AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, OCTOBER 26, 2015
COMMENCING AT 7:00 PM

PUBLIC HEARING

CALL TO ORDER

1.0 Call to Order:

2.0 Public Hearing - NIL

3.0 Delegations - NIL

4.0 Adoption of Agenda

4.1

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes – October 13, 2015

6.0 Unfinished Business

6.1 Committee Appointment Amendment

7.0 Financial Statements

7.1 Cash Statement – Ending September 30, 2015

7.2 Year-to-Date Statement – Ending September 30, 2015

8.0 Correspondence and Information Items

8.1

9.0 Committee and Administrative Reports

9.1

10.0 Bylaws - NIL

11.0 New Business

11.1 Vulcan Business Development Society Agreement

11.2 Encroachment Agreement – 1001 Whispering Greens Court

11.3 Update Municipal Development Plan

11.4 FCSS Food Bank Renovation

11.5 Vulcan Library Board Appointment

12.0 Notice of Motion

13.0 Management Report - NIL

14.0 In-Camera

14.1

15.0 Adjournment

ITEM 5.1

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting October 13, 2015

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached are Minutes of the Regular Meeting of Town Council, held in the Town of Vulcan Council Chamber on Tuesday, October 13, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

After reviewing these Minutes Council is asked to approve the same with or without changes.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chambers on Tuesday, October 13, 2015 be approved as circulated and read by each member of Council.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON TUESDAY, October 13, 2015

PRESENT:	Mayor	- Tom Grant
	Councillor	- Lorna Armstrong
	Councillor	- John Seaman
	Councillor	- Rick Howard
	Councillor	- Paul Taylor
	Councillor	- Sue Dow
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
ABSENT:	Councillor	- Georgia-Lee DeBolt

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Public Hearings - NIL

3.0 Delegations

3.1 Brad Tucker, Executive Director – Canadian Badlands

Mr. Tucker was unable to attend the October 13th Council Meeting and will attend the November 9, 2015 Regular Council Meeting.

4.0 Adoption of Agenda

Motion No.: 15.328

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as presented. **CARRIED UNANIMOUSLY**

Initials

DRAFT

5.0 Adoption of Previous Minutes

5.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, September 28, 2015 were presented to Council.

Motion No.: 15.329

Moved by Councillor John Seaman THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, September 28, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

5.2 Organizational Meeting Minutes

The Minutes of the Organizational Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, September 28, 2015 were presented to Council.

Motion No.: 15.330

Moved by Councillor Paul Taylor THAT the Minutes of the Organizational Meeting, held in the Town of Vulcan Council Chamber on Monday, September 28, 2015 be approved and read by each member of Council as presented. **CARRIED UNANIMOUSLY**

6.1 Unfinished Business

6.1 FCSS Lease Agreement

At the September 14, 2015 Regular Council Meeting Council directed Administration to prepare two different options for lease on the Old Fire Hall.

1) Option A - All-inclusive rental
2) Option B - Nominal rent with full recovery of utilities and building upkeep

Administration supplied two different draft agreements for Council's consideration.

Motion No.: 15.331

Moved by Councillor Paul Taylor THAT Council direct Administration to further develop Option A as per the discussion by Council and contact FCSS for input on amendments.

Initials

DRAFT

- A recorded vote was requested

In Favour		Against	
Mayor	- Tom Grant	Councillor	- John Seaman
Councillor	- Paul Taylor		
Councillor	- Sue Dow		
Councillor	- Lorna Armstrong		
Councillor	- Rick Howard		

CARRIED

7.0 Financial Reports – NIL

8.0 Correspondence and Information Items

8.1 Attached is the list of Correspondence and Information for the period ending October 13, 2015.

Motion No.: 15.332

Moved by Councillor Rick Howard THAT the Correspondence and Information for the period ending October 13, 2015 be received for information.

CARRIED UNANIMOUSLY

9.0 Committee and Administrative Reports

9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 15.333

Moved by Councillor Sue Dow THAT the minutes and/or verbal reports of Town represented Boards/Committees at the October 13, 2015 Town Council Meeting be received for information.

- Foothills Regional Emergency Services Commission Meeting – Minutes – June 24, 2015
- Municipal Planning Commission – Agenda – Minutes – September 15, 2015
- Vulcan & District Tourism Society – Minutes – September 21, 2015
- Foothills Regional Emergency Services Commission Meeting – Minutes – September 30, 2015

Initials

DRAFT

Verbal Reports:

- Councillor John Seaman
  - Twin Valley Regional Water Commission
- Councillor Sue Dow
  - Marquis Foundation
  - Roles and Responsibilities Workshop
  - Town of Vulcan and Vulcan County Joint Meeting

- Councillor Paul Taylor
  - Roles and Responsibilities Workshop
  - Town of Vulcan and Vulcan County Joint Meeting
- Councillor Rick Howard
  - Marquis Foundation
  - Roles and Responsibilities Workshop
  - Town of Vulcan and Vulcan County Joint Meeting

- Councillor Lorna Armstrong
  - Roles and Responsibilities Workshop
  - Town of Vulcan and Vulcan County Joint Meeting

- Mayor Tom Grant
  - Foothills Regional Emergency Management Commission
  - Mayors and Reeves of Southwest Alberta
  - Doctor Retention
  - Town of Vulcan and Vulcan County Joint Meeting

CARRIED UNANIMOUSLY

10.0 Bylaws

10.1 Bylaw No. 1448-15 Municipal Development Authority

The purpose of this bylaw was to rescind Bylaw's 1181, 1300 and 1427-13 and consolidate them into Bylaw No. 1448-15.

This Bylaw proposed that the terms of the Member At Large be increased from two years to four years, moving forward as follows:

Member at Large #1	- term ends in 2016
Member at Large #2	- term ends in 2017
Member at Large #3	- term ends in 2018
Member at Large #4	- term ends in 2019

Initials

DRAFT

This provides the opportunity for a new member each year and continuity with a four year term. The proposal defines that a member-at-large can reapply for a position.

Motion No.: 15.334

Moved by Councillor John Seaman THAT Bylaw No. 1448-15 be given first reading.
CARRIED UNANIMOUSLY

Motion No.: 15.335

Moved by Councillor Paul Taylor THAT Bylaw No. 1448-15 be given second reading.
CARRIED UNANIMOUSLY

Motion No.: 15.336

Moved by Councillor Rick Howard THAT Bylaw No. 1448-15 be introduced for third and final reading. **CARRIED UNANIMOUSLY**

Motion No.: 15.337

Moved by Councillor Lorna Armstrong THAT Bylaw No. 1448-15 be given third and final reading. **CARRIED UNANIMOUSLY**

11.0 New Business

11.1 Off Leash Dog Park

A proposal of creating an Off Leash Dog Park area within the Town limits was brought forward to Council at the September 14, 2015 Regular Council Meeting.

The Town of Vulcan entered into a license agreement with Imperial Oil for Lot 1, Block 70, Plan 80011706 and Plan 7000AG. The north side of 2nd Street South is currently being developed into a Solar Park and there are no plans to continue the development of the Solar Park on this property.

Administration has asked Imperial Oil for permission to use the fenced portion of this property for an Off Leash Dog park and Imperial Oil has agreed to the change in use to an Off Leash Dog area.

The Town will be responsible for modifying the fence for a public access walkway entrance, placement of signs, garbage cans, and pet waste bag dispensers not to exceed $3,000.00 to be added to the 2016 Operating Budget.

Initials

DRAFT

Motion No.: 15.338

Moved by Councillor Lorna Armstrong THAT Council approves the use of the fenced Imperial Oil property for an Off Leash Dog Park and that the $3,000.00 be added to the 2016 Operating Budget. **CARRIED UNANIMOUSLY**

12.0 Notice of Motion - NIL

13.0 Management Reports

13.1 Management Reports

Management is to produce a report each month.

Attached are the following reports:

- Chief Administrative Officer – Kim Fath
- Development Officer – Nancy Neufeld
- Public Works – Stew Birch
- Recreation Committee – Bonnie Ellis
- Fire Chief – Aaron Grant

Motion No.: 15.339

Moved by Councillor Sue Dow THAT this Council receives for information the management reports for the period ending October 13, 2015.

CARRIED UNANIMOUSLY

14.0 In-Camera

Motion No.: 15.340

Moved by Councillor Rick Howard THAT Council move in-camera at 8:25 p.m.

CARRIED UNANIMOUSLY

Initials

DRAFT

Mayor Grant called for a three minute recess.

The meeting reconvened at 8:28 p.m.

Motion No.: 15.341

Moved by Councillor Lorna Armstrong THAT Council move out-of-camera at 8:55 p.m.
CARRIED UNANIMOUSLY

14.1 Committee Appointments

Motion No.: 15.342

Moved by Councillor Sue Dow THAT Council accept the Committee Appointments as amended. **CARRIED**

14.2 Hospital Expansion Funding Agreement

An agreement for the proposed Hospital Expansion is required for the Town of Vulcan, Vulcan County and the Vulcan County Health and Wellness Foundation.

At the Joint Council Meeting a discussion was held regarding the commitment of funding towards the Vulcan Hospital Expansion project.

Motion No.: 15.343

Moved by Councillor Rick Howard THAT Council approves the Town of Vulcan enter into the proposed hospital expansion agreement pending the successful completion and approval of a corresponding borrowing bylaw. **CARRIED UNANIMOUSLY**

14.3 Municipal Funding Agreement

Administration has drawn up a Municipal Funding Agreement between the Town of Vulcan and Vulcan County to support the Vulcan County Health and Wellness Foundation in the funding of the expansion to the Vulcan Community Health Centre.

At the Joint Council Meeting of the Town of Vulcan and Vulcan County a discussion was held regarding the commitment of funds towards the Vulcan Hospital Expansion project.

Initials

Motion No.: 15.344

Moved by Councillor Paul Taylor THAT Council approves the Town of Vulcan enter into the proposed Municipal Funding agreement pending the successful completion and approval of a corresponding borrowing bylaw. **CARRIED UNANIMOUSLY**

15.0 Adjournment

The meeting was adjourned by Councillor Paul Taylor at 9:00 p.m.

DRAFT

_____
Tom Grant
Mayor

_____
Kim Fath
Chief Administrative Officer

Initials

ITEM 6.1

Town of Vulcan

Request for Decision (RFD)

Committee Appointment Amendments

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Councillor Paul Taylor and Councillor John Seaman agreed to the exchange of two committees.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Councillor Paul Taylor and Councillor John Seaman agreed to exchange the Municipal Planning Commission Committee and the Twin Valley Regional Water Services Commission.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approve the amendment to the Council Committee Appointments.

Initials show support -Reviewed by: _____ _____

Director: **CAO**

2015/2016	1	2	3	4	5	6	7	
	Tom Grant	John Seamen	Georgia-Lee DeBolt	Sue Dow	Lorna Armstrong	Paul Taylor	Rick Howard	Contact Information
INTERNAL COMMITTEES								
Committee of the Whole	X	X	X	X	X	X	X	CAO
Assessment Review Board				ALT			X	Lenze Kuiper ORRSC (403)329-1344
Joint Subdivision and Development Appeal Board			X				ALT	Lenze Kuiper ORRSC (403)329-1344
Municipal Planning Commission		X		X	ALT			Development Officer
Seniors Housing Committee			X		X	ALT		Development Officer
Vulcan and District Recreation Committee			X		ALT			Recreation Director
EXTERNAL COMMITTEES								
Canadian Badlands LTD				ALT	X			Brad Tucker (403)823-7741
Community Futures Highwood						ALT	X	John Lockhart (403)995-4151
Family and Community Support Services Board **(FCSS)**					X		ALT	Carrol Thomson (403)485-2192
Foothills Regional Emergency Management Commission		X		ALT				Brenda Frenwick (403)933-6562
Joint Use Policy and Advisory Board		X			ALT			Colleen Deitz (403)485-8097 (Cel)
Mayors and Reeves	X							
Oldman River Regional Service Commission						ALT	X	Barbara Johnson (403)329-1344
th Grow Regional Initiative			ALT				X	Pete Lovering (403)394-5900
Southern Alberta Energy from Waste Association **(SAEWA)**	X	ALT						Ron Knoedler (403)394-5900
The Marquis Foundation				ALT			X	Marty Hall (403)485-2422
Twin Valley Regional Water Services Commission			ALT	X		X		Water Treatment Plant (403)485-6736
Vulcan and District Tourism Society			X	ALT	X			Devan Daniels (403)485-2994
Vulcan Area Public Petroleum Association	X					ALT		Linda Cloutier (403)485-2897
Vulcan Brand Innovation Team **(VBIT)**				ALT			X	Ray Shaw (403)485-6321
Vulcan Business Development Society **(VBDS)**			X	ALT	X	X		Marilyn MacArthur (403)485-4100
Vulcan District Chamber of Commerce		X		ALT				Lyle Magnuson (403)633-2222
Vulcan District Waste Commission	X	ALT						Dick Ellis (403)485-8442 (Cell)
Vulcan Golf and Country Club			ALT	X				Mike Fenske (403)485-2553
Vulcan Library Board						X	ALT	Connie Clement (403)485-2571
Vulcan Region Healthcare Grant Committee	X			ALT				Vulcan County (403)485-2241
Vulcan Town & County Airport Committee		ALT	X		X			Georgia-Lee DeBolt (403)485-3635

ITEM 7.1

Town of Vulcan

Request for Decision (RFD)

Cash Statement – Ending September 30, 2015

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Cash Statement for the period ending September 30, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Cash Statement for the period ending September 30, 2015 be received for information.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

TOWN OF VULCAN

Town of Vulcan
Cash Statement
9/30/2015

	Debit	Credit	YTD
Cash			
Bank - General Account	21,844,737.53	(21,823,617.60)	21,119.93
Investments			
Notice On Demand Acct General	2,103,685.01	(800,000.00)	1,303,685.01
Notice on Demand Acct FGTF	209,498.84	0.00	209,498.84
Notice on Demand Acct MSI Capital	1,806,938.62	(1,233,578.70)	573,359.92
Notice on Demand Acct Vulcan Innovation	15,273.57	0.00	15,273.57
Notice On Demand Acct BMTG	166,575.15	0.00	166,575.15
Term Deposit - Age Care Facility	209,362.16	(150,001.81)	59,360.35
Term Deposit - Mix Reserve	5,028.54	0.00	5,028.54
Term Deposit - Healy Reserve	15,193.87	0.00	15,193.87
Term Deposit - Alberta Energy Grant	895,096.05	(732,013.78)	163,082.27
Term Deposit - Shearer Reserve	1,620.63	0.00	1,620.63
Term Deposit - Androsoff Reserve	5,229.78	0.00	5,229.78
Term Deposit - Flags	20,000.00	0.00	20,000.00
	5,453,502.22	(2,915,594.29)	2,537,907.93

Mayor _____

CAO _____

ITEM 7.2

Town of Vulcan

Request for Decision (RFD)

Year-to-Date Statement – September 30, 2015

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the Year-to-Date Statement as of September 30, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Year-to-Date Statement as of September 30, 2015 be received as information.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

7.2

TOWN OF VULCAN

For the Nine Months Ending September 30, 2015

	YTD	BUDGET	VARIANCE
General Taxes & Fees			
Revenue	($2,600,862.67)	($2,555,391.28)	$45,471.39
Expenses	32,451.00	36,000.00	3,549.00
School Taxes			
Revenue	(566,212.68)	(566,500.00)	(287.32)
Expenses	404,353.36	283,250.00	(121,103.36)
Legislative			
Revenue			
Expenses	74,891.24	53,850.00	(21,041.24)
General Administration			
Revenue	(25,929.16)	(22,150.00)	3,779.16
Expenses	502,906.75	503,658.72	751.97
Fire Fighting			
Revenue			
Expenses	66,500.04	72,533.02	6,032.98
Emergency Services			
Revenue			
Expenses	1,227.73	5,000.00	3,772.27
Bylaw			
Revenue	(8,289.00)	(6,500.00)	1,789.00
Expenses	86,437.44	77,366.72	(9,070.72)
Common Services			
Revenue			
Expenses	195,632.40	190,196.47	(5,435.93)
Roads & Streets			
Revenue	(21,651.55)	(10,846.14)	10,805.41
Expenses	345,548.93	315,580.32	(29,968.61)
Airport			
Revenue			
Expenses	8,000.00	8,000.00	
Water Treatment			
Revenue	(180,000.00)	(160,000.00)	20,000.00
Expenses	88,713.39	123,024.86	34,311.47
Storm			
Revenue			
Expenses	2,480.91	19,000.55	16,519.64

TOWN OF VULCAN

For the Nine Months Ending September 30, 2015

	YTD	BUDGET	VARIANCE
FCSS			
Revenue	(153,583.00)	(124,457.25)	29,125.75
Expenses	161,717.33	132,681.00	(29,036.33)
Cemetery			
Revenue	(8,997.38)	(4,000.00)	4,997.38
Expenses	13,880.93	15,006.64	1,125.71
Planning Development & Safety			
Revenue	(12,426.56)	(2,400.00)	10,026.56
Expenses	81,980.15	68,238.56	(13,741.59)
Subdivision			
Revenue	(168,220.00)	(7,400.00)	160,820.00
Expenses	214,587.31	26,180.09	(188,407.22)
Economic Development			
Revenue			
Expenses	83,832.00	83,832.00	
Recreation			
Revenue	(172,896.93)	(122,265.43)	50,631.50
Expenses	172,960.99	145,387.87	(27,573.12)
Golf Course Loan			
Revenue			
Expenses	63,648.00	56,576.00	(7,072.00)
Parks			
Revenue	(77,516.96)	(29,189.00)	48,327.96
Expenses	153,944.87	79,518.23	(74,426.64)
Swimming Pool			
Revenue	(118,251.18)	(120,550.00)	(2,298.82)
Expenses	161,674.99	182,731.28	21,056.29
Arena			
Revenue	(104,913.60)	(98,895.00)	6,018.60
Expenses	146,345.42	133,166.72	(13,178.70)
Culture			
Revenue	(40,875.81)	(2,800.00)	38,075.81
Expenses	126,632.08	122,185.02	(4,447.06)
Tourist Center			
Revenue	(10,800.00)	(9,600.00)	1,200.00
Expenses	103,725.62	104,894.88	1,169.26

TOWN OF VULCAN

For the Nine Months Ending September 30, 2015

	YTD	BUDGET	VARIANCE
Water			
Revenue	(451,596.76)	(389,580.64)	62,016.12
Expenses	519,576.19	385,509.26	(134,066.93)
Sewer			
Revenue	(112,227.73)	(110,400.00)	1,827.73
Expenses	166,153.42	167,938.78	1,785.36
Garbage			
Revenue	(293,942.10)	(250,183.00)	43,759.10
Expenses	338,692.12	342,603.32	3,911.20
TOTAL REVENUE	(5,129,193.07)	(4,593,107.74)	536,085.33
TOTAL EXPENSES	4,318,494.61	3,733,910.31	(584,584.30)

ITEM 8.1

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

Attached is the list of Correspondence and Information for the period ending October 26, 2015.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Council's review.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending October 26, 2015 be received as information.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

Report on Miscellaneous Correspondence 8.1 (2) - October 26, 2015

A. **Oldman Watershed Council**
Thank you letter

B. **Michael Hameluck**
Calgary Home and Garden Show

C. **Rowan House Emergency Shelter**
November Family Violence Prevention Month Proclamation

D. **Alberta Health Services**
Calgary Zone EMS Operations Update October 2015

E. **Vulcan and District Historical Society**
Thank you letter to Public Works staff and Town for the support received during the Historical Society's construction of Phase 3.

F. **Royal Canadian Mounted Police**
Letter of Introduction for Chief Superintendent, District Officer, Southern Alberta

8.1.A

OWC OLDMAN WATERSHED COUNCIL

watershed management – watershed health

100, 5401 - 1st Avenue South
Lethbridge, AB T1J 4V6
Phone: 403-382-4239
Fax: 403-381-5765
info@oldmanbasin.org
www.oldmanbasin.org

RECEIVED OCT 19 2015

October 13, 2015

Mayor Thomas Grant
Town of Vulcan
Box 360
Vulcan, AB T0L 2B0

Dear Mayor Grant and Councillors of the Town of Vulcan:

This is a thank you letter. Thanks to you, the OWC is making a difference. More people than ever before are engaging with the OWC and taking action at home, at work, on farms and ranches, and in our wild spaces to help improve watershed health.

Thank you for helping us improve our educational outreach. This year, we have been able to involve 50 partner organizations and 75 individual volunteers directly in our work. We are also reaching new audiences in the thousands through social media. Over 120 youth in classrooms from Lundbreck to Vauxhall were engaged in our environmental education program.

Thank you for assisting in the support of agricultural producers through OWC's Watershed Legacy Program. One example this year was providing the start-up costs and riparian health assessments for a large project that involves using sheep to control invasive species on 200+ acres of land along the Oldman River.

Thank you for your help in the production of our film project. We have been on location throughout the summer and interviewing watershed experts on a variety of topics and allowing people to tell their stories. The film project will communicate clearly where water comes from, where it goes and what happens in between. The message, *We Are All Downstream*, is central to this project.

Thank you for enabling us to engage motorized recreationalists. The OWC has been busy all summer talking to outdoor enthusiasts in the headwaters, completing surveys and finding out what solutions will meet their needs while also maintaining headwaters health.

Most importantly, thank you for your continued support as an important member of the OWC Family. Each municipality within the Oldman watershed is asked to contribute $0.35 per resident. For the Town of Vulcan that would be an investment of $679. Your investment will help to ensure that watershed management and health stays top-of-mind during these times of political change. More than ever before, OWC must maintain open lines of communication amongst all stakeholders. As a Watershed Advisory Planning & Advisory Council, the OWC is one of 11 Councils across the province mandated to provide information and independent research to the provincial government. We need your voice to be heard.

A summary of our accomplishments from the last fiscal year is enclosed to give you and your council members a better understanding of our programs. We have also launched a new, interactive website this year that provides a great many resources for you to use. Please visit www.oldmanwatershed.ca

If you would like a presentation or have any questions please contact Shannon Frank, OWC Executive Director by phone at 403-317-1328 or email: Shannon@oldmanwatershed.ca.

Sincerely,

Doug Kaupp, Chairman

8.1.B

OCT 20 2015

Oct 20, 2015

The Town Of Vulcan

ATTN: Town Council

RE: Calgary Home & Garden show

With reference to the article in the Oct 14th issue of the Vulcan Advocate, please be advised that in 2007 my wife and I attended the Home and Garden show in Calgary. The Vulcan booth was attended by Esther Leung and Kelly Hartle. They were very enthusiastic and as a result, the following Monday,we travelled to Vulcan and purchased a lot. We then contacted Wes Hartung and contracted his company to build us a home. In 2009, we retired in Calgary and moved to Vulcan, all as a result of the Home and Garden show.

However, we never received any welcome package from the Lionettes, and neither did any of our neighbours that also moved here from Calgary and other areas.

Therefore, we recommend that the Town continue to host a booth in Calgary, but ensure that it is attended by "enthusiastic" people.

Sincerely,

M Hameluck

(Michael Hameluck, 718 Whispering Greens Avenue)

ROWAN HOUSE
EMERGENCY SHELTER

8.1.C

A place of hope & healing

October 28, 2014

Attention: Mayor & Council

Re: November Family Violence Prevention Month Proclamation

November has traditionally been recognized in Alberta as Family Violence Prevention Month. At Rowan House Emergency Shelter, we work to provide awareness, education and support throughout the entire year that demonstrates the need to move towards a society free of violence. We also do like to take the opportunity to focus on this work during the month of November and strive to raise awareness in the community during this time.

We ask that you proclaim November, Family Violence Prevention Month and have attached to this letter, a formal proclamation that we hope you will consider signing and returning a copy to us.

Thank you for your support as we help bring awareness to the harm done through family violence.

In gratitude;
Sherrie

Sherrie Botten
Executive Director
Rowan House Society - Rowan House Emergency Shelter
Phone: 403-652-3316; Fax: 403-652-3377
Email: director@

Rowan House Trauma Informed services take into account an[illegible]rstanding of trauma in all aspects of service delivery.
Safety, trustworthiness, choice, collaboration and empowerment are the core values at Rowan House.

ROWAN HOUSE
EMERGENCY SHELTER

A place of hope & healing

Family Violence Prevention Month

Whereas there are many people in Alberta who experience the impact of family violence; and

whereas the impact may be carried on from generation to generation; and

whereas all Albertans have a role to play in preventing family violence.

Therefore, I _____ do herby proclaim the

Month of November 2015 to be
Family Violence Prevention Month

in _____.

I call upon citizens to speak out against family violence. I call upon you to make a difference by creating a culture of support for those impacted by family violence. And I call upon you to encourage all Albertans to help make our province violence free in 2015 and beyond. You can end the silence and stop the violence.

In witness whereof,
I have here unto set my hand this
_____ Day of _____, 2015.

_____
Signature & Title

END the silence STOP the violence

Rowan House Trauma Informed services take into account an understanding of trauma in all aspects of service delivery.
Safety, trustworthiness, choice, collaboration and empowerment are the core values at Rowan House.

ROWAN HOUSE SOCIETY
Box 5121, High River, Alberta T1V 1M3
Crisis Line: 403 652-3311 Toll Free: 1-855-652-3311 Admin: 403 652-3316
www.rowanhouse.ca
Charitable Registration #899496707RR0001

Overview of Rowan House Emergency Shelter

Rowan House is a short-term women's emergency shelter serving the Foothills of southern Alberta for 15 years. Our mission is to provide crisis intervention, long-term support and education for those affected by family violence in rural communities. We work to accomplish this mission through our residential program, outreach services, Branches Preventative Education program and our children's programming. Rowan House Trauma informed services take into account an understanding of trauma in all aspects of service delivery. Safety, trustworthiness, choice, collaboration and empowerment are our core values.

Our **Residential program** provides a safe, supportive environment for women and children who find themselves in a crisis situation and in need of emergency housing. We have trauma-informed crisis intervention workers who operate our 24-hour crisis line, provide solution-focused counselling, safety planning, and community referrals and client advocacy in a number of areas. Women often come to us with nothing but the clothes on their back. We have 24 beds and provide food and other basic necessities as families work to transition back into the community, all at no cost to them. In our 2014-2015 fiscal year we admitted 98 women and 129 children.

The **Outreach program** is designed to address and meet the needs of women who have experienced abuse, are experiencing abuse, or are at risk of experiencing abuse, through one-on-one contact and support. Clients need not reside at the shelter to access services from the Outreach Program. The Outreach Worker's caseload is predominately women in the community who are unwilling or unable to come into the shelter but require services to keep themselves and their children safe from abuse. 60 women were served this past fiscal year.

Our **Child Support program** is operated by staff trained to work with children who have witnessed abuse and the developmental issues that may cause. *"A child who lives with violence is forever changed, but not forever 'damaged.' There's a lot we can do to make tomorrow better."* – Linda Baker & Allison Cunningham, Little Eyes, Little Ears. The program focuses on building self-esteem and teaching children coping skills for managing anxiety. We also offer moms individual sessions that help foster and strengthen the relationship mother and child have.

The **Branches Preventative Education program** provides education and awareness about the cycle of abuse, as well as the effects abuse has upon families. We provide a series of free, education presentations that address family violence, teen dating violence, healthy relationships, bullying and self-esteem, as well as information about Rowan House and the services and programs offered. These presentations are offered to schools, community groups and other agencies. In addition, a six-week Healthy Relationship course is offered free of charge to women in the community five times a year and twice weekly for residents. In 2014-2015, our coordinators presented to 2280 students in 93 classroom presentations.

In our newly created **Transitional Housing program**, partnering with the Foothills Foundation and the Town of High River, we have four subsidized housing units available for our residents to rent as they leave the crisis shelter. There is currently a lack of safe, affordable transitional housing options in our area, which creates an ongoing problem for both our residents trying to leave the shelter and those waiting to get in. We turn away more women and children than we are able to accommodate due to lack of safe, affordable transitional housing. In our last fiscal year, a total of 354 women and children had to be turned away.

Rowan House Trauma informed services take into account an[illegible]standing of trauma in all aspects of service delivery. Safety, trustworthiness, choice, collaboration and empowerment are the core values at Rowan House.

ROWAN HOUSE SOCIETY
Box 5121, High River, Alberta T1V 1M3
Crisis Line: 403 652-3311 Toll Free: 1-855-652-3311 Admin: 403 652-3316
www.rowanhouse.ca
Charitable Registration #899496707RR0001

8.1.D

Calgary Zone EMS Operations Update
October 2015

October 16, 2015

Kim Fath
Chief Administrative Officer
PO Box 360
Vulcan, AB T0L 2B0

Dear Kim,

Please accept this letter as an update on EMS service delivery. While the Calgary Zone Clinical Operations Team has had the opportunity to meet with a large number of councils and communities or the past year, the last time I communicated with you by letter was in October 2013. Since this time EMS have seen a great deal of activity and transformation in our communities. This includes an active year for responses, strides to align right resource response, as well as some adjustments within the AHS organization. I would like to take this opportunity to share with you some of the key program and strategic updates in our Zone, as well as some of our provincial plans for the future.

Leadership Updates

In April 2015 the responsibility for Emergency Medical Services operations transitioned back from Clinical Operations within the zones into a Provincial Model. This change allows consistency in policy, operations and programs across all five operational Zones and Support programs (Clinical Compliance and Training, Business Strategy, Dispatch, and Air Ambulance). The reporting structure was aligned to ensure seamless coordination between provincial and zone EMS programs. None of these changes affect front line work or deployment, rather allow for an alignment of our goal to provide quality care.

Even with these changes, I believe that it is critical that we do not stall or suspend any of the work that is underway within the Zone. The relationships within AHS at the zone level as well as those within community remain critical to the success of our EMS system. The local EMS leadership team is committed to ensuring these connection and conversations remain. For me these organizational adjustments provide an opportunity to refine the work already started and apply a systems lens to EMS Clinical Operations functions.

Hospital Wait Times

Extended EMS transfer of care times at tertiary hospitals in our major cities remain a priority for improvement. This is the single biggest challenge affecting current availability of EMS resources in community. While much work has gone into ensuring EMS crews can return to service as quickly as possible after transporting patients to Emergency Departments, AHS EMS as dedicated time, energy, and resources to improve ambulance turn-around times.

Alberta Health Services

Further to all of the current and ongoing system wide strategies to improve patient flow across our system, in September of this year EMS in collaboration with our Emergency Department colleagues have implemented a new transfer of care protocol for EMS crews transporting patients to Emergency Departments in all hospitals in Edmonton, Calgary and Red Deer. The goal is to ensure ambulances are clear for facilities and back in community in less than 90 minutes 90% of the time, thus prepared to respond to the next significant event.

EMS Performance

In 2014, Alberta Health Services President and CEO Vickie Kaminski directed EMS to look into response times and we will be developing a report to inform the public on the quality, safety and timeliness of ambulance care. As this work continues AHS EMS will be purposeful about connecting with communities as to what this dashboard will look like. We want to ensure transparency to all citizens in Alberta, with the goal of improving EMS response times. Please see further information at: http://www.albertahealthservices.ca/6554.asp

EMS Strategic Action Plan

EMS has a provincial plan in place to focus on 5 key initiatives which are:

1. Develop Master EMS Service Plan – create a single Provincial EMS Master Service Plan that is provincial in scope and *Community* based in practice and delivery.
2. Complete Consolidation of our Dispatch systems – as recommended by the Health Quality Council of Alberta (HQCA) report on ground ambulance services to complete the consolidation of three satellite dispatch centres across the province with a single Provincial Computer-aided dispatch system.
3. Focus on facilities and fleet – we will address capital shortfall, conditions of our existing EMS stations, plan new EMS stations and focus on equipment.
4. Complete the electronic Patient Care (ePCR) rollout – As recommended by the HQCA report on Ground Ambulance Services the ability to have one single ePCR database throughout the province that all EMS services including contractors will help best inform future clinical practice.
5. EMS Practitioner Mental Health Awareness and protection – The environment that EMS practitioners work in is challenging both physically and mentally. It is critical that EMS has operational policy, practitioner's supports, and other types of mental health program improvements for EMS worksites across Alberta. This is critical to ensure all reasonable steps are taken to protect the health and safety of EMS staff.

Alberta Health Services

Municipal Engagement

As a leadership team, Calgary Zone EMS Clinical Operations want to work with you, your councils, and community to improve EMS. We remain focused on maintaining and building positive, mutually beneficial relationships and would appreciate the opportunity to meet with your councils to share Calgary Zone EMS updates and provide a systems perspective on our work. Respecting the requirement for councils that may see change to connect as a team, please contact my office to let me know if there is convenient time to meet with you and/or your councils to continue the dialogue around EMS in the Calgary Zone.

Sincerely,

Nicholas Thain EMT-P, MAL(H)
Executive Director, EMS Clinical Operations
Calgary Zone
Alberta Health Services
Office: 403-955-9600
Cell: 403-850-5452
Fax: 403-955-9616
nicholas.thain@ahs.ca

VULCAN AND DISTRICT HISTORICAL SOCIETY
ARCHIVES AND MUSEUM

"Nine in a Line"

Archives: Box 104 • 303 Centre Street • Vulcan, AB T0L 2B0 • Phone/Fax: (403) 485-2168
Museum: Box 104 • 232 Centre Street • Vulcan, AB T0L 2B0 • Phone/Fax: (403) 485-2168

8.1.E

October 2015

Mr. Kim Fath, CEO
Town of Vulcan
Box 360, Vulcan, AB
T0L 2B0

RECEIVED
OCT 2 2 2015

Dear Mr. Fath,

On behalf of the Vulcan and District Historical Society, I would like to thank you, Stew Birch and the Town Maintenance Crew for the installation of the drainage pipe and metal plate from our lot to 3rd Avenue.

They did an excellent job.

We appreciate all the support we have received from the Town during our construction of Phase 3.

Yours truly,

Walter A. McNiven

Walter McNiven, Chairman of the Phase 3 Building Committee,
Director of the Vulcan and District Historical Society

8.1.F

Royal Canadian Mounted Police / Gendarmerie royale du Canada

Security Classification / Designation
Classification / Désignation sécuritaire

District Officer
Southern Alberta District
200 – 2 Highland Park Way NE
Airdrie, AB T4A 0R1

Your file / Votre référence

October 13, 2015

Our file / Notre référence

RECEIVED
OCT 22 2015

Mayor Tom Grant
Box 360
Vulcan, AB T0L 2B0

Dear Mayor Grant,

Please let me take this opportunity to introduce myself as the newly appointed District Officer for Southern Alberta RCMP.

As your new District Officer, I am committed to having your Detachment Commander along with members of the Southern Alberta District Management work in partnership with your Community Representatives to proactively address developing issues and provide solutions to current and future concerns. I want to assure you that the R.C.M.P. is dedicated to providing the highest quality of policing service to Vulcan and provide a safe community. I have enclosed a copy of the "K" Division Annual Report 2014-2015 which highlights outstanding work being done by our members across Alberta.

As I have just arrived here in Southern Alberta, I look forward to meeting you and your Council in person. Should you require anything further, please do not hesitate to contact me directly at 403-420-4860.

Yours truly,

Frank Smart, Chief Superintendent
District Officer
Southern Alberta

Enc.

Canada

ITEM 9.1

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

- Oldman River Regional Services Commission – Executive Committee Meeting – September 10, 2015
- Vulcan Municipal Library Board – Agenda – Minutes – September 16, 2015
- Family and Community Support Services – Minutes – September 24, 2015
- Mayors & Reeves of Southwest Alberta – Minutes – October 2, 2015
- Vulcan Golf and Country Club Executive Meeting – Minutes – October 15, 2015
- Municipal Planning Commission – Agenda – Minutes – October 20, 2015

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the October 26, 2015 Town Council Meeting be received for information.

- Oldman River Regional Services Commission – Executive Committee Meeting – September 10, 2015
- Vulcan Municipal Library Board – Agenda – Minutes – September 16, 2015
- Family and Community Support Services – Minutes – September 24, 2015
- Mayors & Reeves of Southwest Alberta – Minutes – October 2, 2015
- Vulcan Golf and Country Club Executive Meeting – Minutes – October 15, 2015
- Municipal Planning Commission – Agenda – Minutes – October 20, 2015

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 5 (2015)

EXECUTIVE COMMITTEE MEETING

Thursday, September 10, 2015 at 7:00 p.m.

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
Henry Van Hierden - *Vice-Chair*
Don Anderberg
Jim Bester
Bill Chapman
David Hawco
Tom Rose

STAFF:

Lenze Kuiper – *Director*
Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda** – September 10, 2015 .....
2. **Approval of Minutes** – July 9, 2015 .....(attachment)
3. **Business Arising from the Minutes**
   (a) Provision of GIS Services Outside ORRSC Membership .....(attachment)
   (b) 5-10 Year Business Plan / Organizational Retreat.....
   (c) Vacation Accrual Worksheet .....(handout)
4. **New Business**
   (a) Regional Assessment Review Board Training .....
   (b) Proposed Subdivision Fee Increase.....(handout)
   (c) AER Referral Agency Issues.....
   (d) Preliminary Budget Discussion.....
   (e) Fee For Service Update .....(attachment)
5. **Accounts**
   (a) Office Accounts –
      (i) June 2015 .....(attachment)
      (ii) July 2015 .....(attachment)
   (b) Financial Statements –
      (i) January 1 - June 30, 2015.....(attachment)
      (ii) January 1 - July 31, 2015 .....(attachment)
6. **Director's Report** .....
7. **Executive Report** .....

8. Adjournment .....

DIRECTOR'S PERFORMANCE EVALUATION

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:55 P.M.

1. APPROVAL OF AGENDA

Moved by: David Hawco

THAT the Executive Committee approve the agenda, as presented. **CARRIED**

2. APPROVAL OF MINUTES

- Bill Chapman commented on the issue of Appeals from the July 9, 2015 minutes. He participated in three appeals this summer and observed that the amount of information provided to the applicant initially was very minimal, and when the decision is appealed more information comes forward at the hearing. In his opinion, if municipalities were more exhaustive in their findings of fact and reasons for decisions, this could reduce the number of appeals filed.

Moved by: Don Anderberg

THAT the Executive Committee approve the minutes of July 9, 2015, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

(a) Provision of GIS Services Outside ORRSC Membership

- A letter dated August 12, 2015 (attached to agenda) was sent to the Honourable Deron Bilous, Minister of Municipal Affairs, seeking approval to provide GIS services outside the boundaries of ORRSC under the provisions of the Municipal Government Act section 602.11(b). His office responded that a resolution from ORRSC is needed before they can proceed to make a determination on the issue. If Ministerial approval is received, we will take the matter to the Board for ratification.

Moved by: Don Anderberg

THAT the Executive Committee authorize the Oldman River Regional Services Commission to provide GIS services to the Summer Villages of Ghost Lake and Waiparous, subject to Ministerial approval. **CARRIED**

(b) 5-10 Year Business Plan / Organizational Retreat

- As discussed at the last meeting, the Director is taking steps toward the preparation of a business plan to determine the direction of ORRSC for the next 5-10 years. He proposes that a retreat and visioning session be scheduled for all Board members, Executive Committee and staff using a facilitator to direct discussions. It is important to give our municipalities the opportunity to raise issues, voice their concerns and provide input into the future goals of the organization. Retreat details will be forthcoming once a date has been set.

Moved by: Don Anderberg

THAT the Executive Committee authorize the Director to proceed with organizing a facilitated retreat and visioning session for all Board members, Executive Committee and staff as the first step in the preparation of a 5-10 year strategic plan and business plan. **CARRIED**

(c) Vacation Accrual Worksheet

- Vacation accrual has decreased from $148,000 to $127,000 as of August 31, 2015. Staff are being encouraged to take more time off, but the issue is a double-edged sword — when staff are away the work doesn't get done. Options of hiring more staff or paying out a portion of excess vacation accrued at the end of the year were raised. It was also suggested that a policy be established stating a maximum amount of accrued vacation days allowed (e.g. days earned in 15-month period). This issue will be a topic of discussion at the upcoming organizational retreat.

4. NEW BUSINESS

(a) Regional Assessment Review Board Training

- ORRSC currently provides Regional Assessment Review Board service to 25 of our member municipalities. Director Lenze Kuiper is certified as a clerk and organizes all appeals using certified Board members pooled from all participating municipalities. Clerks and Board members must be certified every three years and the pool of Board members is becoming very small. Therefore, we have arranged to hold the certification courses at our office on March 7-10, April 11-12 and May17-18, 2016. More information will follow at a later date.

(b) Proposed Subdivision Fee Increase

- Since it has been three years since the last increase in subdivision fees, a comparison of subdivision fees with seven other municipalities was conducted (attached to the agenda). After examining the results, staff recommend that the application fee ($600), per lot fee ($325) and first extension fee ($325) remain the same, but that the endorsement fee be increased from $175 to $200 per lot, the second extension fee be increased from $350 to $425 and the third extension fee be increased from $375 to $525.

Moved by: Jim Bester

THAT the Executive Committee accept the recommendation to increase the subdivision endorsement fee to $200 per lot, the second extension fee to $425 and the third extension to $525;

AND THAT the proposed increase be referred to the Board of Directors for ratification at the December 3, 2015 meeting. **CARRIED**

(c) AER Referral Agency Issues

- The Alberta Energy Regulator (AER) is currently working on improving its Setback Referral process for sour gas wells and is seeking feedback from Municipality stakeholders. AER representatives are meeting with ORRSC planners on September 25 in an effort to create efficiencies in the process that will benefit everyone.

(d) Preliminary Budget Discussion

- Various items were discussed to assist in the preparation of the Proposed 2016 Budget which will be presented at the October Executive Committee meeting. The Chrysler Sebring has been sold for $4000 and consensus was to defer purchasing a replacement until January 2016. If the option of paying out accrued vacation is approved, the dollar amount will need to be added as a budget line item.

(e) Fee For Service Update

- The Magrath Trail Plan has been given verbal approval, but no confirmation in writing has been received to date.
- The second payment for the Rural IMDP Project has been invoiced and the project is expected to be complete by the end of the year.

5. ACCOUNTS

(a) Office Accounts –

(i) June 2015

5150	Staff Mileage	D. Horvath	$ 150.00
5151	Vehicle Gas & Maintenance	Imperial Oil	323.70
5536	Rural IMDP Grant	Imperial Oil	71.76
5280	Janitorial Services	Madison Ave Business Services	475.00
5320	General Office Supplies	Madison Ave Business Services	29.38
5285	Building Maintenance	Garrison Draper	200.00
5310	Telephone	Shaw	309.65
5310	Telephone	Bell Mobility	611.00
5310	Telephone	Yellow Pages	29.04
5320	General Office Supplies	Desjardin Card Services	214.70
5380	Printing & Printing Supplies	Desjardin Card Services	728.91
5330	Dues & Subscriptions	Municipal World	99.00
5350	Postage & Petty Cash	Postage by Phone	1,500.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5440	Land Titles Office	Minister of Finance (Feb. - June)	1,798.00
5500	Subdivision Notification	Lethbridge Herald	402.48
5500	Subdivision Notification	Lethbridge Herald	421.20
5536	Rural IMDP Grant	Alberta Pension Services Corp.	6,526.78
5570	Equipment Repairs & Maintenance	Xerox Canada	1,189.84
5580	Equipment & Furniture Rental	Xerox Canada	905.84
5580	Equipment & Furniture Rental	Pitney Bowes	297.13
1160	GST Receivable	GST Receivable	381.47
		TOTAL	**$16,686.88**

(i) July 2015

5150	Staff Mileage	S. Johnson (June - July)	$ 48.50
5151	Vehicle Gas & Maintenance	S. Johnson (June - July)	42.98
5320	General Office Supplies	S. Johnson (June - July)	59.38
5330	Dues & Subscriptions	S. Johnson (June - July)	110.00
5380	Printing & Printing Supplies	S. Johnson (June - July)	22.99
5530	Coffee & Supplies	S. Johnson (June - July)	82.74
5151	Vehicle Gas & Maintenance	Imperial Oil	318.66
4140	Approval Fees	MPE Halma Land Surveys	450.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5310	Telephone	Yellow Pages	29.04
5310	Telephone	Shaw	309.65
5310	Telephone	Bell Mobility	631.50
5320	General Office Supplies	Desjardin Card Services	15.00
5380	Printing & Printing Supplies	Desjardin Card Services	230.51
5330	Dues & Subscriptions	APA (Journal of APA)	315.00
5330	Dues & Subscriptions	Vulcan Advocate	97.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5440	Land Titles Office	Government of Alberta	342.00
5460	Public Relations	The Engravers	170.00
5470	Computer Software	Worktech	1,500.00
1160	GST Receivable	GST Receivable	203.92
		TOTAL	**$5,425.87**

Moved by: Henry Van Hierden

THAT the Executive Committee approve the Office Accounts of June ($16,686,88) and July ($5,425.87) 2015, as presented. **CARRIED**

(b) Financial Statements –

(i) January 1 - June 30, 2015
(ii) January 1 - July 31, 2015

- Committee members would like a line item added to the financial statements – Adjustment for Budget Shortfall.

Moved by: Henry Van Hierden

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - June 30, 2015
January 1 - July 31, 2015 **CARRIED**

6. DIRECTOR'S Report

- GIS department is working on a new layer for development permits which can be tracked by parcel. Coaldale is the pilot municipality for this exercise.
- Next March, ORRSC will be hosting a wetland and riparian workshop with Alberta Environment – certification program for identifying wetlands.

7. EXECUTIVE REPORT

- None.

8. ADJOURNMENT

Moved by: Henry Van Hierden

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:50 p.m. until **Thursday, October 8, 2015 at 7:00 p.m.** **CARRIED**

DIRECTOR'S PERFORMANCE EVALUATION

/bj

CHAIR: Martin Westerveld

VULCAN MUNICIPAL LIBRARY BOARD
September 16, 2015

Agenda

Call to order:

Present:

Jen Forhmzway_____, Maureen Howard- excused, Wendy Ramer_____, Vicki Hutton_____, Paul Taylor_____, Barb MacKay_____, Elizabeth Hammond_____, :ouise Schmidt_____, Connie Clement_____.

1. Approval of Agenda
2. Approval of Minutes
3. Treasurer's Report
4. Committee Reports:
   - HR
   - Little Free Libraries
5. Correspondence
6. Business arising from Minutes
7. New Business
   - Meeting with FCSS & the Town re common areas
   - Budget
   - Student Board Member
   -
   -
8. Policies and Bylaws
9. Next meeting
10. Adjournment

OCT 2 2 2015

Town of Vulcan Library Board
Board of Trustees Meeting
Minutes for September 16, 2015

Call to Order: 6:55 pm

Present: Jen Forhmzway, Elizabeth Hammond, Barb McKay, Louise Schmidt, Connie Clement, Paul Taylor

Absent: Wendy Ramer, Maureen Howard, Vicki Hutton

1. **Approval of the Agenda**
   Barb moved the Agenda as presented; carried.

2. **Approval of Minutes**
   Louise moved the Minutes as presented; carried There was some discussion of items – see Business Arising from the Minutes

3. **Treasurer's Report**
   Liz moved the Treasure's report; carried.

4. **Library Manager's Report**
   Stats for May through August were presented, attached.
   Library Manager's report as attached.

5. **Committee Reports**
   Human Relations
   HR rep not present.

   Little Free Libraries
   Channing has started work on them. Three for the Town areas and one for the Bible Camp. Any further LFL are the responsibility of the Early Childhood Coalition.

   Library Expansion
   Awaiting word from the Provincial Government, not until October.

6. **Correspondence**
   No correspondence.

7. **Business Arising from the Minutes**
   Paul will e-mail everyone a copy of the quote from Dallmann Computers for UPS and Connie will contact Chinook Arch for a similar quote and then we can compare.
   For Policies and Procedures, see item 9.

8. **New Business**
   Jen will contact FCSS to discuss common areas in the renovations.

   The proposed budget for 2016 was presented. It represents about a 2 1/2 % increase over 2015. Paul moved acceptance of the budget and the motion was carried.

Connie will investigate a new student board member and report back at the October meeting.

There was discussion regarding prizes for potential contests. Companies such as Chapters, Heritage Park, Bar-U, and Birds of Prey were mentioned. Jen and Connie to investigate.

Connie will be touring a variety of libraries on October 19th. Taber, Coaldale, and Lethbridge were mentioned and Milo, Arrowwood and Black Diamond were also suggested.

9. **Policies and By-Laws**
   Jen will e-mail a list to all board members as to who is interested in which aspects, people to work on it together and we will spend most of the next meeting finishing it off.

10. **Next Meeting**
    October 21, 2015.

11. **Adjournment**
    The meeting was adjourned at 8:27 pm, by Louise.

Chairperson

Oct 21/2015
Date

Acting Secretary

Oct 21/2015
Date

MINUTES OF THE VULCAN AND REGION FCSS BOARD MEETING
SEPTEMBER 24, 2015

RESENT: CARROL THOMSON, BETTY WHITNEY, SHEILA SMIDT, JASON SCHNEIDER, COLTON POVEY, LYNDA JOYCE, DANETTE SMITH
ABSENT WITH REGRETS: MICHAEL MONNER, LORNA ARMSTRONG
ABSENT: BRAD KOCH
DELEGATIONS/GUESTS: NONE
SECRETARY: DANETTE SMITH
CALL TO ORDER: 7:00 P.M.

1 ADDITIONS/CHANGES TO THE AGENDA: 8.2 NEW BUSINESS – BUDGET 2016
2 APPROVAL OF THE AGENDA: COLTON POVEY MADE A MOTION TO APPROVE THE AGENDA AS AMENDED. CARRIED 24/09/15/01
3 MINUTES: JASON SCHNEIDER MADE A MOTION TO APPROVE THE MINUTES OF THE JUNE 25, 2015 MEETING AS PRESENTED. CARRIED 24/09/15/02
4 FINANCIAL REPORTS: LYNDA JOYCE MADE A MOTION TO APPROVE THE FINANCIAL REPORTS AS PRESENTED. CARRIED 24/09/15/03
5 MAIL SUMMARY:
5.1 KEY MESSAGES: INFORMATION IN PACKAGE
5.2 FCSSAA NEWS: INFORMATION IN PACKAGE
3 FCSSAA HIGHLIGHTS: INFORMATION IN PACKAGE
6 STAFF REPORTS:
6.1 DIRECTOR'S REPORT: SHEILA SMIDT MADE A MOTION TO APPROVE THE DIRECTOR'S REPORT AS PRESENTED. CARRIED 24/09/15/04
6.2 YOUTH WORKER REPORT: DANETTE SMITH MADE A MOTION TO APPROVE THE YOUTH WORKER REPORT AS PRESENTED. CARRIED 24/09/15/05
6.3 SENIOR SUPPORT LEADER REPORT: COLTON POVEY MADE A MOTION TO APPROVE THE SENIOR SUPPORT LEADER REPORT AS PRESENTED. CARRIED 24/09/15/06
6.4 COMMUNITY SERVICES/ VIABLE REPORT: JASON SCHNEIDER MADE A MOTION TO APPROVE THE COMMUNITY SERVICES AND VIABLE REPORTS AS PRESENTED. CARRIED 24/09/15/07
7 OLD BUSINESS:
7.1 AGREEMENT: LOMOND SENT A LETTER: "MOVE TO APPROVE A REQUEST FROM FCSS TO AMEND THE MUNICIPAL FCCS QUORUM REQUIREMENTS TO STATE THAT FOUR MEMBERS ARE REQUIRED TO MAKE A QUORUM FOR MEETINGS"; THEY DID NOT STIPULATE WHICH FOUR MEMBERS, AND THAT THE AGREEMENT IS TO BE AMENDED TO MAKE THIS CHANGE. LOMOND IS ONBOARD NOW, WAITING TO HEAR FROM THE TOWN.
8 NEW BUSINESS:
8.1 FUNDING INCREASE: IN THE PACKAGE CARROL INCLUDED SOME NOTES FROM KEN DROPKO (SP?) ABOUT FCSS FUNDING INCREASE: IN 2015 WE WILL GET $12,446.00. IN 2016 WE WOULD GET $3318.00 FROM UNICIPALITIES, $16,593.00 FROM THE PROVINCE, FOR A TOTAL OF $19,911.00. CARROL ASKS WHAT WE DO WE WANT TO DO WITH THE FUNDS? WE ARE GETTING AN EXTENSION INTO NEXT YEAR TO SPEND THE FUNDS. IF YOU HAVE ANY IDEAS, PLEASE LET CARROL KNOW.

8.2 BUDGET 2016: INCLUDES A 5% WAGE INCREASE, 6% FOR HOME SUPPORT WORKERS; $2000.00 FOR MOVING EXPENSES. RENT AMOUNT FOR NEW BUILDING IS UNCERTAIN. WE ARE WAITING FOR THE LEASE AGREEMENT WITH THE TOWN. LYNDA JOYCE MADE A MOTION TO APPROVE THE 2016 BUDGET AS PRESENTED. CARRIED 24/09/15/08

9 COMMITTEE REPORTS: NONE

10 PARTNER UPDATES:

CHAMPION- NOT MUCH GOING ON.

COUNTY- OCTOBER 7, 2015 IS THE CLARESHOLM TRANSPORTATION SOCIETY GRAND UNVEILING OF THE NEW VAN THAT THEY HAVE FOR THE COUNTY, WILL BE HOLDING A LUNCH FROM NOON TO 1:00 AT THE COULEY PUB AND GRILL ON CENTRE STREET, PROCEEDS TO THE FOOD BANK. AS OF LAST MEETING ON THE 18TH THERE HAD BEEN SEVEN TRIPS OUT OF VULCAN AND AREA. PREVIOUS MONTHS HAD AVERAGED FIVE TRIPS. HAVE STARTED TO SEE MORE PEOPLE UTILIZING THE SERVICE. FEEDBACK HAS BEEN EXTREMELY POSITIVE. DRIVER FROM VULCAN HAS BEEN HIRED. INCOME THRESHOLDS HAVE BEEN RAISED 25%; SOME FUNDS HAVE BEEN SET ASIDE TO HELP THOSE THAT NEED IT.

MEMBER AT LARGE:

LYNDA JOYCE- CONCERNED REGARDING THE TRICKLE DOWN EFFECT IN VULCAN OF OIL WORKER LAYOFFS. GARDEN AREA AT HOSPITAL FUNDRAISER IS THE SILENT AUCTION FOR THE MONTH OF OCTOBER IN THE RECEPTION AREA AT THE HOSPITAL

BETTY WHITNEY- FUNDRAISING FOR 8600 SQ.FT. EXPANSION GALA WILL BE THE THIRD WEEKEND IN OCTOBER TO FUNDRAISE FOR THE EXPANSION. HOPING TO GO WITH LOCAL CONTRACTORS FOR EXPANSION.

CARMANGAY- INFORMATION MEETING IN CARMANGAY ON THE 29TH TO DISCUSS PUTTING IN SOLAR PARK IN WITH THE WIND TURBINES. "SERVE CARMANGAY" IS YOUTH VOLUNTEERS HELPING IN THE COMMUNITY RAKING UP LEAVES AND HELP PEOPLE CLEAN UP THEIR YARDS- THIS WAS POSTPONED DUE TO LEAVES NOT FALLING, TENTATIVELY MOVED TO OCTOBER 10TH. VBDS IS PUTTING TOGETHER A BUSINESS DIRECTORY; THEY WOULD LIKE TO HAVE ALL THE SERVICE GROUPS IN THE AREAS WITH CONTACT NUMBERS, ANY PERTAINANT INFORMATION FOR ALL OUR COMMUNITY SERVICES.

NOVEMBER MEETING MOVED TO 19TH, CARROL WILL BE AT THE AGM IS ON THE 26TH.

NEXT MEETING WILL BE OCTOBER 22, 2015

MEETING ADJOURNED AT 8:02 P.M.

CHAIR_____

DIRECTOR_____

Mayors & Reeves of Southwest Alberta

MINUTES

FRIDAY, October 2, 2015 - 1:00 PM
Culver City Room, Lethbridge City Hall

PRESENT:

Mayor George Bohne	Town of Raymond	Mayor Eric Jensen	Village of Barnwell
Mayor Gordon Reynolds	Town of Bow Island	Mayor Ed Weistra	Village of Barons
Mayor Maggie Kronen	Town of Cardston	Mayor Tom Butler	Village of Coutts
Mayor Dennis Cassie	Town of Coalhurst	Mayor Cliff Ayrey	Village of Longview
Mayor Blair Painter	Crowsnest Pass Mun.	Dep. Mayor Ben Goetz	Village of Glenwood
Mayor Rene Gendre	Town of Fort Macleod	Mayor Rafael Zea	Village of Milo
Dep. Mayor Brenda Beck	Town of Magrath	Mayor Don McDowell	Village of Nobleford
Mayor David Hawco	Town of Milk River	Reeve Brian Hammond	MD of Pincher Creek
Mayor Wendy Jones	Town of Picture Butte	Dep. Reeve Dwight Tolton	MD of Taber
Mayor Don Anderberg	Town of Pincher Creek	Reeve Neil Wilson	MD of Willow Creek
Mayor Henk De Vlieger	Town of Taber	Dep. Reeve Phil Jensen	Warner County
Mayor Margaret Plumtree	Town of Vauxhall	Reeve Molly Douglass	M & R of SE AB
Mayor Thomas Grant	Town of Vulcan	Mayor Chris Spearman	City of Lethbridge
Bev Bellamy	Administrative Assistant		

Guests:

Minister Shannon Phillips, MLA	Lethbridge West	Maria Fitzpatrick, MLA	Lethbridge East
Pat Stier, MLA	Livingstone-Macleod	Bob Jones, Zone Rep	AAMD&C
Dave Schneider, MLA	Little Bow	Dennis Hatt, Chairman; George Hall, Exec. Dir.	Community Foundation of Lethbridge & SW Alberta

1.0 WELCOME AND INTRODUCTIONS
Mayor George Bohne called the meeting to order at 1:00 pm.

2.0 ADOPTION OF THE AGENDA
Moved by Mayor Tom Butler to adopt the agenda with two additions:
New provincial park discussion – Reeve Brian Hammond
Update on fibre optics – Mayor Rene Gendre. **Carried.**

3.0 ADOPTION OF THE SEPTEMBER 4 MEETING MINUTES
Moved by Mayor David Hawco to adopt the September 4, 2015 minutes. **Carried.**

4.0 BUSINESS ITEMS ARISING FROM MINUTES - none

5.0 REPORTS

5.1 MP Reports - none

5.2 MLA Reports

Maria Fitzpatrick, MLA – Lethbridge East

- Brought greetings from Premier Notley and is happy to attend the meeting today.
- She is working with different groups moving forward to represent the people of her riding and the province of Alberta, and is doing that based on feedback received from constituents.
- Informed the M & R of misinformation publicly stated in the media with regard to the corporate tax rate and minimum wage being presented as if the two are together. The tax rate for small business continues to be 3%, it has not changed and is not expected to change.

- Wants to work with the M & R; open to hearing about your issues, proposals and concerns. To arrange a meeting with her, call Sherry Hunt at the Constituency Office (403-320-1011).

Shannon Phillips, MLA – Lethbridge West; Minister of Environment and Parks, Minister Responsible for the Status of Women, Deputy Government House Leader

- Attended roundtable for renewables regarding the climate change process This is the voice of individual groups in southern Alberta to ensure we diversify the economy.
- Involved in ongoing public consultation on Castle Crown and off highway vehicle users.
- Announced funding for the City of Lethbridge Green Trip Initiative; other funding will be announced later.
- The message from Premier Notley and Minister Deron Bilous, Municipal Affairs, is a message of stability with government leadership to deliver services and safeguard jobs in the economic downturn. This will be reflected in the budget.
- David Dodge, former Bank of Canada Governor, is doing an assessment of capital investment and will take the politics out of the capital planning process. He is well respected and gave good advice on how to proceed.
- Reallocation in departments by moving dollars from lower priority to higher priority with a focus on investment in communities, health care and municipalities.
- Wants to hear from the M & R regarding infrastructure and other needs that have been identified as high need.

Castle Provincial Park Discussion - Reeve Brian Hammond

Reeve Hammond questioned Minister Phillips on the consultation period of one month - closing date of October 5 - for the Castle Park and if it is possible to have an extension of this time frame to give communities more time to provide input.

- Minister Phillips stated that the consultation period of one month is for the amendment to the SSRP. The parks management piece is moving forward and will have lots of opportunity for discussion on this. This is an opportunity to run parallel tracks to put all the pieces of economic development and multiple uses together to get the right outcomes for all the space.
- Door is more open than closed; the SSRP is one small piece and it will not have less input, but rather more. Cabinet is committed to having the right diversification tools in place.
- Minister Phillips plans to be in Lethbridge more often now that the transition period is over and it will be easier to meet with her to have these conversations.

Dave Schneider, MLA – Little Bow

- Construction of the roundabout is wrapping up and will solve many problems.
- Coalhurst intersection into the town will be completed after the CP puts up their new lights.
- Attended the Committee for Resource Stewardship meeting in Edmonton.
- Awaiting the budget – Legislative Assembly session resumes on October 26.

Pat Stier, MLA – Livingstone Macleod

- Has taken on the role of official opposition to Municipal Affairs.
- Attended the AUMA convention
- Government will go back to regional planning and pursuing regional planning boards; will cause an extra body for review in planning and process.

- Minister Bilous is sensitive to the discussions on the linear tax; MLA Stier will continue to monitor this.
- Funding returned for municipalities for FCSS and STEP program - good to see.
- Will continue to pursue rural ambulance issues.
- If you have any concerns, please contact MLA Stier, he wants to be effective as the opposition.

6.0 Presentation: Dennis Hatt, President and George Hall, Executive Director Community Foundation of Lethbridge and Southwestern Alberta

- George Hall gave an overview of the history of the Foundation. It was established in Lethbridge in 1966 and today the foundation giving comprises 130 funds, the estimated value is $24 million in assets.
- There are three ways to give: community priorities, issues, and interest and direct charity support.
- Organizations can form endowments for their own use; people can give directly to those and smaller amounts can be contributed to grow the endowment.
- Municipalities under the CRA are qualified donees and can receive grants, accept donations and issue tax receipts.
- The Community Foundations of Canada and the Governor General will hold a Random Act of Kindness Day on Friday, November 6. Contact the Lethbridge office to receive a poster and kindness cards to pay it forward. The Foundation asks people to send in what kindness they have performed and there will be 10 random draws for $500 in grants to be given to the charity of their choice. Contact the office to receive these kits.
- Inspiring Philanthropy Luncheon will be held on November 13.
- Copy of the PowerPoint presentation distributed with October minutes.

Contact information for the Foundation:
404 – 8 Street South, Lethbridge, AB T1J 2J7
Phone: 403-328-5297; Email: office@cflsa.ca Website: www.cflsa.ca

5.0 Reports Continued

5.3 Alberta Southwest Regional Alliance Report – Mayor Blair Painter – no report

5.4 SouthGrow – Mayor Margaret Plumtree

- Sent out newsletter to all members.
- Completed profile for business attraction and will soon start the site selection training.
- Looking for someone to help update the website.
- Welcomed new community members Arrowwood, Magrath and Vulcan County.
- Broadband is ongoing; SouthGrow will attend the Olds conference for more information and to report.

5.5 AUMA – Mayor Kim Craig

- AUMA Convention had a glitch in the computers in election process so will need to vote again. Was happy to see the MLA's in attendance with full participation.

5.6 AAMD&C – Councillor Bob Jones, Zone Rep

- Waiting for the budget to come down.
- Would like to have meetings with the new government and to spend time with them so they learn about rural Alberta. Will meet with each opposition leader this Friday and meet with them once a year.

- AAMD&C Convention is November 16-19.
- AAMD&C meets with the individual council of each municipality every three years.

5.7 Associate Dean's Advisory Council - Mayor David Hawco

- No meetings yet; will give report.

5.8 Oldman Watershed Council – Mayor Blair Painter

- Report distributed with agenda.
- Need volunteers to help with restoration in Hidden Creek and Dutch Creek.
- A Water Well Workshop will be held on November 19, sponsored by the MD of Willow Creek and OWC.

5.9 Highway #3 Association – Mayor Blair Painter

- Will continue to make headway with Ministers to keep project moving forward.
- Will ask for a letter of support from the M & R to request funding from the government to support an Executive Director position. This will help to organize information and to provide government access to it and to have a better understanding of the gross domestic contribution of this highway.

5.10 Fibre Optics Update – Mayor Rene Gendre

- Minister Brian Mason is interested; now the implementation needs to be pursued in the urban areas and ensure that MD's are included in the implementation.
- Digital Futures Symposium will be held on October 15 & 16 in Olds; presenter is Dr. Mark Wolfe. All are welcome to attend the symposium.

6.0 BUSINESS

6.1 Community Issues Discussion – Mayor George Bohne

- Received feedback from several people on the issues faced by municipalities.
- At the AUMA conference MLA's and Ministers showed interest in attending our meetings.
- Will extend an invitation via letter to Minister Deron Bilous, Municipal Affairs; Minister Sarah Hoffman, Health and Seniors; and Premier Rachel Notley.
- Additional ministers to extend an invitation to include Minister Brian Mason, Transportation; Minister David Eggen, Education and Culture/Tourism.
- Whenever you meet with Ministers, talk about the M & R and follow up with an email to Mayor Bohne to let him know of your discussion so that when he contacts them he can reference this discussion in his letter. When we invite Ministers, we give them several dates, do our best to accommodate their schedules and communicate the advantage for them to talk to a large number of municipalities at one time in one meeting.
- If Minister Hoffman agrees to attend a meeting, we need to be prepared to develop and discuss our positions re ambulance issues and regional health services and then prepare one document to address the issues as it applies to all of our municipalities.

Action Item for Mayors and Reeves:

- Identify the issues your community faces and provide a summary of them to Mayor Bohne (bohne@raymond.ca). You only need to identify your issues and possibly offer solutions, not priorize them; the issues could come out of your strategic plan.
- Mayor Bohne will compile the issues, they will be discussed at a M & R meeting to decide the best ones to pursue as a group, and then brought forward to the Ministers/government.

- Some possible topics/issues: health, internet high speed access, education, transportation, water management, roads and bridges and infrastructure.

6.2 Appointment of Two Directors for a two-year term to the Oldman Watershed Council (OWC) board – Mayor George Bohne

Two Directors are appointed from the Mayors & Reeves to serve a two-year term on the OWC Board of Directors; 1 representing rural municipalities and 1 representing towns/villages.

Moved by Mayor Eric Jensen to appoint Mayor Blair Painter to represent towns/villages on the OWC board for a two-year term. **Carried.**

Moved by Tom Butler to appoint Reeve Brian Brewin to represent rural municipalities on the OWC board for a two-year term. **Carried.**

6.3 Castle Park Consultation – Reeve Brian Hammond

Further discussion on the Castle Park Consultation and if it is useful to send a follow-up letter to Minister Phillips regarding this.

Moved by Mayor Ed Weistra that the Mayors & Reeves write a letter to Minister Shannon Phillips expressing the concerns discussed regarding the consultation process recently announced for the new provincial park in the Castle area. **Carried.**

Reeve Hammond and Mayor Bohne will draft the letter to send out to M & R for their response before sending it to Minister Phillips.

7.0 Next Meeting Date
Friday, November 6, 1 pm - Culver City Room, Lethbridge City Hall

8.0 ADJOURNMENT: Moved by Mayor David Hawco to adjourn meeting. **Carried.**

ACTION ITEMS FROM OCTOBER 2, 2015 MEETING	PERSON RESPONSIBLE
Identify the issues your community faces and provide a summary of them to Mayor Bohne (bohne@raymond.ca). You only need to identify your issues and possibly offer solutions, not priorize them; the issues could come out of your strategic plan. Mayor Bohne will compile the issues, they will be discussed at a M & R meeting to decide the best ones to pursue as a group, and then brought forward to the Ministers/government.	Mayors & Reeves

THE VULCAN GOLF AND COUNTRY CLUB

EXECUTIVE MEETING MINUTES

OCTOBER 15, 2015

PRESENT: Don McPherson, Wendy Williams, Ken Creed, Roberta Meehan, Sue Dow, Peter Beckner, Nick Zubach, Ron Fernley, Mike Fenske, Duke Webber.

REGRETS: Dave Lanktree.

MEETING CALLED TO ORDER: 6:50 by Vice Chairman, Don McPherson

ADDITIONS TO THE AGENDA: Rental House, Kitchen Tender

MINUTES OF THE LAST MEETING:

-Moved by Wendy Williams that the minutes of the September meeting be adopted as circulated. Seconded by Ken Creed. Carried.

BUSINESS ARISING FROM THE MINUTES:

-Accolades for life membership. Discussion on the draft policy. Nick Zubach moved that the policy be accepted and put into the policies and procedures. Seconded by Ron Fernley. Carried.

-Insurance on the Club-house was discussed and it was agreed that we should have another carrier meet with the board.

FINANCIAL REPORT:

-Don McPherson presented the financial report for September. Peter Beckner moved the financial report. Nick Zubach seconded the motion. Carried.

GROUNDS REPORT:

-as per attached.

-25 large spruce trees have been planted for the Drummond Family memorial tree project.16 small

-spruce trees were also planted.

-spray program has been completed for 2015.

-Moved by Ken Creed that the grounds report be adopted as read. Seconded by Wendy Williams. Carried.

HOUSE REPORT:

-As per attached.

-The cheque has been received for the Drummond trees.

-Moved by Roberta Meehan that the house report be adopted as read. Seconded by Ron Fernley. Carried.

CORRESPONDENCE:

-a letter was received from Jan Rasmussen asking for some relief for his golf fees for next year as He has golfed very little this year because of illness. Discussion followed. Peter Beckner moved that the board send Mr. Rasmussen a cheque for $400.00. Seconded by Ken Creed. Carried.

OLD BUSINESS: Don McPherson handed out a page of the tender document for the kitchen. The add will appear in the papers this coming week. 2 tender packages have been distributed.

NEW BUSINESS:

- lengthy discussion on the condition of the rental property, the septic system and replacing the shingles on the roof. Tara is willing to have the system pumped out for now as the field is not working. The board will not charge her rent for this period. There may be a possibility that we remove the house, and change the driving range and/or put up a screen. The bank has indicated

that the land is enough security for the loan on the property. This issue was tabled until spring.

NEXT MEETING DATE:
-November 19, 2015

AJOURNMENT:
-Roberta Meehan moved the adjournment of the meeting. Carried.

MUNICIPAL PLANNING COMMISSION
Town of Vulcan Council Chambers
Tuesday, October 20, 2015 – 2:00 p.m.
A G E N D A

CALL TO ORDER

1.0 DELEGATIONS/OPEN SESSION FOR PUBLIC

2.0 ADDITIONS TO AGENDA – NIL

3.0 MINUTES
- 3.1 Municipal Planning Commission Meeting Minutes of September 15, 2015

4.0 MISC CORRESPONDENCE - NIL

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS
- 5.1 D15.37– Discretionary Use –R-1– Home Occupation II – 521-2 Street North
- 5.2 D15.38 - Request for Waiver – R-1 – 521-3 Street South
- 5.3 D15.39 – Request for Waiver – R-1 –1001 Whispering Greens Court

6.0 UNFINISHED BUSINESS
- 6.1 Freestanding Telecommunications Tower (Telus)
- 6.2 Municipal Development Authority Bylaw

7.0 NEW BUSINESS - NIL

8.0 DEVELOPMENT OFFICER'S REPORT

9.0 LAND USE BY-LAW REVIEW

10.0 QUESTION PERIOD

11.0 IN-CAMERA

12.0 NEXT MEETING – November 17, 2015

13.0 ADJOURNMENT

MINUTES OF THE TOWN OF VULCAN MUNICIPAL PLANNING COMMISSION
MEETING HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON TUESDAY OCTOBER 20, 2015
COMMENCING AT 2:00 P.M.

A meeting of the Municipal Planning Commission, of the Town of Vulcan in the Province of Alberta, was held in the Town Office on October 20, 2015 commencing at 2:00 p.m.

PRESENT:	Chairman	- John Seaman
	Vice Chairman	- Ross Zuehlke
	Member	- Randy Wolfe
	Member	- Sue Dow
	Member	- Lyle Magnuson
	Member	- Ron Fernley
	Development Officer	- Nancy Neufeld

CALL TO ORDER: Chairman John Seaman called the meeting to order at 2:00 p.m.

Chairman John Seaman turned the Chair over to Vice-Chairman Ross Zuehlke. Chairman Seaman and member Lyle Magnuson left Council Chambers claiming an interest in item 5.1 Development Permit D15.37.

DRAFT

1.0 DELEGATION

1.1 Donald McCullough expressed his concerns regarding the development permit application D15.37 reiterating the statements made in his written statement to the MPC.

John Seaman and Lyle Magnuson re-entered the meeting at 2:07 p.m.

2.0 ADDITIONS TO THE AGENDA

Motion: 15.56

Moved by Member Ron Fernley that item 7.1 Municipal Development Plan be added to the agenda.

CARRIED

3.0 MINUTES

3.1 Minutes of the September 15, 2015 meeting of the MPC.

Motion: 15.57

Moved by Member Randy Wolfe that the Minutes of the Town of Vulcan Municipal Planning Commission of September 15, 2015 be approved as read by each member of the Commission.

CARRIED

4.0 MISCELLANEOUS CORRESPONDENCE – NIL

5.0 SUBDIVISION, DEVELOPMENT APPLICATIONS & WAIVER REQUESTS

Members John Seaman and Lyle Magnuson indicated a personal interest in Development Permit D15.37 and left Council Chambers at 2:08 p.m.

5.1 D15.37 – R-1 Discretionary Use – Home Occupation II – Lot 21 Block 35 Plan 8311417 – 521-2 Street North

On LUB Form 1 the applicant has indicated the application as a Home Occupation II and on LUB Form 1G he has indicated Home Occupation I. The Development Officer has designated this as a Home Occupation II based on the information provided by the applicant on the application.

Seven (7) letters of comment were received from the public indicating opposition to Development Permit D15.37.

Motion: 15.58

Moved by Randy Wolfe that the Municipal Planning Commission deny Development Permit D15.37 as the Home Occupation as described in Development Permit 15.37 unduly interferes with the amenities of the neighborhood.

CARRIED

DRAFT

Members John Seaman and Lyle Magnuson re-entered the meeting at 2:30 p.m. Vice-Chairman Ross Zuehlke handed the Chair over to John Seaman.

5.2 D15.38 – R-1 – Request for Waiver – Lot 4 Block 28 Plan 3701GW – 521-3 Street South.

A letter of compliance has been requested for this property.

Motion: 15.59

Moved by Ross Zuehlke that the Municipal Planning Commission grant the following waivers for Lot 4 Block 28 Plan 3701GW 521-3 Street South.

- Waiver of side yard setback of accessory building (shed) from 0.6m to 0.46m.
- Waiver of side yard setback of accessory building (garage) from 0.6m to 0.5m.

CARRIED

5.3 D15.39 – R-1 – Request for Variance – Lot 1 Block 4 Plan 0410420 – 1001 Whispering Green Court

A letter of compliance has been requested. RPR indicates an encroachment of the house and eaves into the URW.

Motion: 15.60

Moved by Ron Fernley that the Municipal Planning Commission waive the setback requirement from the URW in regards to house and eaves at 1001 Whispering Greens Court Lot 1 Block 4 Plan 0410420 and that an encroachment agreement be forwarded to Council with the recommendation that the encroachment agreement be approved.

CARRIED

6.0 UNFINISHED BUSINESS

6.1 Freestanding Telecommunications Tower (Telus) Lots 15 & 16 Block 7 Plan 7000AG

In May 2014 Telus applied for a Freestanding Telecommunication Tower under the Development Permit D14.11. With implementation of Land Use Bylaw 1437-15 the protocol for placement of towers has changed. MPC was asked to approve a "Letter of Concurrence" as this tower is replacing an existing tower.

DRAFT

Motion: 15.61

Moved by Ron Fernley that a "Letter of Concurrence" not be issued at this time pending:

- Confirmation that a proximity agreement is in place with Fortis
- Telus to be approached regarding consideration of an alternative site

CARRIED

6.2 MUNICIPAL AUTHORITY BYLAW

MPC was asked to designate terms for members-at-large as per By-Law 1448-15.

Motion: 15.62

Moved by Sue Dow that the following terms be applied for Members-At-Large:

- Ross Zuehlke term expires December, 2017
- Randy Wolfe term expires December, 2018
- Ron Fernley term expires December, 2019

- Lyle Magnuson term expires December, 2020

CARRIED

7.0 NEW BUSINESS

7.1 Municipal Development Plan

Members were asked for a recommendation to Council regarding upgrading of the Municipal Development Plan.

Motion: 15.63

Moved by Lyle Magnuson that the MPC make recommendation to Council to proceed with an update to Bylaw-00-1259 Town of Vulcan Municipal Development Plan.

CARRIED

DRAFT

8.0 DEVELOPMENT OFFICER'S REPORT

The Commission was provided with the Development Officer's Report.

Motion: 15.64

Moved by Member Ron Fernley that the Municipal Planning Commission receive the Development Officer's report for information.

CARRIED

9.0 LAND USE BY-LAW REVIEW

Members were asked if they had any questions/comments regarding the "Administration portion of LUB 1437-15.

10.0 QUESTION PERIOD

Nancy was asked to bring information back to the MPC regarding parking guidelines in residential areas, i.e. parking on front lawns.

Peace Officer Loreli Hornby entered the meeting to discuss parking rules and regulations with the members.

11.0 IN CAMERA – NIL

12.0 DATE OF NEXT MEETING

A meeting date of November 24, 2015 was set as several members are unavailable for the regularly scheduled meeting of November 17, 2015.

13.0 ADJOURNMENT

The meeting adjourned at 3:45 p.m.

DRAFT

_____

Chairman

_____

Secretary

ITEM 11.1

Town of Vulcan

Request for Decision (RFD)

Vulcan Business Development Society Agreement

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan Business Development Society's Agreement is in need of renewal.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Vulcan Business Development Society is requesting a 3% increase per year over a 3 year period.

Attached is a draft copy of the proposed VBDS agreement.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Vulcan Business Development Society Agreement pending the approval of Vulcan County.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

APPENDIX "A"

ALLOCATION FORMULA

VULCAN BUSINESS DEVELOPMENT SOCIETY

(2016-2018)

	2016	2017	2018
Village of Arrowwood	$625.00	$625.00	$700.00
Village of Carmangay	$625.00	$625.00	$700.00
Village of Champion	$625.00	$625.00	$700.00
Village of Lomond	$625.00	$625.00	$700.00
Village of Milo	$625.00	$625.00	$700.00
Town of Vulcan	$77,250.00	$79,567.00	$81,954.55
Grant Writer	$18,688.00 **20%**	$28,800.00 **30%**	$29,664.00 **30%**
Total	$95,938.00	$108,367.00	$111,618.55
Vulcan County	$77,250.00	$79,567.00	$81,954.55
Grant Writer	$70,080.00 **80%**	$63,000.00 **70%**	$64,890.00 **70%**
Total	$147,330.00	$142,567.00	$146,844.55

DRAFT

THIS AGREEMENT made in effective the _____ day of _____ 2015

VILLAGE OF ARROWWOOD

Per: _____ Per. _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF CARMANGAY

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF CHAMPION

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF LOMOND

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF MILO

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

TOWN OF VULCAN

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VULCAN COUNTY

Per: _____ Per: _____

CHIEF ELECTED OFFICIAL CHIEF ADMINISTRATIVE OFFICER

VULCAN BUSINESS DEVELOPMENT SOCIETY

Per: _____

PRESIDENT

Per: _____

VICE-PRESIDENT

DRAFT

ITEM 11.2

Town of Vulcan

Request for Decision (RFD)

Encroachment Agreement – 1001 Whispering Greens Court

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Nancy Neufeld

BACKGROUND / PROPOSAL:

A request to permit encroachments onto Town property (URW), located on the property of 1001 Whispering Greens Court was received.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The grantee will insure that the encroachments are not enlarged, added to, rebuilt or structurally altered except as may be necessary to render them non-encroaching.

Council is asked to approve the encroachment agreement.

Attached are:

- Encroachment Agreement
- Affidavit of Execution
- Real Property Report

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council approves encroachments on Town's property, of the property described as follows:

1001 Whispering Greens Court
Lot 1
Blk 4
Plan 0410420

As shown on a Real Property Report, dated May 8, 2015, prepared by Brown Okamura & Associates Ltd.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

11.2

MEMO

TO: **Kim Fath, CAO**
Council

FROM: **Nancy Neufeld, Development Officer**

DATE: **October 24, 2015**

RE: **Encroachment Agreement – 1001 Whispering Greens Court – Lot 1 Block 4 Plan 0410420**

A request for compliance has been received from John M Nester and Diana L. Nester for 1001 Whispering Greens Court.

The RPR indicates an encroachment of the house and eaves in the URW. The encroachment has been reviewed by the MPC. MPC recommends as per following excerpt from MPC Minutes of October 20, 2015:

> *5.3 D15.39 – R-1 – Request for Variance – Lot 1 Block 4 Plan 0410420 – 1001 Whispering Green Court*
>
> *A letter of compliance has been requested. RPR indicates an encroachment of the house and eaves into the URW.*

Motion: 15.60

Moved by Ron Fernley that the Municipal Planning Commission waive the setback requirement from the URW in regards to the house and eaves at 1001 Whispering Greens Court Lot 1 Block 4 Plan 0410420 and that an encroachment agreement be forwarded to Council with the recommendation that the encroachment agreement be approved.

CARRIED

Council is asked to approve signing of an encroachment agreement.

brown okamura & associates ltd.

STREET ADDRESS: 514 STAFFORD DRIVE NORTH, LETHBRIDGE, ALBERTA, T1H 2B2
MAILING ADDRESS: P.O. BOX 655, LETHBRIDGE, ALBERTA, T1J 3Z4
TELEPHONE: (403) 329-4688
FAX: (403) 320-9144

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

To: Weswood Homes
Box 805
Vulcan, Alberta
T0L 2B0

Re: Plan 041 0420, Block 4, Lot 1
1001 Whispering Green Court, Vulcan, Alberta ("the Property")

Date of Survey: May 6, 2015

Date of Title Search: May 7, 2015

CERTIFICATION:
I hereby certify that this report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards as of the date of this report, **I am of the opinion that:**

1. the Plan illustrates the boundaries of the Property, the improvements as defined in Part D, Section 8.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice and registered easements and rights-of-way affecting the extent of the title to the Property.

2. the improvements are entirely within the boundaries of the Property.

3. no visible encroachments exist on the Property from any improvements situated on an adjoining property

4. no visible encroachments exist on registered easements or rights-of-way affecting the extent of Property; **except for a house and eave encroachment into Utility Right-of-Way Plan 041 0421, as shown.**

PURPOSE: This Report and attached plan have been prepared for the benefit of the Property owner, subsequent owners, and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a submittal to the Municipality for a compliance certificate, etc.). Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish property boundaries due to the risk of misinterpretation or measurement error by the user. The information shown on this Real Property Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements.

Dated at Lethbridge, Alberta
May 8, 2015 File No. 362-95

D. J. Amantea, ALS
(copyright reserved)

ALBERTA LAND SURVEYORS ASSOCIATION
PERMIT NUMBER
P 004
BROWN OKAMURA & ASSOCIATES LTD.

This document is not valid unless it bears an original signature and a permit stamp (in blue ink)

MUNICIPAL ADDRESS: 1001 WHISPERING GREEN COURT, VULCAN

NOTE: Fd. No Mk's except where survey evidence is shown

N

Alberta Land Surveyor's Real Property Report

NOTE:
This plan is Page 2 of a Real Property Report and is ineffective if it is detached from Page 1.

PROPERTY DESCRIPTION

PLAN	041 0420
BLOCK	4
LOT	1

– Property is subject to :
Easement; Instrument No. 921 076 147
Agreement; Instrument No. 021 210 373
Agreement; Instrument No. 031 081 860
Utility Right–of–Way; Instrument No. 041 056 043
Utility Right–of–Way; Instrument No. 041 056 049
Restrictive Covenant; Instrument No. 041 062 220
Encumbrance; Instrument No. 041 062 221
Restrictive Covenant; Instrument No. 041 168 344
Agreement; Instrument No. 041 168 346
Agreement; Instrument No. 041 404 726
Mortgage; Instrument No. 141 231 706

LEGEND

Property boundaries shown thus ———
Distances from property boundaries are shown to ..... stucco
Eaves dimensioned to the line of the fascia.
Statutory Iron Posts shown thus.... ● found
Chisel Mark shown thus..... ∟ found

D. J. Amantea, Alberta Land Surveyor, 2015

brown okamura & associates ltd.
P.O. BOX 655 – 514 Stafford Drive N., Lethbridge, Alberta T1J 3Z4

© copyright brown, okamura & associates ltd. 2015

Scale:	1:300 (metric)	
File:	362–95	Ref. file:
Drawn:	cs	
Date:	May 8, 2015	

THIS AGREEMENT made in triplicate, this 9th day of October, A. D. 2015.

B E T W E E N :

JOHN M. NESTER
and DIANA L. NESTER
of P.O. Box 568
Vulcan, Alberta
T0L 2B0
(hereinafter called "Nester"),

OF THE FIRST PART

- AND -

TOWN OF VULCAN
P.O. Box 360
Vulcan, Alberta
T0L 2B0
(hereinafter called "the Town"),

OF THE SECOND PART.

ENCROACHMENT AGREEMENT

RECITALS

1. `Nester' is the owner of the lands comprising:

   PLAN 0410420
   BLOCK 4
   LOT 1

   Excepting thereout all mines and minerals

2. `the Town' is the registered owner of:

   Utility Right of Way Plan # 041 0421

3. The eaves and building which has been constructed upon the aforesaid `Nester' lot encroaches onto the Town Utility Right of Way as shown on a Real Property Report prepared by Sexsmith Surveys Ltd. dated July 24, 2015, which is attached hereto as Schedule "A".

4. `the Town' will allow the encroachment of the `Nester' eaves and building into the Utility Right of Way and is subject to this Agreement being entered into.

COVENANTS

1. In this Agreement:

(a) "lands" means: Lot 1 Block 4, Plan 0410420;

(b) "encroachment" means: that portion of the `Nester' eaves and building which is situated on `the Town' Utility Right of Way, as shown on the Real Property Report attached hereto as Schedule "A".

2. In consideration of the sum of ONE ($1.00) DOLLAR paid to `the Town' by `Nester', `the Town' grants to `Nester' leave and license for the eaves and building to encroach into the Utility

Right of Way so long as it remains unchanged, other than for reasonable maintenance.

3. In the event the eaves and building are wholly or substantially destroyed in any manner or repairs or recontruction are carried out by which means the building is to be torn down, then the Grantees agree to rebuild the building such that it does not encroach upon the Utility Right of Way.

4. `Nester' covenants and agrees that they are ineligible to acquire any prescriptive title to the land of the Town as a result of this grant and further, `Nester' covenants to indemnify `the Town' as the result of this Grant in full for any claim or damages sustained by any reason of any privilege afforded by `the Town' required to effect the terms of this Grant.

5. The parties to this Agreement shall have the right to file a Caveat at the Land Titles Office for the South Alberta Land Registration District against the title to the said lands to protect their interests under this Agreement.

6. This Agreement shall be binding upon and shall enure to the benefit of the parties hereto, their heirs, executors,

administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of:

_____

)
)
) _____
) **JOHN M. NESTER**
)
)
) _____
) **DIANA L. NESTER**
)

TOWN OF VULCAN

Per: _____

Per: _____

AFFIDAVIT OF EXECUTION

CANADA	)	I, P. DAVID ARNOLD, of the Town
	)	
PROVINCE OF ALBERTA	)	of High River, in the Province of
	)	
TO WIT:	)	Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did see, **JOHN M. NESTER and DIANA L. NESTER**, named in the within instrument, who are personally known to me to be the person named therein, duly sign and execute the same for the purposes named therein.

2. THAT the same was executed at the Town of Vulcan, in the Province of Alberta, and that I am the subscribing witness thereto.

3. THAT I know the persons whose signature I witnessed and they are in my belief of the full age of 18 years.

SWORN BEFORE ME at the Town)
of High River, in the Province)
of Alberta, this 09 day of)
October, A. D. 2015.)

Deb Malmberg
A Commissioner for Oaths in and for Alberta

DEBORAH M. MALMBERG
A Commissioner for Oaths
In and for Alberta
My Commission expires on May 6, 2018

ITEM 11.3

Town of Vulcan

Request for Decision (RFD)

Update Municipal Development Plan

Meeting:	Regular Council
Meeting Date:	**Nancy Neufeld**
Originated By:	October 26, 2015

BACKGROUND / PROPOSAL:

The Municipal Planning Commission is recommending that Council approve an update to the current Municipal Development Plan versus a complete review and revised document.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Upon Council's approval the Municipal Planning Commission will approach ORRSC for a scope of work.

COSTS / SOURCE OF FUNDING (if applicable):

ORRSC indicated that an update to the current document would cost approximately $5,000.00 versus the process of a complete review and production of a new Municipal Development Plan which would cost approximately $20,000.00.

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves an update to the current Municipal Development Plan.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

ITEM 11.4

Town of Vulcan

Request for Decision (RFD)

FCSS Food Bank Renovation

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Nancy Neufeld

BACKGROUND / PROPOSAL:

The FCSS is requesting Council's permission to use the same pattern and color of cedar wood that is on the outside of the Vulcan Library building.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the request to use the same cedar wood that is on the outside of the Vulcan Library building.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

EXAMINED
Town of Vulcan

Development Officer

Date

C/3 RIGHT SIDE ELEVATION
SCALE: 1/8" = 1'-0"

EXAMINED
Town of Vulcan
Building Inspector
Date Sept 21/96

B/3 FRONT ELEVATION
SCALE: 1/8" = 1'-0"

Remove

Remove

Remove

A LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"

page 1

RIGHT SIDE ELEVATION
SCALE 1/8" = 1'-0"

FRONT ELEVATION
SCALE 1/8" = 1'-0"

LEFT SIDE ELEVATION
SCALE 1/8" = 1'-0"

Use the same pattern of cedar wood, same color

page 2

ITEM 11.5

Town of Vulcan

Request for Decision (RFD)

Vulcan Library Board Appointment

Meeting:	Regular Council
Meeting Date:	**October 26, 2015**
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan Municipal Library Board is requesting Council to appoint Jayden Barr to the Vulcan Municipal Library Board to replace Ruth-Anne Klassen who has moved on to college.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Jayden is a grade 12 student at County Central High School and was part of the team that ran the Summer Reading Program. She would be a full member except that due to her age, she cannot participate in any motion that requires consideration of finances.

The appointment would commence October 26, 2015 and ends when she graduates grade 12 on June 30, 2016.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the appointment of Jayden Barr as a member of the Vulcan Municipal Library Board for a term commencing on October 26, 2015 and ending at June 30,2 016. Due to her age Jayden Barr will be unable to participate in any motion that requires consideration of finances.

Initials show support -Reviewed by: _____ **Director:** _____ **CAO**

11.5

OCT 22 2015

October 22, 2015

Town of Vulcan

Councillors,

We would like to install Jayde Barr as our new Library Board Student member. She would replace Ruth-Anne Klassen who has moved on college this year.

Jayden is a grade 12 student at County Central High School and has been an active young person at the Library. She was on the team which ran the Summer Reading Program and did very well. The Library Manager, Connie Clement, knows this young woman quite well and feels she will be a great asset.

We would like her to be on the Board until she graduates next year.

We hope this proposal meets with your approval.

Jen Forhmzway,
Acting Chair.
Vulcan Municipal Library