, pursuant to the *Municipal Government Act,* and shall produce a written or pictorial report pertaining to the complaint or belief and the results of the inspection.

14. (1) Any person who contravenes any provision of the Bylaw by;

(a) doing any act or thing which the Person is prohibited from doing; or
(b) failing to do any act or thing the Person is required to do; is guilty of an offence.

(2) Any Person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding $10,000.00 and in default of payment of any fine imposed, to a period of imprisonment not exceeding six (6) months.

15. (1) Where an Enforcement Officer believes that a Person has contravened any provisions of the Bylaw, the Enforcement Officer may commence proceedings against the Person by issuing a violation ticket pursuant to the *Provincial Offences Procedures Act, RSA 2000 c. P-24.*

(2) Where there is a specified penalty listed for an offence in Schedule "A" of this Bylaw, that amount is the specified penalty for the offence.

(3) Where there is a minimum penalty listed for an offence in Schedule "A" of this Bylaw, that amount is the minimum penalty for the offence.

(4) Notwithstanding specified and minimum penalties set out in Schedule "A" to this Bylaw:

(a) if a Person is convicted twice of the same provision of this Bylaw within a 12 month period, the minimum penalty for the second conviction shall be the amount specified in Schedule "A"
(b) if a Person is convicted three or more times of the same provision of this Bylaw within a 12 month period, the minimum penalty for the third and subsequent convictions shall be double the amount specified in Schedule "A".

(5) This Section shall not prevent any Enforcement Officer from issuing a violation ticket requiring a court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedures Act, RSA 2000 c. P-24, or from laying an information in lieu of issuing a violation ticket.

(6) The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a Person from the necessity of paying any fees, charges or costs from which that Person is liable under the provisions of this Bylaw or any other Bylaw.

16. The expense and cost incurred by the Town pursuant to section 12 of this By-law may be charged to an Owner or Occupant in addition to any payment made pursuant to section 14 or 15 of this By-law.

PART 4 – PROPERTY MAINTENACE, UNTIDYNESS AND WEED CONTROL

17. The standards, requirements and prohibitions contained in this Part shall apply to:

(a) residential properties;
(b) commercial properties; and
(c) vacant lots within residential and commercial areas.

17.1 Yards or Lots

(a) All yards and lots shall permit adequate access, and shall be kept clean and free from rubbish, debris, undergrowth and weeds.

(b) No vehicles or trailers which do not bear a current license plate ***or*** household appliances, shall be stored, sited, or kept in any residential yard or lot area, nor shall junked or wrecked vehicles or trailers or parts thereof or any type of junk equipment or machinery be permitted to be stored, sited, or kept in any yard or lot without prior written consent of the Town of Vulcan.

(c) The owner, lessee, tenant or agent of the owner is required to cut the grass on the boulevard adjoining the property owned or occupied by them, *(as defined in Town of Vulcan Land Use By-law.)*

(d) The owner, lessee, tenant or agent of the owner is required to:
(i) remove and clear away all snow and ice from the sidewalks situated on land adjoining the property owned or occupied by them, within 24 hours after a snowfall has ended and;
(ii) remove all dirt and other obstructions from the sidewalks situated on land adjoining the property owned or occupied by them.

(e) The owner, lessee, tenant or agent of the owner is required to control dandelions, noxious weeds, grass or plants within their said property as well as one half of the width of the lane or alley adjoining the property owned or occupied by them.

(f) No owner, lessee, tenant or agent of the owner shall cause or maintain an Unsightly Premises.

17.2 Accessory Buildings

(a) Accessory buildings will be kept in good repair and free from hazards which may affect health, cause fires or accidents, and

(b) Where an accessory building, or any building or the land is infested with vermin, insects or rodents, all necessary steps will be taken to eliminate the vermin, insects or rodents in order to prevent their re-infestation.

17.3 Exterior Walls and Roofs

(a) Exterior wall finishing and roofs, including facia board, soffit, cornices and flashing will be maintained in a water tight condition and shall be kept neat in uniformity with the aesthetic appearance of the community.

17.4 Fences and Accessory Structures

(a) All fences, barriers and retaining walls around or upon the property shall be kept in a reasonable state of repair consistent with the aesthetic appearance of the community.

17.5 Safe Passage

(a) Steps, walks, driveways, parking spaces, and similar areas will be maintained so as to afford the safe passage under normal use and weather conditions.

17.6 Signs

(a) All signs and billboards will be maintained in good repair. Any signs or billboards which are excessively faded, weathered, paint cracked or peeled will be removed, repainted or replaced.

17.7 Boulevard Trees

(a) Planting of all boulevard trees shall be carried out by the Town or its agent. An owner may plant a boulevard tree but only with written permission of the Town.

(b) The selection of boulevard tree types shall be at the discretion of the Town.

(c) All trees on Town property are the property of the Town and the maintenance of such trees is the responsibility of the Town, except for watering which is the responsibility of the owner, occupant or tenant. No person shall destroy or injure any trees, shrubs, plants or flowers or injure the lawn on any boulevard, public park or public garden in the Town. No person other than a duly authorized employee or agent of the Town shall prune, repair, clip or perform any other work on any boulevard tree. The owner of a property adjacent to the boulevard tree, may, at the sole discretion of the Town, be authorized to perform work on the Boulevard tree.

(d) The Town shall replace any tree that may die or be destroyed provided that such replacement in the opinion of the Town is desirable.

(e) The Town shall have the sole right to remove or cause to be removed any boulevard trees which in the opinion of the Town warrants such removal and in particular where the tree in any way interferes with or endangers the lines, poles, conduits, pipes, sewers, traffic control devices or other works of a municipal or other public utility.

(f) An owner may request the removal of a boulevard tree. The Town shall not grant any approval unless the Town is in the opinion that the situation warrants such removal. If approval is granted for the tree removal, the owner shall pay all costs for the removal, the value of the tree or the relocation costs of the tree.

(g) No person shall attach any sign or other devices to any boulevard tree

(h) A property owner authorized by the Town to perform work on a boulevard tree shall perform this work at their own expense. A property owner may in writing request the Town reimburse all or a portion of the cost for this work before the work commences. All approved invoices must be received 45 days from the completion of the work. A Town representative will inspect the tree before and after the work is completed to ensure it meets Town standards.

PART 5 – FIRE ON PREMISES

18. No Person shall burn, cause or allow to be burned, a fire on a Premises that does not comply with the requirements of this Bylaw.

19. No Person shall light an open fire within the Town of Vulcan, without a burning permit.

20. An application for a burning permit shall be made in writing to the Fire Chief, or in his absence, the Deputy Fire Chief, the Fire Chief or Deputy Fire Chief shall consider and decide on all applications within two (2) working days of the receipt thereof.

21. When issuing a burning permit, the Fire Chief or Deputy Fire Chief, may issue the permit unconditionally, or impose conditions he deems appropriate at the time.

22. The burning permit shall have endorsed thereon, a term of maximum 5 days for which it is valid.

23. A burning permit shall not be issued to a person who is under the age of eighteen (18) years.

24. Every Person who builds, ignites or allows a fire on a Premise must ensure that the fire is not left unsupervised at any time.

25. (1) No Person shall burn, at any time, on any Premises, the following materials, without a permit:

(a) treated or painted lumber;
(b) lumber products containing glue or resin;
(c) wet or unseasoned wood;
(d) leaves, brush or yard waste;
(e) garbage;
(f) rubber, tires or plastic, or
(g) any animal carcass or part thereof.

(2) No Person shall ignite or allow a fire to burn on a Premise between Midnight and eight o'clock the following morning.

26. A Person may build, ignite or allow a fire on a Premise in a Fire Place, as long as that Person complied with Sections 21 and 22 of this Bylaw.

27. A Person may build, ignite or allow a fire of untreated season wood product on a Premises in a Fire Pit as long as that Person ensures that the fire is contained in a Fire Pit that:

(a) is constructed of non-combustible material;

(b) has an open flame area that does not exceed 1 meter at its widest point;

(c) does not have walls which exceed 0.75 meters in height measured from the floor of the Fire Pit to the top of the wall of the Fire Pit excluding any chimney;

(d) is set upon or built into the bare ground or non-combustible material such as brick or stone;

(e) is situated at least 2 meters from any house, garage or similar structure including wooden decks, porches and similar amenity space attached to a structure measured from the part of the Fire Pit which is closet to the structure or amenity space;

(f) is situated at least 2 meters from any combustible material measured from the part of the Fire Pit which is closet to the combustible material;

(g) is not located under any tree or overhanging branches.

28. Notwithstanding Section 27(e) A Person may build, ignite or allow a fire of untreated season wood product in a Portable Fire Receptacle on a wooden deck as long as that Person ensures that:

(a) a non-combustible material such as brick or stone is placed between the Portable Fire Receptacle and the wooden deck; and

(b) the Portable Fire Receptacle is situated at least 2 meters from any house, garage or similar structure or other combustible material, measured from the part of the receptacle which is closet to the structure of combustible material.

29. Notwithstanding any provisions in this bylaw, the Fire Chief or Deputy Fire Chief may declare a complete ban of any burning of any kind within the Town of Vulcan.

30. No Person shall build, ignite or allow any kind of fire when a complete ban on burning has been declared by the Fire Chief or Deputy Fire Chief and is in effect.

31. A member of the Fire Department or an Enforcement Officer may direct a Person to immediately extinguish any fire when a fire ban is in place.

32. A Person who fails to comply with the direction of a member of the Fire Department or an Enforcement Officer to immediately extinguish a fire during a fire ban commits an offence, and the member of the Fire Department or the Enforcement Officer, as the case may be, may extinguish the fire.

PART 6 – REGULATION OF NOISE

33. No Person shall make, continue or cause to be made or continued any loud unnecessary or unusual noise or any noise whatsoever, which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons in the vicinity.

34. No Person, being the owner or occupier of a Premise, shall allow or permit such premises to be used so that there emanates there from any loud, unnecessary or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of the other persons in the vicinity.

35. No Person shall operate a motor vehicle or motorcycle or leave the engine of such motor vehicle or motorcycle running at any time of the day or night, in such a manner as to disturb the peace, quiet, rest, enjoyment, comfort or convenience of other persons in the vicinity.

36. No Person shall own, keep or harbor any animal or bird which, by its cries, disturbs the peace, quiet, rest, enjoyment, comfort or convenience of other persons in the vicinity.

37. No Person shall on any day, between 11:00 PM and 6:00 AM on the following day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner which disturbs the peace, quiet, rest, enjoyment, comfort or convenience of other persons in the vicinity.

38. No Person shall on any day, between 11:00 PM and 6:00 AM on the following day, operate a power lawn mower, power snow removal equipment or motorized model aircraft.

39. No Person shall on any day, between 11:00 PM and 6:00 AM on the following day, permit any loud parties, outdoor speaker systems, or any audio/video equipment which disturbs the peace, quiet, rest, enjoyment, comfort or convenience of other person in the vicinity.

40. Notwithstanding any provisions of this Bylaw, work crews of the Town of Vulcan or of utility companies serving the Town of Vulcan may perform work of an urgent or of an emergency nature, at any time of day or night.

PART 7 – REGULATION OF COMPOSTING

41. No Owner or occupier of a Premise shall place or allow to be placed cat feces, dog feces, animal parts or animal meat on a Composting pile or in a Composting container on the Premises.

42. No Owner of occupier of a Premise shall allow an Open Composting Pile on the Premises within ten (10) meters of an adjacent dwelling house, measured from the nearest part of the Open Composting Pile to the nearest part of the adjacent dwelling house.

43. Every Owner or occupier who allows a Composting container or a Composting Pile to remain on a Premise must ensure that it is maintained is such a manner that it does not become a nuisance by:

(a) creating offensive odors; or
(b) attracting pests.

PART 8 – NUISANCES ESCAPING PROPERTY

44. No owner or occupier of a Premises shall allow a flow of water from a hose or similar device on the Premises to be directed towards an adjacent Premises if it is likely that the water from the hose or similar device will enter the adjacent Premises.

45. An owner of occupier of a Premise shall direct any rainwater downspout of eaves trough on the Premises towards:

(a) the front of the Premises;
(b) the rear of the Premises;
(c) a side yard which does not abut another Premises; or
(d) a side yard which abuts another Premise only if there is a minimum of (six) 6 meters of permeable ground between the outfall of the downspout or eaves trough and the adjacent Premises.

46. Notwithstanding Section 45, no owner or occupier of a Premise shall allow a rainwater downspout or eaves trough to be directed towards a neighboring Premise if it is likely that the water from the downspout or eaves trough will enter the adjacent Premises.

PART 9 – GARAGE or YARD SALES

47. A Garage or Yard sale is generally understood to be a one-time event, taking place over the course of a weekend (2-3 Days). A Garage or Yard sale that occurs more than 3 times in a calendar year or on a weekday (Monday to Thursday excluding Statutory Holidays) shall be deemed to be a business and will require a Development Permit for a Home Occupation and will be subject to the Home Occupation rules and regulations.

48. Registered Charities, Chartered Service Organizations or any group fulfilling the same function, at the sole discretion of the Municipal Planning Commission, are exempt from the requirements of Part 9 Subsection 47

PART 10 – PENALTIES and FEES

49. As defined in Schedule "A".

50. This Schedule "A" can be modified by resolution of Council.

PART 11 - REPELLANT

51. By-law No. 1341-06, Bylaw No. 1355-08, Bylaw No. 1357-08, and Bylaw No. 1446-15 or any other bylaws of the same effect are hereby repealed.

DRAFT

COMING INTO FORCE

52. The present bylaw will come into force on the day of its final reading.

Read a first time this --th day of April, 2016.

Kim Fath
Chief Administrative Officer

Tom Grant
Mayor

Read a second time this --th day of April, 2016.

Kim Fath
Chief Administrative Officer

Tom Grant
Mayor

Unanimous consent received to hold third and final reading.

Read a third and final time this --th day of April, 2016.

Kim Fath
Chief Administrative Officer

Tom Grant
Mayor

DRAFT

SCHEDULE "'A"

SPECIFIED PENALTIIES and FEES

Penalties For Contravention of any Section within this Bylaw:

First Offence	$100.00
Second Offence (within a 12 month period)	$250.00
Third and Subsequent Offence (within a 12 month period)	$500.00

Fees

Clean up of property by Town staff or contractor Hired by the Town	Real cost plus 20% Admin. Fees
Appeal fees	$100.00

DRAFT

ITEM 11.1

Town of Vulcan

Request for Decision (RFD)

Vulcan Tinman Street Closure

Meeting:	Regular Town Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan Tinman Annual Triathlon will be held on Saturday June 4th, 2016 from 7:30 am to approximately 5:00 pm.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In a letter addressed to the Town, Colleen Carey, Vulcan Tinman Triathlon, Race Directors is requesting that the Town approve street closures from 6:00 am to 6:00 pm as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N., 5th & 6th Avenue N) (6:00 am to 6:00 pm)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)

(See attached maps)

The group is also asking for assistance from the Town Public Works Crew to provide pylons and barriers to be delivered to the pool, set up bleachers at the North side of the pool on the outside and also move bleachers inside the pool to east end of pool and deliver and set up snow fencing along both sides of Centre Street. A representative will be at the pool on Friday June 3rd all day to help direct the crew, so they can complete this work during their regular working hours. They are also requesting that the pool temperature be turned to 80 degrees for race day.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council approve the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 4th, 2016, as follows:

1. Centre Street, from 5th Avenue to Highway 534 (6:00 am to 6:00 pm)
2. Block surrounding the Pool (Centre Street, 1st Street N., 5th & 6th Avenue N) (6:00 am to 6:00 pm)
3. 5th Avenue North between 1st Street North and 4th Street North (11:30 am to 1:00 pm)

THAT the organizers of this event be authorized to borrow pylons, roadblocks and snow fencing from the Town;

THAT the Town Public Works employees be authorized to provide help in setting up;

THAT the organizer provides the Town with a proof of Liability Insurance Policy for a minimum of $1,000,000.00 coverage, in which the Town is a named insured.

Initials show support - Reviewed by: _____ **Director:** _____ **CAO**

11.1

MAR 30 2016

Vulcan Tinman Sport Association

PO Box 360, Vulcan, AB T0L 2B0 | 403-485-0678 | racedirector@vulcantinman.ca

March 25, 2016

Dear Kim Fath, Town Administrator:

It is that time of year again to advise the Town of Vulcan of our annual plans. Our association is preparing for the 27th Vulcan Tinman Triathlon which will take place on Saturday June 4, 2016 from 7:30am – 5:00pm (approximate times). Our race continues to be a great way to bring people to Vulcan, encourage active living and support local non-profit groups. Over the past 27 years, we have raised and contributed over $200,000 to local projects and non-profit volunteer groups.

At this time we would like to make our usual request to the Town of Vulcan for the following road closures on June 4, 2016 from 6am – 6pm:

- Centre Street from 5th Avenue to Elizabeth Street (Hwy 534)
- Block surround the Swimming pool – 5 Avenue N, 1 Street N, 6 Avenue N

Also we would request that we have road closure for the Tinbit portion of the race from 11:30am – 1:00pm at:

- 5 Avenue N from 1st Street N to 4th Street

Please see attached map for clarification. Map is highlighted where manned flag persons will be stationed during the race to ensure that traffic can move safely and effectively to their homes and to the Golf Course.

We would also request the assistance of the town crew as they are an invaluable asset to the race. We will have a person from the race at the pool site all day Friday, June 3 to provide assistance and answer questions. We would like to request their assistance in the following ways on Friday, June 3, 2016:

- Set up snow-fencing along both sides of Centre Street as done in the past
- Deliver metal gates from rodeo grounds and pylon & barrier trailer to pool site
- Bleachers – deliver set to north side of the pool on the outside, also move bleachers inside the pool to east end of pool.
- Have pool temperature turned to 80 degrees for race day

Thank you to Town of Vulcan for all the support that they give to make this race possible. If you have any questions please contact myself at racedirector@vulcantinman.ca or by phone at 403-485-2292 (work) or 403-485-0678 (cell), (please note, I would ask that my personal cell is not given out to participants or for Tinman inquiries, my work phone can be given out, thank you!)

Sincerely,

C Carey

Vulcan Tinman Sport Association

Colleen Carey, Race Director.

* Flag people

** Tinbit Flag persons

ITEM 11.2

Town of Vulcan

Request for Decision (RFD)

Policy PU-10 Use of Town Vehicles

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

At the March 14, 2016 Regular Council Meeting Council directed Administration to develop an updated policy for the use of personal and Town owned vehicles.

Administration developed Policy PE-13 Vehicle Use Policy and submitted it to Council in the April 11, 2016 agenda under 6.1 Unfinished Business.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration is now requesting Council to rescind Policy PU-10 Use of Town Vehicles.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council rescind Policy PU-10 Use of Town Vehicles.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

TOWN OF VULCAN

POLICY MANUAL

TITLE OF POLICY	POLICY NUMBER
USE OF TOWN VEHICLES	PU-10
	SUPERCEDES POLICY NO:

Amended		June 26, 2006

STATEMENT:

Town vehicles will not be taken home by Town employees after normal working hours except as follows:

(a) When an employee is designated by the Foreman as on call – Employees, to respond to emergency calls or other Town-related duties only.

(b) The Town Foreman may use a Town Vehicle on a 24 hour basis for town related duties only.

ITEM 11.3

Town of Vulcan

Request for Decision (RFD)

Kinsmen Annual Soapbox Derby

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Bonnie Ellis

BACKGROUND / PROPOSAL:

The Recreation department has brought forward an opportunity for the Town to support the Kinsmen's Annual Soapbox Derby.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Recreation department feels that the purchase of a gravity racer is an excellent platform for the Town of Vulcan to show it support of youth programs within the community.

COSTS / SOURCE OF FUNDING (if applicable):

The cost to purchase a gravity racer with Town logos is estimated at $700.00. The yearly upkeep of the car is $200.00. The purchase of the racer can be drawn from the grants portion of the 2016 operation budget.

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the purchase of a gravity racer for no more than $700.00 and that the funds be allocated from the 2016 operations budget.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

ADMINISTRATOR'S REPORT

TO: **TOWN COUNCIL**

FROM: **Kim Fath, CAO**

DATE: **April 7th, 2016**

Background

The Recreation department has brought forward an opportunity for the Town to support the Kinsmen's Annual Soapbox Derby.

Discussion

The cost to purchase and wrap a gravity racer with Town logos is estimated at $700.00. The yearly upkeep of the car is $200.00. The purchase of the racer can be drawn from the grants portion of the 2016 operation budget. The ongoing maintenance costs will be included in future recreation operation budgets. This type of purchase is an excellent platform to show the Town of Vulcans continued support of youth programs in our community.

Consideration

If council wishes to support this initiative a donation can be made under policy F-45 One Time Grants to Organizations. The 2016 operation budget has an allocation of $2500.00 remaining in the budget for this purpose.

Kim Fath
Chief Administrative Officer

MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Director of Recreation

Re: Kinsmen Soap Box Car

Date: March 23, 2016

Dear Council,

RE: Purchasing of a Gravity/Soapbox Car

It has come to my attention that the Kinsmen has a couple of gravity racers/soapbox cars they are selling and are looking for sponsors. A **gravity racer** or **soapbox** is a motorless vehicle which is raced on a downhill road either against the clock or against another competitor. This event which the Vulcan Kinsmen Club host yearly is held in Vulcan has attracted about 100 youth participant with their family and friends. The children engage in the spirit of competition. It is absolutely a great bonding tool for parents and their children and it is totally fun and safe for the kids

I would like to request the Town of Vulcan participate in the Kinsmen Soapbox Debry which will be held July 16th in conjunction with Show n' Shine by purchasing a gravity car. This car would have the Town logo on it. This is a very positive way for children to engage in outdoor activities while having Vulcan viewed in a positive and engaging manner in our community.

The initial cost is a follows:

$300 buy in for a gravity racer
$ 300- $400 for wrapping and logos
For a cost of $600-$700 dollars

Yearly Buy-In including
Maintenance, transporting and storage:
$200 per year will be the only cost thereafter

I trust that this is satisfactory, however: should you have any further questions, please feel free to contact this office at your earliest convenience.

Respectfully Submitted,

Bonnie Ellis
Director of Recreation and Community Services
Town of Vulcan

ITEM 13.1

Town of Vulcan

Request for Decision (RFD)

Management Reports

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Management is to produce a report each month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the following reports:

(A) Chief Administrative Officer – Kim Fath

(B) Development Officer – Nancy Neufeld

(C) Public Foreman – Stew Birch

(D) Director of Recreation and Community Services – Bonnie Ellis

(E) Fire Chief – Aaron Grant

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council receives for information the management reports for the period ending April 11, 2016.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

ADMINISTRATOR'S REPORT

TO: **TOWN COUNCIL**

FROM: **Kim Fath, CAO**

DATE: **April 6, 2016**

EDF Solar Update

I contacted David Warner from EDF and provided him with an update on the information provided by Fortis. The project in que that has tied up the transmission lines is not the Town of Vulcan district heating project. They could not provide any other information other that the line had been approved for maximum load. David indicated that this has very little impact on any proposed project for this area. EDF will be forwarding a copy of the Standard lease agreement for council to review while they conduct more research. He also updated me on the possibility of a donation towards the Solar Park.

Airport Committee

On March 11th the airport committee met for their regular spring meeting. On March 31st the committee was informed that the Flying Clubs CIP grant was approved for $27,000.00 towards the replacement of the runway lighting system. This is only 40% of the $66,000 that was requested in the grant application. A sub-committee has been formed to look at alternatives for the new lighting system.

Benchmark Assessments

On March 15th I signed a 5 year agreement for Benchmark to continue providing professional assessment services to the Town.

ADMINISTRATOR'S REPORT

Historical Society and Archives

On April 1st we received a request for a letter of support for the Archives to apply for funding that will be used towards converting old paper copies of the Vulcan Advocate to a digital format. A portion of the funds are coming from the Lethbridge community foundation. The remainder of the funds are being requested from the Community Initiatives Program (CIP). We have prepared the letter of support for this project.

FCSS

On April 5th Carol Thompson made application for additional provincial funding to support the Youth program for the Town. I signed off on the application because we are the administering municipality for the FCSS

"SCANS" Early Warning System (FRESC)

On March 31st Amanda Stapleton gave an update to all the Staff about the SCANS system. The system will be going live for the Town of Vulcan on April 15th. After testing we will engaging the public to get them signed up.

Meetings of Interest

Airport Committee – March 11th.
AWWOA Water Conference – Banff – March 16-18th.
VBDS Tourism Chairs and CAO meeting – March 23rd.
Joint Council Meeting – Town Office – March 24th.
EDF – Solar Project Update – March 30th.
County Communication Meeting - Arrowwood – March 31st.
Town of Carstairs – Axia/Tri-services – April 5th.

Necessary

MANAGEMENT ACTIVITIES REPORT

Attached is the management activities report for the period of March 14th, 2016 to March 29th, 2016.

Respectfully Submitted,

Kim Fath
Chief Administrative Officer

Management Activity Report

#	Subject	Meeting	Date	Motion No.	Action	By	Completion Date
15	Local Improvement Policy	RC	14-Mar-16	16.062	Enter new policy into Policy binder	KR/KF	15-Mar-16
16	Canadian Fallen Heros Program	RC	14-Mar-16	16.063	Send letter approving donation of $2500.00 to Canadian Fallen Heros Program taken from Contingency Reserve cc Janice McCallum-Campbell	KR/KF	21-Mar-16
17	Rural Physcian Action Plan	RC	14-Mar-16	16.064	Administration to send Letter of Support to RPAP	KR/KF	22-Mar-16
18	Kinette Club of Vulcan Donation	RC	14-Mar-16	16.065	Send letter of Thank you to Kinette Club for donation of $25,000.00 towards walking path through Solar Park cc Nancy Neufeld, Janice McCallum-Campbell, Stew Birch	KR/FK	21-Mar-16
19	Bylaw No. 1439-15 Road Closure Seed Plant	RC	14-Mar-16	16.068-69	Register Bylaw and Attachments with Land Titles - Notify Adrienne at Alberta Transportation of 2nd & 3rd reading Notify Adrienne at Alberta Transportation when registered with Land Titles	KR/FK	21-Mar-16
20	Support of Resolution Town of Vauxhall	RC	14-Mar-16	16.070	Send signed Support of Resolution for SouthGrow for Town of Vauxhall	KR/KF	21-Mar-16
21	Development Agreement McKay Estates	RC	14-Mar-16	16.071	Have Development Agreement signed and give to Nancy	KR/KF	15-Mar-16
22	Local Improvement Tax 100 & 200 Block 2 Street South	RC	14-Mar-16	16.072	Send letters to residents affected by the Local Improvement Plan cc Janice McCallum-Campbell, Nancy Neufeld, Stew Birch	KR/KF	31-Mar-16
23	Youth Activation Pass Program	RC	14-Mar-16	16.073	Send copy of resolution to Recreation Department approving request	KR/KF	21-Mar-16
24	vTV Bimonthly Updates from Mayor or Council	RC	14-Mar-16	16.074	Kim to talk with Gail at vTV to set up recording system for council meetings	KR/KF	24-Mar-16
25	Rescind Policy A-5 Liability Non Owned Automobiles	RC	14-Mar-16	16.075	Rescind Policy A-5 Liability Non Owned Automobiles cc Teresa Smith	KR/KF	15-Mar-16
26	Develop Policy	RC	14-Mar-16	16.076	Develop Policy for employees using their personal vehicles for Town of Vulcan business	KR/KF	5-Apr-16
27	Benchmark Professional Services Agreement	RC	14-Mar-16	16.077	Send signed copy of agreement to Benchmark	KR/KF	21-Mar-16
28	Seniors Housing	RC	14-Mar-16	16.081	Set up meeting for March 17 and invite all deposit holders to meeting	WC/JMC NN	17-Mar-16
29	Municipal Development Plan - Public Member at Large	RC	29-Mar-16	16.084	Notify Roy Elmer of appointment to Public Member at Large Copy of Resolution to Nancy	KR/KF	4-Apr-16
30	Bylaw No. 1452-16 - Fireworks Bylaw	RC	29-Mar-16	16.089	Sign, seal and file Bylaw	KR/KF	1-Apr-16
31	Encroachment Agreement - 205 Chinook Drive	RC	29-Mar-16	16.094	Copy of Resolution approving Encroachment Agreement cc Nancy Nuefeld	KR/KF	4-Apr-16
32	Encroachment Agreement	RC	29-Mar-16	16.095	Inform property owners along Chinook Drive of potential issues from encroachment on Golf Course property cc Nancy Nuefeld	KR/KF	
33	Community Standards Bylaw Draft	RC	29-Mar-16	16.097	Draft a new Community Standards Bylaw Take back to Council at April 11, 2016 Regular Council Meeting	KR/KF	6-Apr-16
34	Seniors Housing	RC	29-Mar-16	16.100	Council to approach Marquis Foundation to explore further options for Senior Housing in Vulcan	KF/KR	

BY: KF/Kim Fath NN/Nancy Nuefeld SB/Stew Birch BE/Bonnie Ellis JMcC/ Janice McCallum/Campbell KR/Karen Rose

KF

MEMO

TO: Town Council
FROM: Nancy Neufeld, Development Officer
DATE: April 6, 2016

****See attached report re building permits issued, development permits issued, occupancies granted & new business licenses issued in March 2016.**

Solar Park
Grass seed has been planted. Fortis has indicated pole and transformer will be installed no later than April 22nd. As part of the education component which Goosecreek is responsible for, VBIT is holding an open house on April 9th in regards to a Solar Park update.

Whispering Greens 3A & 3B – Fairways
Sewer lines flushed and videoed (BSEI is reviewing) for Phase 3A 3B and 4A - water lines pressure tested and chlorinated for phase 4A.

Subdivision Report – As of March 1, 2016

Subdivision 2015-0-203 – Town of Vulcan
To create a 2.28 acre (0.92 ha) lot, from a title of 4.56 acres (1.85ha) for residential use.
Plan 0411321, Block 1, Lot 7

- Application to ORRSC – Dec 14/15
- Notice to Application from ORRSC- Dec 16/15
- MPC – January 19/16
- ORRSC Approval on Condition – January 20/16
- ORRSC Final Approval – March 25, 2016
- Final Documentation from Land Titles – Pending

BUILDING PERMITS ISSUED MARCH 2016

DATE	PERMIT #	DEV PER #	OWNER'S NAME	CONTRACTOR	JOB DESCRIPTION	JOB VALUE	CIVIC ADDRESS
March 18/16	TVC B 0002 16MU	D16.09	Janice Monts	Owner	Commercial Reno	C-$6,000.00	133 Centre Street

DEVELOPMENT PERMITS ISSUED/APPLIED MARCH 2016 – N/A

NEW BUSINESS LICENSES ISSUED MARCH, 2016

DATE	LIC #	COMPANY NAME	TYPE OF BUSINESS	VULCAN CIVIC ADDRESS
March 6/16	953	Thurber Mech Ltd	Home Occ 1/Contractor	514-2 St S
March 1/16	954	Southern AB Water Service	Water Purifier Sales	
March 1/16	955	KTR Property Maintenance	Landscaping	
March 9/16	956	Alberta Energy Group Inc.	HVAC	
March 11/16	957	Country Dogz Spa	Dog Grooming	506-4 St S
March 17/16	958	Prairie Home Service	Home Comfort Products	
March 21/16	959	Sandy's Snacks	Food Services Legion	205 Sinclair Rd
March 21	960	P Wilson	Driveway Repair & Sealing	

Town of Vulcan
Public Works
Month End Report

Month of: March 2016

Facilities:

- Arena side has been operated this season with very little trouble will be pulling out the ice on April 1st
- Curling rink operated this season with very little trouble it was taken out the week of March 21st
- Waiting on pricing quote for outside lighting for the tourist center
- The float is now stored in the cold storage building in the town yard
- CLM distribution has completed the work on the upgrade to the salt system at the pool. I sent a letter to the recreation board in regards to the hot tub upgrade it was decided to go ahead with the upgrades
- Public works assisted in moving of banners in the CRC

Streets:

- Did monthly checks on street lights
- The sidewalk work that has to be completed on 1st south will be done by public works
- Started street sweeping last week of March
- Mcnally contractors should be in town mid-April to pave the water break patches (with the last break cost app $16,000) and solar park pathway with additional pathway cost of $25,000 which the Kinettes are paying for

Water & Sewer:

- March 17th had Shawnee construction repair a water main on second ave south. We had the street closed from 7:30 am and reopened by 1:00 pm to traffic
- Cleaned up along the north drainage ditch after cleaning out the bottom of the drainage ditch last fall (froze up last fall before we could finish)
- Water and sewer service has been given to the first part of Fairways drive will be placed on our hydrant flushing program

Water Plant (contracted)

- Had a couple of repair issues that are being addressed
- I am working with Cathy Dallmann on possible setting up a bulk chemical system and delivery for the coagulant which will cut chemical costs

Parks:

- At the solar park public works has installed the main line irrigation / built borders around structures and placed washed rock / poured pads for benches and picnic tables / retrenched for underground wire to Fortis/ finished base for pathway (asphalt mid-April) / landscaping . Plan is to seed grass the first week of April
- Placed three picnic tables at the dog park
- VMP ball diamonds were opened for high school ball

Cemetery:

- No openings and closings

Equipment

- TJ Thurber has located a used head for the loader and hopefully will have it up and running in April With the issues of finding the head cost of repair is going to be higher than anticipated
- The new half ton that was awarded to County Chrysler in High River delivery expected mid-April
- The 2004 half ton was placed out for public bids and was sold for $6266.00 to Twin Coulee farms (Eldon Hartung) There was two other bids on this truck that were considerably lower

Personnel:

- Kent Broere attended Olds college from March 7th to the 10th and wrote his exam in Lethbridge March 22nd in which he passed the core portion of the test but has to rewrite the landscape portion (missed by one percent) on April 14th in Lethbridge
- Rob Davidson attended the Banff water and waste water seminar this March

Other:

-

Stewart Birch Town Foreman

APRIL 2016 TOWN OF VULCAN RECREATION REPORT

Prepared By Bonnie Ellis Director of Recreation

MOVIE PROGRAMMING: had to purchase our own community license to show movies as we could not advertise while using the schools. This has set us back $2100 but that will be recouped with movie admission, rental of screen and concession fees. Our movie screen has arrived and it is terrific. The movie was well attended and it was great to showcase our new system.

POOL COMMITTEE: no meeting this month as there were too many conflicts with other meetings. Next meeting April 28th.

GRANT: Fortis Alberta Grant for trees in the solar park $2500 no notification as to if we have been approved. We will be getting $900 for Canada Day.

COMMUNITY SIGN: We have everything in place and the sign is ordered coming in just below $30,000

SPRING AND SUMMER LEISURE GUIDE: Response has been very positive. We will include all communities in the fall and winter. I am working with Adult Learning to get all their courses for the fall in our guide.

STAFF DEVELOPMENT: I will be attending the Rec Badlands conference April 24-27

PROGRAMMING: AGM for all sports Minor ball, Slo Pitch, Spock Days, Soccer, All registrations are out or ready to go out on the appointed day. We have set up to run another ball tourney in 2017 call the Skins Tourney. The money raised will go into recreation. Registration s are coming in slowly and we still need coaches for most teams.

EVENTS/PROGRAMS: June is Park month kick off we have joined forces with Health and wellness fitness challenge to have the celebration in conjunction with our Community walk summer kick off.

SARA: no mtg

Meetings attended: Early childhood coalition. Recreation, FCSS, Tinman, AGM soccer , baseball.

Vulcan Fire Department
Office of the Fire Chief

April 5, 2016

Management Report

To the end of March 2016, Vulcan Fire Department has responded to the following:

Call Type	2015		2016	
	Town	Rural	Town	Rural
Fire Response		1		2
Grassland		1		
Rescue		2		1
Hazmat				
Gas Leaks				
MVC		1		3
Mutual Aid		1		2
Medical Assist	5	3	7	3
First Response	2	1	2	2
Service Call	1			
False Alarm	1		6	1
Total Calls	9	10	15	14

First Response = No Ems from Vulcan

Total Calls to the end of March 2016–29

Total Calls to the end of March 2015- 19

General Operations

- As bought up to council in previous reports our Engine 183 is in need of replacement and I have brought to council that I still believe we should purchase an aerial apparatus.
- On May Long weekend we will have a crew of six members on call starting 1800 on Friday till Monday at 1800.

Membership/Recruitment

- Our membership is now at 19 members and 2 junior members. There are 3 members who currently don't meet the minimum amount of training required to be active members on the dept. We will be looking at asking them to step down or take a leave of absence

until such time as they are able to commit the required training time. We are still actively recruiting members for the Fire Dept.

Training

- CPR and First Aid recertification will be held in the spring for those who require it.
- All members have now completed their ICS 100.
- We will be putting on an ICS 200 this summer 2016.
- There is an ICS 400 course which myself and 2 other members are taking in DeWinton.
- Ice rescue course has been held over till next November or December due to weather.
- We have 6 members continuing their NFPA 1001, level 1 program (Basic Fire Fighter Standard) in January.
- We have trained 4 members from Station 18 are now able teach first aid and CPR, as well as enhanced medical training. With this training we will also be able to offer training to any Town or County employee at a reduced cost.

Fire Prevention/Public Relations

- Capt. Taylor Anderson has been working on social media plans; Vulcan Fire Department Facebook page is up and running. This will allow us to use social media to assist in Fire Prevention and Recruitment.
- In February the Fire Department donated old used helmets and turnout gear as well as SCBA parts that we no longer can use and have no monetary value due to OH&S and safety standards that we have in Canada. We donated this equipment to GlobalFire which is the premier fire service based international humanitarian aid agency in Canada. Attached is information on the charity.
- We have a few items coming up in regards to public relations.

Respectfully,

Aaron Grant,
Fire Chief, EMT-A
Vulcan Fire Department
(403)485-1855
vfd1801@gmail.com

RE: Request for Surplus Fire Fighting and EMS equipment

To whom it may concern:

GlobalFire is a Canadian international aid organization that supports emergency services throughout the developing world. Please review the attached GlobalFire general information letter for a full description of what GlobalFire is and what we do.

Our charity is launching an emergency service aid operation that is intended to be GlobalFire's first based solely out of Alberta. The aim of this operation is to provide training and material support to Firefighters and Paramedics in the Ukraine.

The Ukraine has always had its economic struggles but the safety of its emergency services workers and civilian population has significantly worsened due to the recent conflict in the East of the country and the associated economic downturn. As a result, the fire services there are extremely under equipped and receive very little funding to support their daily operations. GlobalFire is looking to assemble a shipment of surplus fire fighting, rescue and emergency medical equipment from across Alberta. The shipment will be distributed by a GlobalFire team which will also conduct training courses and an equipment/infrastructure repair project.

Through the financial donations we raise for this operation, GlobalFire will not only facilitate the shipment of the container but will also use the funds to purchase tools and equipment which are readily available in the Ukraine, yet are unaffordable to the local Fire / EMS departments. Donor funds will also cover the expense of constructing training props and purchasing of consumables to support the classes of emergency service workers.

GlobalFire is a zero overhead charity. No financial donations are used to support the GlobalFire team itself. All our volunteers pay their own expenses and travel costs.

If you have any surplus fire fighting, rescue or emergency medical equipment, or would like to provide any sort of financial donation to support this project please contact me at: mmatheson@globalfire.ca

Thank you for your consideration,

Mark MATHESON
Provincial Coordinator, Alberta
DMGF – GlobalFire
www.globalfire.ca
416.916.0522

GLOBALFIRE
DAVID McANTONY GIBSON FOUNDATION
20 Clairepoint Crescent Unit 9 – Etobicoke – Ontario – M9W 6P6 – Canada

GlobalFire
David McAntony Gibson Foundation

GlobalFire is the premier fire service based international humanitarian aid agency in Canada. We are a registered Canadian charity (Charity Registration # 81917 1133 RR0001) and have been conducting international supply and training missions as an NGO (non-governmental organization) since 2010. Our aim is to increase fire, rescue and emergency medical protection in developing communities by helping to equip and train emergency services around the world. GlobalFire is a **"zero overhead" charity**. As such, every penny gathered through private donations or fund raising goes directly to where it is intended, recipients in the developing world. To ensure every penny reaches those who need it most, all of **GlobalFire's** members are unpaid and volunteer their time; efforts and skill because they know that providing emergency services specific equipment and training to those who need it most will make them safer, more effective and will help to save lives.

GlobalFire's most important program is our foreign fire service supply shipments. GlobalFire members gather fire fighting protective equipment; tools and vehicles from across North America. The items are then inspected, serviced, and freely distributed to poor fire departments around the world. Often the supplies gathered are being decommissioned by a North American fire service in favor of a newer generation of the same item. As serviceable equipment in North America meets the end of its lifetime, it can still find use with an impoverished fire service somewhere in the global community. Tax receipts and waivers of liability can be provided to GlobalFire donors.

Fire fighting and pre-hospital care are dangerous and complex subjects that require specific training. The financial realities in the developing world have resulted in many countries whose fire services lack operating budgets that are able to bear the cost of training. In fact, many nations do not even have basic training facilities or staff. To address this deficiency, GlobalFire conducts free training courses for Fire and Medical staff as well as civilians throughout the developing world. Recipients can request training in specific subject matter or opt for one of GlobalFire's **successful** course packages. Fire departments that take delivery of supplies shipped by GlobalFire receive free training in their safe and effective use.

Providing fire fighting equipment and training in locations with high population density and low fire protection is another important program run by GlobalFire. Locations such as refugee camps and urban slums often suffer from fires that result from a combination of poor urban planning, open cooking fires and unsafe electrical wiring. These fires result in a disproportionately high volume of property destruction, lost homes and deaths. By providing basic fire protection and training in these areas, GlobalFire is able to reduce the numbers of fires that occur, as well as limit the devastating effects should an uncontrolled fire break out.

Help GlobalFire help Firefighters and Paramedics in developing countries. Consider donating surplus and/or decommissioned fire, rescue and emergency medical equipment. Anything that is in a decent state of repair can be used. Please also consider a financial donation. Every penny will go towards assisting GlobalFire to conduct its operations. Without donations of either, we cannot support those who are risking themselves to help others in their communities even though they have little in the way of equipment and training.

For more information on GlobalFire, or to donate please visit our website www.globalfire.ca today.

Thank you for your consideration.

ITEM 14.1

Town of Vulcan

Request for Decision (RFD)

Offer to Purchase – Parcel B, Plan 1453GS

Meeting:	Regular Council
Meeting Date:	**April 11, 2016**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Town has received an offer for sale of Town land.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This will be discussed In Camera due to land negotiations.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:	_____ **Director:**	_____ **CAO**