

# TOWN OF VULCAN

## Policy Manual

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
<b>C-12</b>			<b>PUBLIC ART POLICY</b>
Approval	D/M/Y	Resolution #	
<b>Approved</b>	<b>14/09/2020</b>	<b>2020.242</b>	

### STATEMENT:

**The Town of Vulcan is fortunate to have an arts community that has a history of excellence. The Public Art Policy capitalizes on this unique characteristic and establishes a long-term vision for public art in the Town of Vulcan. The Policy provides a sound foundation for the Town’s emerging public art and plans for its continued success. The Town of Vulcan requires a policy to formalize a process for the installation of permanent and temporary art in public spaces as requested by community groups and private donations.**

#### **1. Purpose**

- 1.1 The intent of the Public Art Policy is to maintain public art as a valuable asset to the community. The Policy will support installation of permanent and temporary art in public spaces that celebrates and honours our culture, history, people, events and locations while enhancing our social and economic vibrancy. The Public Art Policy will be transparent, open and inclusive and will foster creativity and diversity from all who are involved. Public art enriches daily life through visual experiences and attracts people to places where public art is installed. Interdepartmental collaboration is vital to ensuring the Public Arts Policy is successful. As such, Town staff are encouraged to collaborate across departments when necessary and beneficial to the policy.
- 1.2 Donated artworks can be a tremendous complement to the Town’s collection, however, proposals for donated artworks needs to be reviewed carefully to ensure that they are in accordance with the Town’s community art principles and that the works are of a quality and standard deemed appropriate for the Town’s collection.

#### **2. Definitions**

- 2.1 **“Public Art”** consists of:
  - (a) **“Community Art”** – A project which is predominately developed, designed and/or created by members of the community which encompasses integrated, independent and site-specific public art.
  - (b) **“Donated Art”** – The gifting of art to the Town of Vulcan for public viewing. Donated Art to adhere to Town of Vulcan Policy F-02 “Donation & Tax Receipt Policy”.

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### **3. Public Art Policy**

3.1 All installation of Community Art and Donated Art shall be approved by Council.

*Applications to Council must include:*

#### Pre-Installation Information

- Explanation of “Art” and how “Art” enhances the Town of Vulcan public spaces, including compatibility with Town’s existing public art and Town’s branding.
- Proof of adherence to CBS Licensing Agreement if applicable, i.e. “space, star trek” themed art
- If donated, conditions of donation and legal proof of donor’s authority to donate work if applicable
- Photographs of artwork (if existing) or illustration of proposed artwork
- If existing, physical condition of artwork
- Proposed location
- Construction details including:
  - Exact dimensions of artwork
  - Weight of artwork
  - Materials involved in the artwork, along with information regarding the resiliency of those materials
  - If existing, all imminent necessary repairs must be detailed

#### Installation Information

- Site and installation requirements of artwork
- Projected budget for installation

#### Post-Installation

- Anticipated life expectancy
- Replacement cost
- Anticipated financial implication of maintenance/preservation costs, including the Town’s capacity to provide maintenance/conservation
- Who will be maintaining the art
- Other information as requested by the Community Services Manager

3.2 Council considerations:

- (a) Suitability of proposed location
- (b) Durability of artwork to general wear; environmental considerations and vandalism, specifically in regard to ensuring public safety
- (c) Compatibility of artwork with the Town’s branding
- (d) Anticipated financial implication of maintenance costs, including the Town’s capacity to provide for the conservation of the artwork

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- 3.3 The Public Arts Policy and the application process shall be administrated by the Community Services Manager.
- 3.4 The Community Services Manger shall make recommendations to Council for approval and conditions of the Public Arts Projects with input from Development Officer and Public Works Department.
- 3.5 The Community Services Manger shall work with Development Officer and Public Works Department for site selection, implementation, maintenance and conservation/restoration of public art.
- 3.6 All Public Art Installation Requests within the Town shall be submitted to the Community Services Manager in the form of Schedule “A” and forms part of this policy.

**- END OF POLICY-**



TOWN OF VULCAN  
PUBLIC ART INSTALLATION APPLICATION

APPLICANT INFORMATION	
Applicant/Organization Name:	
Name of Representative:	
Phone# / E-Mail	
Description of Proposal	

**The following checklist must be completed prior to submission for Council approval:**

**Pre-Installation Information to include:**

- Explanation of "Art" and how "Art" enhances the Town of Vulcan public spaces, including compatibility with Town's existing public art and Town's branding.
- Proof of adherence to CBS Licensing Agreement if applicable, i.e. "space, STAR TREK" themed art
- If donated, conditions of donation and legal proof of donor's authority to donate work
- Photographs of artwork (if existing) or illustration of proposed artwork
- If existing, physical condition of artwork
- Proposed location
- Construction details, including: dimensions, weight, materials, special conditions.

**Installation Information to include:**

- Site & installation requirements of work
- Projected budget for installation

**Post Installation information to include:**

- Anticipated life expectancy
- Replacement cost
- Anticipated financial implication of maintenance/preservation costs, including Town's capacity to provide
- Maintenance/conversation
- Who will be maintaining artwork

**\*\*Other information may be requested by the Community Services Manager\*\***

By signing this form, you confirm that you have read and understand the terms and conditions established within Policy C-12.

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Applicant's Signature

For Office Use Only	
Date Received	