

# **TOWN OF VULCAN**

## **Policy Manual**

<u>POLICY NUMBER</u>			<u>TITLE OF POLICY</u>
<b>C-03</b>			<b>Pitch-In Program</b>
Approval	D/M/Y	Resolution #	
<b>Amended</b>	<b>10/07/2017</b>	<b>17.272</b>	
<b>Amended</b>	<b>26/09/2022</b>	<b>22.250</b>	

### **STATEMENT:**

**The Town of Vulcan requires a policy to formalize a process to ensure the continued success of the annual Pitch-In Program.**

#### **1. Purpose**

- 1.1** The purpose of this policy is to assist in cleaning up the Town and roadside ditches during “Pitch-In Canada Week” held usually during the second week in May of each year.

#### **2. Policy**

- 2.1** The Vulcan Prairieview Elementary School has for the past several years, annually agreed to take on the Pitch-In Project. Upon receipt of first notice from Pitch-In Canada, the Community Services Manager shall contact the Vulcan Prairieview Elementary School to inquire whether the school will again be interested in accepting this worthwhile project.
- 2.2** If the School agrees to accept the project, the Community Services Manager shall:
- (a)** Purchase and deliver the required materials (signage/bags/gloves/etc.)
  - (b)** Prepare the necessary advertisement for the newspaper; and
  - (c)** Report the activity to Council through the Recreation Management Report.
- 2.3** If the school is no longer willing to be responsible for this project, the Administrator shall present this item to Council at a Regular Council Meeting for direction.

**- END OF POLICY-**