

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER  
ON MONDAY, SEPTEMBER 11<sup>th</sup>, 2017**

<b>PRESENT:</b>	Mayor	- Tom Grant
	Councillor	- Georgia-Lee DeBolt
	Councillor	- Rick Howard
	Councillor	- Lorna Armstrong
	Councillor	- Paul Taylor
	Councillor	- John Seaman
	Chief Administrative Officer	- Kim Fath
	Recording Secretary	- Karen Rose
<b>ABSENT:</b>	Councillor	- Sue Dow

**1.0 Call to Order:** Mayor Tom Grant called the meeting to order at 7:00 p.m.

**2.0 Public Hearings - NIL**

**3.0 Delegations**

**3.1 Vulcan Kinsmen Club – Community Projects**

Matt Orr and Brian Rodgers with the Vulcan Kinsmen Club were in attendance to give a presentation to Council requesting expedited approval from Council to do short term projects that have been identified as needing renovations in the community. Council added this request to the agenda under 11.6 for further discussion.

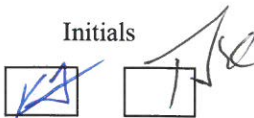
**4.0 Adoption of Agenda**

- 11.6 Vulcan Kinsmen Club Request
- 11.7 Traffic Enforcement on Elizabeth Street

**Motion No.: 17.323**

Moved by Councillor Rick Howard THAT the agenda governing this meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

Initials  


## **5.0 Adoption of Previous Minutes**

### **5.1 Regular Council Meeting Minutes**

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, August 14, 2017 were presented to Council.

**Motion No.: 17.324**

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, August 14, 2017 be approved and read by each member of Council as presented.

**CARRIED UNANIMOUSLY**

## **6.0 Unfinished Business**

### **6.1 Community Group Storage Compound**

At the August 22, 2017 Municipal Planning Commission (MPC) meeting the development permit application for a Shipping Container Storage facility for non-profit groups was discussed.

The development permit application was denied by the MPC and made a recommendation that Council look at other options.

Councillor Georgia-Lee DeBolt excused herself from the meeting at 7:17 p.m.

Councillor Georgia Lee DeBolt returned to the meeting at 7:24 p.m.

**Motion No.: 17.325**

Moved by Councillor Rick Howard THAT Administration moves forward with the development of a Secan storage area for non-profit groups located at the Town Shop at 1042A Elizabeth Street.

**CARRIED UNANIMOUSLY**

### **6.2 Pool Upgrade Committee Discussion**

At the August 14, 2017 Regular Council Meeting Council approved a request to create an Ad-Hoc Committee to continue with the development of the new pool project.

**Motion No.: 17.326**

Moved by Councillor Lorna Armstrong THAT Council directs Administration to coordinate a meeting with the concept committee, fund raising committee, pool build committee and the Town and County Councillors to continue with the development of the pool project.

**CARRIED UNANIMOUSLY**

**6.3 EDF – Enterprise Solar Project**

On July 25 EDF held a community open house in cooperation with the Town of Vulcan to gauge the support of the proposed Enterprise Solar Park that is proposed for the Prairie Vista Estates subdivision.

David Warner with EDF forwarded a meeting summary report along with an email indicating that they would like to continue to move forward with this project.

The Development Officer has provided a memo outlining the bylaw amendments that will be needed to accommodate this type of development and the procedure for implementing them.

**Motion No.: 17.327**

Moved by Councillor Paul Taylor THAT Council directs Administration to request ORRSC to prepare amending documents that would facilitate moving with amending Bylaw 1358-08 and Bylaw 1437-15 to accommodate commercial solar development on the “Prairie Vista Estates” property and that the drafted amending documents be brought forward to the Municipal Planning Commission for review prior to going to Council. **CARRIED**

**Motion No.: 17.328**

Moved by Councillor Rick Howard THAT Council directs Administration in consultation with EDF to prepare a final draft of the lease agreement for the Prairie Vista Estates property. **CARRIED**

**7.0 Financial Reports – NIL**

**8.0 Correspondence and Information Items**

- 8.1 The Correspondence and Information Items for the period ending September 11, 2017 was presented to Council to be received for information.

**Motion No.: 17.329**

Moved by Councillor Lorna Armstrong THAT Council directs Administration to send a letter of appreciation to Eric McKay for all his time and effort that he put towards the betterment of the Lodge Hall.  
**CARRIED UNANIMOUSLY**

**Motion No.: 17.330**

Moved by Councillor Lorna Armstrong THAT the Rural Prosperity Initiative correspondence be received as information and that Administration invites Sustainability Resources Ltd. to attend a Council meeting to speak to Council as a delegation.  
**CARRIED UNANIMOUSLY**

**Motion No.: 17.331**

Moved by Councillor Georgia-Lee DeBolt THAT the Correspondence and Information Items for the period ending September 11, 2017 be received for information.  
**CARRIED UNANIMOUSLY**

**9.0 Committee and Administrative Reports**

- 9.1 The minutes and verbal presentations were presented for the various boards and committees in whom Town Council has an interest.

**Motion No.: 17.332**

Moved by Councillor John Seaman THAT the minutes and/or verbal reports of Town represented Boards/Committees at the September 11, 2017 Town Council Meeting be received for information.

- Oldman River Regional Services Commission Annual General Board of Directors Meeting – Agenda – Minutes – June 1, 2017
- Vulcan Golf and Country Club Meeting – Minutes – July 18, 2017
- Vulcan Golf and Country Club Meeting – Minutes – August 15, 2017
- Vulcan Business Development Society Meeting – Minutes – August 17 2017
- Municipal Planning Commission Meeting – Agenda – Minutes – August 22, 2017

Verbal Reports:

- Councillor Paul Taylor
  - Vulcan Health and Wellness Committee



- Councillor Georgia-Lee DeBolt
  - Vulcan and District Tourism Society
  - Vulcan and District Recreation Committee
- Councillor Lorna Armstrong
  - Vulcan and District Tourism Society
- Councillor Rick Howard
  - The Marquis Foundation
  - SouthGrow Regional Initiative
  - Oldman River Regional Services Commission

**CARRIED UNANIMOUSLY**

## **10.0 Bylaws/Policies**

### **10.1 Amend Policy PU-05 – Virginia Mitchell Memorial Park Campground**

Administration is reviewing current policies and is requesting that Council amend Policy PU-05 – Virginia Mitchell Memorial Park Campground with changes to the wording and the policy number.

**Motion No.: 17.333.**

Moved by Councillor Rick Howard THAT Council adopts Policy PU-05 – Virginia Mitchell Memorial Park Campground as amended.

**CARRIED UNANIMOUSLY**

**Motion No.: 17.334**

Moved by Councillor Georgia-Lee DeBolt THAT Administration researches the operational impact of installing fire pits in the campgrounds as well as offering additional camping rates and that this be brought back to Council for further consideration.

**CARRIED UNANIMOUSLY**

### **10.2 Amend Policy PU-06 – Vulcan Municipal Campground (Free Campground 1 Ave S)**

Administration is reviewing current policies and is requesting that Council amend Policy PU-06 – Vulcan Municipal Campground with changes made to the wording and the policy number.

**Motion No.: 17.335**

Moved by Councillor John Seaman THAT Council adopts Policy PU-06 – Vulcan Municipal Campground as amended.  
**CARRIED UNANIMOUSLY**

**11.0 New Business**

**11.1 Residential Parking Signage on 4<sup>th</sup> Street South**

The Community Peace Officer is requesting that the existing “No Parking” signage located on the 300 Block of 4 Street South be removed. The signage is creating an issue for some residents on this block claiming ownership over the “On-Street Parking” in front of their houses.

The “No Parking” signage on the 300 Block of 4 Street South was initially installed to prevent residents from having their driveways blocked by vehicles that are accessing the County Central High School.

**Motion No. 17.336**

Moved by Councillor Paul Taylor THAT Council approves the removal of the “No Parking” signage on the 300 Block of 4 Street South.  
**CARRIED**

**11.2 Encroachment Agreement – 404 Meadowlark Way**

A Compliance Certificate has been requested for 404 Meadowlark Way. The Real Property Report dated June 4, 2014 indicates an encroachment of the deck and stairs into the Utility Right of Way. As per Policy “PL-02 Encroachment Policy” encroachments over .3m are to be brought forth to Council for approval. The stairs encroach onto the URW 0.77m and the deck encroaches 0.22m.

**Motion No.: 17.337**

Moved by Councillor Paul Taylor THAT Council approves the encroachments on the Town’s property described as followed:

404 Meadowlark Way  
Unit 27  
Plan 0414588

As Shown on a Real Property Report, dated May 26, 2014, prepared by Martin Geomatic Consultants Ltd.  
**CARRIED UNANIMOUSLY**

### 11.3 Vulcan Cemetery Projects

At the November 28, 2016 Regular Council Meeting Norma Aldred gave a presentation to Council outlining several projects that the Vulcan & District Historical Society would like to install in the Vulcan Cemetery.

The Vulcan & District Historical Society has obtained funding for two of the projects, the fund-a-map sign and the entrance arch and are requesting Council's permission to move forward with these projects.

The Society is also requesting that Direction Signs be placed on Elizabeth Street to direct visitors to the Vulcan Cemetery. To place the signs on Elizabeth Street the Town of Vulcan must contact Alberta Transportation with this request. The Society is requesting that the Town of Vulcan take on this project. The cost to place these signs would be \$250.00.

#### **Motion No.: 17.338**

Moved by Councillor Rick Howard THAT Council approves the request to move forward with Option B for the proposed Vulcan Cemetery map and the proposed Cemetery entrance arch and that the Vulcan & District Historical Society works with Public Works to complete this project.

**CARRIED UNANIMOUSLY**

### 11.4 Arena Boiler Replacement

Public Works had to do an immediate replacement of the boiler in the Zamboni room on the week of August 21, 2017. The primary purpose of this boiler is for making ice and flooding.

The boiler was used when it was installed over 10 years ago. Regular Maintenance has been done on this boiler, continual buildup of scale restricts flow and caused combustion issues.

Based on the age of the unit and the increased amount of maintenance needed it was decided that the unit should be replaced. The Public Works foreman requested approval from Administration to immediately replace the boiler. Three local quotes were received and the lowest quote was approved. The cost to replace the existing boiler came in at \$8,379.60.

As this will take the Arena Repair and Maintenance over budget Stew is requesting that \$5,000.00 be drawn from the Arena Reserve to cover the cost of this boiler.



**Motion No. 17.339**

Moved by Councillor Lorna Armstrong THAT Council approves the request to draw \$5,000.00 from the Arena Capital Reserve to be allocated to the Area Repair and Maintenance Operation budget in order to offset a portion of the expenses for the boiler replacement.

**CARRIED UNANIMOUSLY**

**11.5 Fire Apparatus Purchase Proposal**

Over the last few years the Fire Chief has discussed with Administration and Council, the need to consider purchasing a new fire apparatus for the Town of Vulcan.

At the August 22, 2016 Regular Council Meeting a motion to explore a joint purchase of a fire apparatus with the Vulcan County was approved. It was decided to delay the purchase of this apparatus until a Fire Services Agreement could be signed.

The Fire Chief brought forward a recommendation for the purchase of an apparatus for the Town of Vulcan based on the funding allocated by Council in the 2017 capital budget.

**Motion No.: 17.340**

Moved by Councillor Paul Taylor THAT this matter be deferred until such time as the Town meet with Vulcan County Council to discuss the possibility of resuming the negotiations of the Fire Services Agreement.

**CARRIED UNANIMOUSLY**

**11.6 Vulcan Kinsmen Club Request**

**Motion No.: 17.341**

Moved by Councillor John Seaman THAT Council supports the Vulcan Kinsmen Clubs community work project initiative, and directs administration to allow Public Works to coordinate with the Kinsmen Club to identify and approve individual projects, as well as determine when a specific project would require council approval.

**CARRIED UNANIMOUSLY**



## **11.7 Traffic Enforcement on Elizabeth Street**

### **Motion No.: 17.342**

Moved by Councillor Paul Taylor THAT Council directs Administration to look into alternative speed enforcement methods for Highway 534 along the section closest to the Prairie View Elementary School.

**CARRIED UNANIMOUSLY**

## **12.0 Notice of Motion - NIL**

## **13.0 Management Reports**

### **Motion No.: 17.343**

Moved by Councillor Rick Howard THAT this Council receives for information the management reports for the period ending September 11, 2017.

**CARRIED UNANIMOUSLY**

## **14.0 In-Camera**

### **14.1 Legal – FOIPPA Part 1 Division 2 Section 23(1)**

#### **Motion No.: 17.344**

Moved by Councillor Paul Taylor THAT Council move in-camera at 9:21 p.m. for the purpose of discussing the proposed Mutual Aid Agreement for Fire Protection presented by the Vulcan County to the Town of Vulcan.

**CARRIED UNANIMOUSLY**

Mayor Tom Grant granted a 3 minute recess.

#### **Motion No.: 17.345**

Moved by Councillor John Seaman THAT Council move out-of-camera at 10:46 p.m.



#### **Motion No.: 17.346**

Moved by Councillor Georgia-Lee DeBolt THAT Council moves to postpone signing the proposed mutual aid agreement with the Vulcan County until such time as the Town Council can meet with County Council to discuss the possibility of resuming the negotiations of the Fire Services Agreement.

**CARRIED UNANIMOUSLY**

## 15.0 Adjournment

The meeting was adjourned by Councillor Rick Howard at 10:46 p.m.

  
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Tom Grant  
Mayor  
\_\_\_\_\_  
Kim Fath  
Chief Administrative Officer