

**AGENDA FOR THE REGULAR MEETING OF COUNCIL
TO BE HELD IN THE TOWN OF VULCAN COUNCIL CHAMBERS
ON MONDAY, JUNE 11, 2018
COMMENCING AT 7:00 PM**

PUBLIC HEARING - NIL

CALL TO ORDER -

1.0 Call to Order:

2.0 Adoption of Agenda

3.0 Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes – May 28, 2018

4.0 Delegations and Presentations

4.1 Vulcan County Early Childhood Development Coalition

5.0 Correspondence and Information Items

5.1 Community Peace Officer Justin Vallee – Unsightly Premises at 336 Cottonwood Drive

5.2 Development Officer Nancy Neufeld – Unsightly Property at 336 Cottonwood Drive

5.3 LetR Bike Ride – Law Enforcement Ride for Special Olympics – June 8-9, 2018

5.4 Picture Butte & District Chamber of Commerce – Picture Butte Jamboree Days Parade
August 18, 2018

5.5 Miner's Days Historical Association of Coalhurst – Parade Invitation August 11, 2018

5.6 Alberta Municipal Affairs – 2018 Municipal Sustainability Initiative and Federal Gas Tax
Fund Allocations

6.0 New and Unfinished Business

6.1 Replacement of Arena Condenser

6.2 Tourism Department Vul-Con Requests

6.3 Request for Signage

6.4 Vulcan and District Historical Society Request

6.5 Vulcan Pool Project

7.0 Committee Reports

7.1 Committee Reports

8.0 Councillor Reports

8.1 Councillor Taylor

8.2 Councillor DeBolt

8.3 Councillor Magnuson

8.4 Councillor Thomas

8.5 Councillor Roddy

8.6 Mayor Grant

9.0 Administrative Reports

- 9.1 Action List
- 9.2 CAO Report
- 9.3 Development Officer Report
- 9.4 Public Works Report
- 9.5 Community Services Report
- 9.6 Fire Services Report

10.0 In-Camera

- 10.1 Industrial Subdivision Lots Offer to Purchase
- 10.2 Community Peace Officer Position Review

11.0 Adjournment

Town of Vulcan

Request for Decision (RFD)

Adoption of Previous Minutes Regular Council Meeting May 28, 2018

Meeting:	Regular Council
Meeting Date:	June 11, 2018
Originated By:	Kim Fath

BACKGROUND / PROPOSAL:

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 28, 2018 were presented to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, May 28, 2018 be approved and read by each member of Council.

Initials show support -Reviewed by: _____

Director: _____



CAO

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD IN THE TOWN OF VULCAN COUNCIL CHAMBER
ON MONDAY, MAY 28th, 2018**

PRESENT:

Mayor	- Tom Grant
Councillor	- Paul Taylor
Councillor	- Georgia-Lee DeBolt
Councillor	- Lyle Magnuson
Councillor	- Laura Thomas
Councillor	- Michelle Roddy
Councillor	- Lorna Armstrong
Chief Administrative Officer	- Kim Fath
Recording Secretary	- Karen Rose

1.0 Call to Order: Mayor Tom Grant called the meeting to order at 7:00 p.m.

2.0 Adoption of Agenda

Motion No.: 18.174

Moved by Councillor Paul Taylor THAT the agenda governing this meeting be adopted as amended.

CARRIED UNANIMOUSLY

3.0 Adoption of Previous Minutes

3.1 Regular Council Meeting Minutes

The Minutes of the Regular Meeting of Council, held in the Town of Vulcan Council Chamber on Monday, May 14, 2018 were presented to Council.

Motion No.: 18.175

Moved by Councillor Georgia-Lee DeBolt THAT the Minutes of the Regular Council Meeting, held in the Town of Vulcan Council Chamber on Monday, May 14, 2018 be approved and read by each member of Council as presented.

CARRIED UNANIMOUSLY

4.0 Delegations

4.1 Rainbow Literacy Society

Barbara Coffey, Executive Director with the Rainbow Literacy Society attended the meeting as a delegation to update Council on the various programs offered as well as looking for Council's input on how Rainbow Literacy may serve the community through diversifying their programming to suit the needs of Vulcan.

Motion No.: 18.176

Moved by Councillor Laura Thomas THAT the Rainbow Literacy Society's presentation be received as information. **CARRIED UNANIMOUSLY**

5.0 Correspondence and Information

5.1 The list of Correspondence and Information for the period ending May 28, 2018 was presented to Council to be received for information.

Motion No.: 18.177

Moved by Councillor Lyle Magnuson THAT the Correspondence and Information for the period ending May 28, 2018 be received as information. **CARRIED UNANIMOUSLY**

6.0 Financial Reports

6.1 Cash Statement - Ending April 30, 2018

Motion No.: 18.178

Moved by Councillor Lorna Armstrong THAT the Cash Statement for the period ending April 30, 2018 be received as information. **CARRIED UNANIMOUSLY**

6.2 Year-to-Date Statement – Ending April 30, 2018

Motion No.: 18.179

Moved by Councillor Paul Taylor THAT the Year-to-Date Statement for the period ending April 30, 2018 be received as information. **CARRIED UNANIMOUSLY**

7.0 New and Unfinished Business

7.1 Peace Officer Resignation – Position Discussion

On May 17th, Justin Vallee submitted his resignation as the Community Peace Officer for the Town of Vulcan.

Motion No.: 18.180

Moved by Councillor Lorna Armstrong THAT Council move in-camera at 7:34 p.m. and as this discussion will include staffing, Council may wish to close this portion of the meeting under the Freedom of Information and Protection of Privacy Act Part 1, Division 2 16(1) (a) (ii).

CARRIED UNANIMOUSLY

Motion No.: 18.181

Move by Councillor Georgia-Lee DeBolt THAT Council moves out-of-camera at 8:15 p.m.

CARRIED UNANIMOUSLY

Motion No.: 18.182

Moved by Councillor Lorna Armstrong THAT Council directs Administration to review the Peace Officer Program and bring recommendations back to Council for their consideration.

CARRIED

7.2 Business Tax Incentive Applications

Council adopted Policy PL-12-2 to provide for a portion of the municipal taxes to be forgiven to encourage the growth of existing and new businesses within the Town of Vulcan.

The Town currently has 4 businesses that have requested forgiveness of the Municipal taxes.

Motion No.: 18.183

Moved by Councillor Lyle Magnuson THAT Council approves the forgiveness of a portion of the municipal taxes as per Policy PL-12 and Section 347 1(b) of the Municipal Government Act for the following businesses:

Roll Number 084300 25% forgiveness
Roll Number 019200 20% forgiveness
Roll Number 086000 40% forgiveness
Roll Number 053000 20% forgiveness

CARRIED UNANIMOUSLY

7.3 Request to Host Doc Walker Concert

At the May 14, 2018 Regular Council Meeting the Community Services Manager brought forward a request to host a Doc Walker concert in Vulcan for Council's consideration. Council had requested that more detailed information regarding the event be brought back to Council for further consideration.

The Recreation Coordinator has recommended that this event no longer be pursued.

Administration received notification from the Kinsmen Club that they would like to withdraw their proposal from the agenda for this meeting.

Motion No.: 18.184

Moved by Councillor Georgia-Lee DeBolt THAT the report submitted by the Community Services Manager be received for information. **CARRIED UNANIMOUSLY**

7.4 Coordinated Community Response for Elder Abuse Committee

On May 18th, Justin Vallee, Kim Fath, Michelle Roddy and Lorna Armstrong attended the initial meeting of the proposed Coordinated Community Response (CCR) for Elder Abuse Committee.

Motion No.: 18.185

Moved by Councillor Paul Taylor THAT Council approves the appointment of Councillor Michelle Roddy to sit on the Coordinated Community Response for Elder Abuse Committee for a term ending June 30, 2019 at which time Council will review and provide direction on the future participation level of Town Councillors on this committee.

CARRIED UNANIMOUSLY

7.5 Informal Public Engagement Event

Council has discussed the different avenues of public engagement through the implementation of the Public Participation policy.

Councillor Roddy approached Administration to discuss a few of these options and requested an opportunity to bring forward a proposal to host an informal public engagement event.

Motion No.: 18.186

Moved by Councillor Georgia-Lee DeBolt THAT Council directs Administration to coordinate an informal public engagement event for July 12th from 12:00 noon – 4:00 p.m. and July 13th from 9:00 a.m. to 1:00 p.m. at The Great Full Cup.

CARRIED UNANIMOUSLY

7.6 Road Closure Request for Vul-Con Parade

Vulcan & District Tourism requested a road closure for their annual Vul-Con parade on July 28, 2018 starting at 10:00 a.m.

Motion No.: 18.187

Moved by Councillor Lorna Armstrong THAT Council approves the Community Services Manager's request to close Centre Street from 115 Centre Street to the pool block between 5th & 6th Avenue on July 28, 2018 at 10:00 a.m. for approximately 30 minutes to allow for the Vul-Con parade.

CARRIED UNANIMOUSLY

7.7 Permission to Use Arena Parking Lot

The Vulcan County Emergency Services is organizing the Southern Alberta Firefighters Games on August 24-25, 2018 to be held at the Tri Services Building Vulcan Fire Hall. They requested permission from Council to use the Arena parking lot for parking and camping overflow.

Motion No.: 18.188

Moved by Councillor Paul Taylor THAT Council approved the Vulcan County Emergency Services request to use the Arena parking lot for overflow parking and camping for the Southern Alberta Firefighters Games on August 24-25, 2018.

CARRIED UNANIMOUSLY

8.0 Committee and Administrative Reports

- 8.1 The minutes were presented for the various boards and committees in whom Town Council has an interest.

Motion No.: 18.189

Moved by Councillor Lyle Magnuson THAT the minutes from the various boards and committees in whom the Town Council has interest be filed for information.

CARRIED UNANIMOUSLY

9.0 Councillor Reports

Council provided verbal presentations of the meetings and their recent official activities.

9.1 Councillor Taylor

- Attended Vulcan Golf and Country Club meeting; provided an activity update
- Presented Council with recent rate payer inquiries

9.2 Councillor DeBolt

- Attended Family and Community Support Services meeting; provided an activity update including an update on the appointment of Members-at-Large

9.3 Councillor Magnuson

- Attended Municipal Planning Commission; provided an activity update

9.4 Councillor Thomas

- Attended Vulcan Library Board; provided an activity update

9.5 Councillor Roddy

- Attended Community Futures Highwood; provided an activity update
- Attended Vulcan Regional Victims Services Society; hired new Program Director Nicole Larson; Casino Fundraiser August 25-26, 2018 volunteers needed

9.6 Councillor Armstrong

- Attended CCR Elder Abuse; provided an activity update

9.7 Mayor Grant

- Attended Vulcan District Waste Commission; provided an activity update
- Attended Southern Alberta Energy for Waste Association; upcoming annual meeting

Motion No.: 18.190

Moved by Councillor Laura Thomas THAT the verbal reports given by Council at the May 28, 2018 Regular Council Meeting be received as information.

CARRIED UNANIMOUSLY

10.0 Administrative Reports

10.1 Action List

Motion No.: 18.191

Moved by Councillor Georgia-Lee DeBolt THAT this Council receives the current Action List for information for the period ending May 28, 2018.

10.2 CAO Report

Motion No.: 18.192

Moved by Councillor Lorna Armstrong THAT this Council receives the Chief Administrator's report for information for the period ending May 28, 2018.

CARRIED UNANIMOUSLY

11.0 Adjournment

The meeting was adjourned by Councillor Michelle Roddy at 9:23 p.m.

Tom Grant
Mayor

Kim Fath
Chief Administrative Officer

Town of Vulcan

Request for Decision (RFD)

Delegation – Vulcan County Early Childhood Development Coalition

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan County Early Childhood Development Coalition has received data collected throughout Alberta by the Early Development Instrument (EDI) and would like to share this information with the Town Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____


CAO

May 4, 2018

Vulcan Town Council
Box 360
Vulcan, AB T0L 2B0

RE: Request for Presentation to Council

The Vulcan County Early Childhood Development Coalition has recently received data collected throughout Alberta by the Early Development Instrument (EDI) and is tasked with reporting this information throughout our community.

The EDI measures where children are at in five developmental domains when they get to kindergarten. Data collection across Canada shows that in most jurisdictions 25% or more of children entering kindergarten are vulnerable in at least one aspect of their development. Numerous studies have shown that early vulnerability predicts a child's lifelong health, learning and behavior.

The EDI is designed to be a tool to increase the mobilization of communities and policy makers in order to have a positive impact on children's development in their local areas. Our Coalition would like the opportunity to meet with your Council and share the research from the EDI and have a brief discussion about what it means in our community. Policymakers play a large role in our communities and raising awareness about what promotes healthy child development, as well as exploring contextual factors in our area that lead to vulnerability, which are important consideration during decision-making.

We would appreciate the opportunity to present to Council for about 15 minutes at a meeting at the end of May or the beginning of June. Please let me know what dates you might have available.

Thank you,

Lori Gair
Resource Coordinator
Vulcan County Early Childhood Development Coalition

Town of Vulcan

Request for Decision (RFD)

Correspondence and Information

Meeting: Regular Council
 Meeting Date: **June 11, 2018**
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The list of Correspondence and Information for the period ending June 11, 2018 is attached for Council's review.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- 5.1- Community Peace Officer Justin Vallee – Unsightly Premises at 336 Cottonwood Drive
- 5.2- Development Officer Nancy Neufeld – Unsightly Property at 336 Cottonwood Drive
- 5.3- Alberta Transportation – LetR Bike Ride Law Enforcement Ride for Special Olympics
- 5.4- Picture Butte & District Chamber of Commerce – Jamboree Days Parade
- 5.5- Miners Days Historical Association of Coalhurst – Miners Day Annual Parade Invitation
- 5.6- Alberta Municipal Affairs – 2018 Municipal Sustainability Initiative and Federal Gas Tax Fund Allocations

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the Correspondence and Information for the period ending June 11, 2018 be received for information.

Initials show support -Reviewed by:

Director:

CAO

Memo

To: Town of Vulcan Council

From: Justin Vallee, Community Peace Officer

Date: May 29th, 2018

Re: Unsightly Premises at 336 Cottonwood Drive, Lot: 4, Blk: 50, Plan: 7710842

On Friday, May 25th, 2018 myself and Development Officer Nancy Neufeld conducted an inspection of the aforementioned property. The contents of the principal building and the accessory building were not included in this inspection.

What follows are my findings of our inspection with pictures focusing on Community Standards and my recommendation for how to proceed forward in resolving this issue.

Community Standards Bylaw Violations

- **Section 17.1 (f)** – *No Owner, lessee, tenant or agent of the owner shall cause or maintain an Unsightly Premises* as defined in Section 3 (mm) of the Community Standards Bylaw.
 - The excessive accumulation of materials including, but not limited to old tires, bicycles in differing states of disrepair, bed frames, machinery, containers, logs and firewood, rocks, empty chemical drums, corrugated metal, broken/scrap wood, trampoline parts, planters and landscaping materials, pieces of eaves trough, pallets, snow fence, disassembled gazebo, steel cable and metal exhaust parts.
 - This also would include the pond in the back yard filled with standing and foul smelling water, as well as deceased fish and animal waste.
- **Section 17.1 (b)** – Vehicles/Trailers must be in working condition and bear a current license plate and active registration as well as the storage of any junk equipment or machinery on the property.
 - The holiday trailer and the Blue Car in the driveway bore no visible license plates.
 - There were pieces of old, rusted farm machinery and what appeared to be an inoperable lawn tractor.

The major concern is the continued excessive accumulation of refuse that the tenant scavenges from the landfill. Over time, more and more of this refuse has been brought to and stored on the property, significantly affecting the visual state of this and the surrounding properties. I have received numerous complaints over the last 2 years and every time the tenant has cleaned up just enough to get us off his back for a while. During a recent high wind day, we received report of debris such as corrugated metal being taken by the wind and deposited onto neighboring yards.

In the last 2 years, I have attempted every alternative enforcement option at my disposal in an effort to punish the tenant as the property owner resides at the Peter Dawson Lodge in deteriorating health. This includes fining the tenant, back to back daily visits to resolve an immediate issue, even going so far as to meet on multiple occasions with the property owner in the Lodge to enlist his help. The owner has been shown to have little to no control over what happens on the property.

Moving forward I feel we, the Town are left with only one option and that is to have someone come in and clean it up at the property owner's expense, the process for which is outlined in the MGA. I feel that the tenant will not remedy this without outside intervention.

Justin Vallee
Community Peace Officer
Town of Vulcan



MEMO

FROM: Nancy Neufeld/Development Officer
DATE: May 28, 2018
RE: Unsightly Property
336 Cottonwood Drive
Lot 4 Blk 50 Plan 7710842

On Friday, May 25, 2018 myself and Peace Officer Justin Vallee conducted an inspection of the above mentioned property. The contents of the accessory building and principal building were not included in the inspection.

Development Permit Home Occupation I

Development Permit D16.16 was issued as a "Home Occupation I" to accommodate a landscaping business at this property in May, 2016.

My observations indicate that the home business is not in compliance with standards as outlined in Schedule 5 Section 11 pertaining to standards for Home Occupations.

A condition of D16.16 is "no outside storage". An excessive accumulation of materials stored "outside" was noted including but not limited to landscaping materials/supplies/tools. A letter was forwarded to the occupant in June 22, 2016 reiterating the condition of "no outside storage" in regards to Development Permit D16.16.

Vehicle and trailer used in regards to the landscaping business parked on the public roadway, i.e. there is no accommodation for the vehicle and trailer to be parked on the property as parking on the property accommodates a holiday trailer and car.

Concerns regarding the storage of a large amount of firewood on the property. A fire pit (as per Community Standard bylaw regulations) was not observed on the property, nor outside evidence of a wood fire burning unit within the principal building. There are no permits on file for installation of a wood fire burning fireplace/stove.

If the property is not cleaned up, Development Permit D16.16 to be brought to the Municipal Planning Commission with the recommendation to revoke the development permit for a Home Occupation I. If business owner wishes to maintain a home business, a new development permit would be required to be submitted as a Home Occupation II. A Home Occupation II is required to be advertised to the neighbours and brought forth to the Municipal Planning Commission for approval.

Land Use Bylaw 1437-15 violations

The tarpaulin structure on the property is over 100 ft square and therefore requires both a development and building permit. (Schedule 3.Section 1.Item 1.2)

Entrance steps above the surface of a front yard with a landing less than 40 sq ft or without a landing if they do not project more than 8ft over the yard are allowed. The existing entrance steps (ramp) exceed 8ft. (Schedule 5.Section 6.Item 6.5b)

A solar panel is attached to the front of the principal structure. Alternative Energy, Solar is a discretionary use under R-2. A development permit application is required to go before the Municipal Planning Commission for approval.

A small wind energy system was observed on top of the principal structure. Alternative Energy, wind is neither a discretionary or approved use for R-2.

Our Reference: 2600-SU

June 4, 2018

Les Vonkeman
Lethbridge Police Service
les.vonkeman@lethbridgepolice.ca
135 – 1 Avenue South
Lethbridge AB T1J 0A1

Dear Constable Vonkeman:

RE: LETR BIKE RIDE – LAW ENFORCEMENT RIDE FOR SPECIAL OLYMPICS – JUNE 8 & 9, 2018

Thank you for your application requesting approval of the above noted event.

The LETR Bike Ride has approval to use the portions of Highways 3, 23, 24, 817, 1, 21, 617, 623, 39, 60, and 16A for the above noted event. Approvals from other road authorities may be required for the portions of the event that are to be held on local or city roads.

Be advised that the MS Bike Ride will be traveling from Leduc to Camrose and then returning to Leduc on June 9 – 10, 2018, and will be using Highway 13 and 814 for their major event. You may encounter other cyclists on the route at the crossings between the intersection of Highway 21 and Highway 13, as well as the intersection of Highway 623 and Highway 814. Be advised that the Edmonton Motorcycle Ride for Dad on June 9, 2018, will be using the portion of Highway 60 between junction highways 19 and 627 for a major event. Be advised of waterline installation between the intersection of Highway 21 and Highway 13 and the Hamlet of Armena. Cyclists are to obey all signs and signals.

Notwithstanding the aforementioned advisements, should your group encounter any highway construction or maintenance along the route, you will be required to pass over that section of highway and start again when through the construction.

Your "Traffic Accommodation Strategy" (TAS) is satisfactory and is to be implemented during your event.

The event should be conducted in a manner that will not create any hazard for the participants or the motoring public. For your information and further consideration, Alberta Transportations' safety guidelines outlined in Special Events Guide D2.3 Bikeathons (or Bicycle Tours) is attached.

All applicable RCMP Detachments and the Alberta Sheriff Highway Patrol are to be notified of your event.

Alberta Transportation will not accept any responsibility for any incidents that may be caused during or as a result of the event. Insurance is to be arranged for by your organization.

With the observance of the safety guidelines and exercise of due care, your group should be able to stage a successful event.

Alberta Transportation may have inspectors traveling through this area on the day of your event and will report all findings to our Regional Safety Officers.

If I can be of further assistance in this matter, please contact me at 403/388-3105.

Yours truly,



Darren Davis
Assistant Development/Planning Technologist

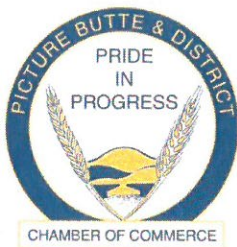
DD/jb

Attachments

cc: See Attached List

Alberta

.../2



PICTURE BUTTE & DISTRICT CHAMBER OF COMMERCE

Box 517, Picture Butte, AB T0K 1V0
403-732-4302 chamber@picturebutte.ca

Re: Picture Butte Jamboree Days Parade – Saturday, August 18, 2018

You are invited to take part in the Picture Butte 2018 Jamboree Days Parade, presented by the Picture Butte Chamber of Commerce. As in past years, we invite you to enter your float and/or have Dignitaries, Council, or Board members participate in the parade. This year, we will be celebrating with the theme “Volunteers Get Things Done.”

The Parade particulars are as follows:

7:00am to 10:00am: Pancake Breakfast at the North County Sportsplex
9:00am to 10:00am: Parade assembly on Dorothy Dalglish School grounds
(400 – 6th St. N)
10:00am to 11:00am: Judging of Parade entries
11:00am: Parade begins

In the best interest of Parade spectator safety and Parade liability insurance coverage, we ask that no items, including candy, be thrown to spectators from Parade entries, but instead welcome those same items handed out at the side of the road to the Parade spectators. Please advise the Chamber of Commerce if you require assistance in distributing candy.

Please call the Chamber of Commerce (403-732-4302) if you have any questions, or if you'd like to advise of your attendance. Be advised that vehicles will not be provided for use in the Parade; however, if you would like to attend but are unable to arrange your own vehicle, please let us know.

Yours sincerely,

Christianna Bach
Chamber of Commerce Administrator
Phone: 403-732-4302

June 4, 2018

Town of Vulcan
Box 360
Vulcan, AB T0L 2B0

To whom it may concern:

We are writing on behalf of the Miner's Days Historical Association of Coalhurst (Miner's Days Committee) to formally invite you to take part in the annual parade on August 11th at 11:00am.

Miner's Days is our much loved, yearly festival hosted within the town that celebrates the history of our beautiful community and the delights of living in rural Alberta. The event itself attracts over 400 people and offers activities for people of all ages, including the parade! Your involvement is very much appreciated.

Candy and/or marketing materials (not paper) may be distributed from your float – we recommend you have someone walking to distribute candy from your float, so children maintain a safe distance from the road. If distributing flyers – these must be given by hand to individuals along the parade route to avoid any littering on the streets of Coalhurst.

Please fill out the attached parade package to confirm your participation. Packages can be emailed to coalhurstminersdays@gmail.com, or dropped off at the Town of Coalhurst office (100 51st Ave)

Thank you for your time and participation in the parade!

Miner's Days Historical Association of Coalhurst



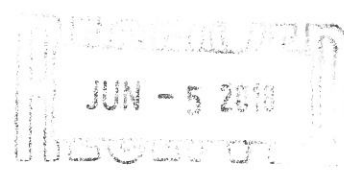
ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR93652

May 29, 2018

His Worship Thomas Grant
Mayor
Town of Vulcan
PO Box 360
Vulcan AB T0L 2B0



Dear Mayor Grant,

Our government remains committed to supporting municipalities in providing quality infrastructure and services to Albertans. In keeping with that commitment, I am pleased to confirm that Budget 2018 includes \$668 million in Municipal Sustainability Initiative (MSI) funding. This funding, when combined with the \$800 million in MSI funding made available through a 2017-18 Supplementary Estimate, will provide close to \$1.5 billion in the 2018 calendar year to help Alberta's municipalities address local infrastructure priorities. In addition, \$229 million is being provided under the federal Gas Tax Fund (GTF).

Your municipality's 2018 MSI and GTF allocations are listed in Appendix A (attached). Funding amounts for all municipalities are also posted on the Municipal Affairs grant program website at: municipalaffairs.alberta.ca/municipal-grants.

I look forward to working with you and our federal partners to ensure Albertans continue to have access to the essential infrastructure they need.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

Attachment

cc: Kim Fath, Chief Administrative Officer, Town of Vulcan

Appendix A

Town of Vulcan

Program	Components	2018 Funding
Municipal Sustainability Initiative (MSI)	Capital Funding	\$353,098
	MSI Capital Component	\$238,078
	BMTG Component	\$115,020
	Operating Funding	\$73,537
	Non-SI Component	\$28,960
	SI Component	\$44,577
	Total MSI	\$426,635
Gas Tax Fund (GTF)		\$105,730

Notes:

- The allocations for the MSI capital component and operating funding are based primarily the 2017 Municipal Affairs Population List, 2017 education tax requisitions, and 2016 kilometres of local road.
- The allocations for the Basic Municipal Transportation Grant (BMTG) component are based on municipal status:
 - Calgary and Edmonton receive funding based on litres of road-use gas and diesel fuel sold;
 - other cities and urban service areas receive funding based on a combination of population and length of primary highways;
 - towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receive funding based on population; and
 - rural municipalities and Métis Settlements receive funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- Sustainable Investment (SI) funding is provided to municipalities with a population under 10,000 and a limited local assessment base. This funding is over and above the MSI funding provided under the general allocation formula set out in the program guidelines. Individual municipalities' SI funding is subject to annual fluctuations resulting from changes in their equalized assessment per capita for urban municipalities, or per kilometre of local road for rural municipalities, in relation to the provincial average.
- The GTF allocations are based on the 2017 Municipal Affairs Population List.

Town of Vulcan

Request for Decision (RFD)

Replacement of Arena Condenser

Meeting: Regular Council
 Meeting Date: **June 11, 2018**
 Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

At the March 26, 2018 Regular Council Meeting Council directed Administration to prepare a proposal for the immediate replacement of the Ice Plant Condenser at the Vulcan Arena, including funding option to be brought back to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration has provided an Administration Report and a copy of Startec Services updated quote for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

The cost to replace the Arena Condenser and glycol cooling system is \$78,636.20 to be drawn from the Arena capital reserve. The Vulcan Curling Club has committed \$20,000 for this project, and a contribution of \$29,318.10 as per the 2015 Recreation Agreement.

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Startec proposal to replace the Arena Condenser and install a glycol cooling system at a cost of \$78,636.20 to be drawn from the arena capital reserve.

And THAT a \$20,000.00 donation from the Vulcan Curling Club be applied directly to this project, as well as, a contribution of \$29,318.10 as per the 2015 Recreation Agreement, be requested and pending Vulcan County Council approval.

Initials show support -Reviewed by: _____

Director: _____

 CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 5th, 2018

Background

At the March 26th Regular council meeting council directed administration to prepare a proposal for the immediate replacement of the Ice Plant Condenser at the Vulcan Arena, including funding options to be brought back to council for approval

Discussion

Startec Services has provided an updated quotation and have recommended changing our current brine system to glycol in an effort to reduce operational costs due to water loss. This glycol cooling circuit upgrade could be completed as a separate project, but the glycol cooling loop must be installed with the condenser.

The community Services manager has provided a report on the proposed funding of this project. The Vulcan Curling Club has committed \$20,000.00 towards this project. The remainder of the funding could be provided by the Town and County at a 50/50 basis as per the 2015 Recreation Agreement.

Consideration

Council is asked to consider approving the Startec proposal to replace the Arena Condenser and install a glycol cooling system at a cost of \$78,636.20 to be drawn from the arena capital reserve. And that a \$20,000.00 donation from the Vulcan Curling Club be applied directly to this project, as well as, a contribution of \$29,318.10 as per the 2015 Recreation Agreement, be requested and pending Vulcan County Council approval.



Kim Fath
Chief Administrative Officer



MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Community Services Manager

Re: Upgrades to arena mechanicals

Date: May 28, 2018

Dear Council,

Follow up on the Condenser and Glycol cooling System Connection Installation. The overall cost is \$78636.20 for the condenser and the glycol cooling system.

At this time opportunities for grant are still being pursued to help offset the cost.

Stew Birch and myself met with the Vulcan Curling Club President, Harvey Bergan and Vice President, John Cumiford in April to talk about the replacing the condenser at the arena this summer.

The Vulcan Curling Club has discussed this with their club members and agreed to assist in the purchasing of this piece of equipment with a donation of \$10, 000 in 2018 and \$10,000 in 2019.

This however leaves a balance of \$58 636.50 which I am requesting council to provide funding for.

There are two options for paying for the remainder of this equipment

- 1) Pay for the remaining cost out of the 2018 capital budget
- 2) Pay for the condenser with glycol cooling circuit connections in 2018 (\$43 135.72) and pay for the glycol system (\$15500.48) from the operation budget of 2019

If you have any question please contact me.

Respectfully Submitted,


Bonnie Ellis Community Services Manager

**Vulcan District Arena
Condenser Replacement Quote
Vulcan, AB**

Startec Quote #'s

14402 – Vulcan Arena new condenser with Glycol cooling circuit

14403 – Vulcan Arena Glycol Cooling System Quote



Vulcan District Arena

Town of Vulcan

Attention: Stew Birch
E-Mail: sbirch@townofvulcan.ca
Phone: 403 485 2877

Re: New Condenser Quote
Startec Quote #'s 14402 & 14403

Dear Stew,

As per your request, we are pleased to provide you with a quote for the replacement of the existing evaporative condenser. The new condenser will be the same capacity as existing. April 10th, tomorrow is the cutoff date for previous pricing. BAC has implemented a 5% price increase due to new tariffs.

I had a conversation with Bob Kurina after the shut down and Bob is recommending a glycol cooling circuit come with new condenser for compressor head cooling. This will save you money on your water wastage and the current system using the condenser water make up system does add a heat load to your existing condenser costing more in energy. We strongly recommend that you switch this over now while new condenser is being installed. If you don't install the glycol cooling circuit, I would recommend that you still order the new condenser with cooling loop and install later. Pricing is broken out on commercial page.

When I reviewed your system and photos of the existing condenser it was shown that the base is not installed correctly, it only has a steel base on each end and must be the full footprint of the condenser base. We have allowed for a new condenser base.

On behalf of Startec, thank you for the opportunity to provide this quote and we look forward to working with you. If you require any further information, please contact me.

Yours Truly,

Mike Kelly
Technical Sales Representative
MKelly@startec.ca
Tel: 780 461 0019
Cell: 403 463 3337
Toll Free: 1 800 555 9439
Fax: 403 206 0156

Scope of work:

- ♥ Pump down existing condenser
- ♥ Remove ammonia piping connection
- ♥ Remove water piping connections.
- ♥ Remove existing condenser.
- ♥ Remove existing steel base
- ♥ Install new steel base.
- ♥ Install new condenser on new base on existing piles.
- ♥ Pipe in ammonia lines as per code
- ♥ Pipe in water lines.
- ♥ Pressure test all work.
- ♥ Start-up and commission for new season.
- ♥ Disposal of existing included.
- ♥ Crane Service included
- ♥ Existing water make-up tank and pump to stay in operation.
- ♥ All work is F.O.B site Vulcan Arena.
- ♥ **New complete glycol compressor head cooling system if decided to install with new condenser.**

Evaporative Condenser (1)

- ♥ VC1-80
- ♥ Design Conditions
- ♥ Refrigerant: R-717
- ♥ Total Heat Rejection: 1,000.00 MBH
- ♥ Condensing Temperature: 90.00 °F
- ♥ Wet Bulb Temperature: 60.00 °F Standard Total Fan Motor Power per Unit: (1) 7.5 HP
- ♥ Total Pump Motor Power per Unit: (1) 0.75 HP
- ♥ Unit Length: 8' 11.75" + 1' 1.25" (Pump) = 10' 1.00" (Total) Airflow: 14,500 CFM
- ♥ Unit Width: 3' 11.50" Spray Water Flow: 115.00 USGPM
- ♥ Unit Height: 8' 3.25" Coil Volume: 9.60 ft³
- ♥ Approximate Shipping Weight: 3,580 lbs
- ♥ Heaviest Section Weight: 2,470 lbs
- ♥ Approximate Operating Weight: 4,280 lbs Minimum Distance Required:
- ♥ Approximate Remote Sump Operating Weight: 3,840 lbs From Solid Wall: 3 ft.
- ♥ Remote Sump Connections: (1) 4" From 50% Open Wall: 3 ft.

Evaporative Condenser continued:

Compressor Head Cooling Circuit

- ♥ Auxiliary Refrigerant: Ethylene Glycol, 40% by Vol.
- ♥ Total Heat Rejection: 60.50 MBH
- ♥ Flow Rate: 16 USGPM
- ♥ Temperature: 98.5 °F
- ♥ Outlet Temperature: 90.00 °F

Note: all electrical by others.

Refrigerant Valves

All ammonia refrigerant valves shall be seal cap and suitable for use with Ammonia, constructed from steel. All refrigerant valves will be globe, angles and straights as required for best piping practice. All valves ½" to 3" will be socket welded and all valves larger than 3" will be either butt weld or socket weld valves.

Refrigerant Piping

All refrigerant piping shall meet or exceed the ASME B31.5 "Refrigeration Pressure Piping", CSA B52 "Mechanical Refrigeration Code" and ASHRAE Safety code. All Refrigerant pipe 2" and smaller shall be schedule 80, SA 106, grade B, seamless. All Refrigerant pipe over 2" through 10" shall be schedule 40, SA 106, grade B, seamless, ERW. Refrigerant fitting up and including 2" will be 3000#, SA105 forged steel, socket weld. Fitting larger than 2" to be butt weld, SA234 compatible with wall thickness of pipe used.

Delivery

Allow 6 to 8 weeks for delivery after approval

Miscellaneous

All freight, hoisting, rigging and installing costs of the equipment is included. Consequential damages arising from any warranty claim are not included.

Warranty

For all new construction activity, Vendor warrants that the workmanship provided shall be free of defects for a period of one (1) year, except for defects resulting from natural wear and tear, neglect, misuse, unauthorized or improper repairs and accident.

*See end of document for details

COMMERCIAL TERMS

VULCAN DISTRICT ARENA NEW CONDENSER	
PRICE FOR NEW CONDENSER WITH GLYCOL COOLING CIRCUIT CONNECTIONS	\$ 63,135.72 (Taxes not included)
PRICE FOR GLYCOL COOLING SYSTEM INSTALLED	\$ 15,500.48 (Taxes not included)

TERMS AND CONDITIONS:

- ☛ Validity of offer is 30 days
- ☛ All taxes extra
- ☛ Canadian Dollars for above pricing
- ☛ Major Equipment paid for when it arrives at site, all other work will have monthly progress invoices.
- ☛ Building modifications not included, if required
- ☛ Any scope change will be considered an extra and will be billed accordingly with customer approval
- ☛ Quote based on regular time, overtime extra, if required
- ☛ Parts or repairs not specifically mentioned above will be extra, if required
- ☛ Safety Orientation time not included, if required
- ☛ Quote based on ease of access to equipment
- ☛ Above photos may not be a true representation of the units supplied

WARRANTIES & LIMITATION OF LIABILITY

Parts: If purchaser is purchasing equipment or repair parts only from vendor, the equipment or repair parts are subject only to WARRANTIES and guarantees of the original manufacturer.

Service: If Purchaser is purchasing any service along with repair parts, Vendor warrants that the workmanship provided shall be free of defects for a period of ninety (90) days, except for defects resulting from natural wear and tear, neglect, misuse, unauthorized or improper repairs and accident.

Major Construction: For all new construction activity Vendor warrants that the workmanship provided shall be free of defects for a period of one (1) year, except for defects resulting from natural wear and tear, neglect, misuse, unauthorized or improper repairs and accident

Purchaser shall provide Vendor with notice of any alleged breach of warranty. If a breach of the aforesaid warranty exists during such warranty period, provided, however, that all warranty service will be provided during normal working hours, and if not so provided, Purchaser shall pay extra charges. In providing free service for any breach of this warranty, Vendor may, in its discretion, repair and replace material and goods.

VENDOR DISCLAIMS AND EXCLUDES ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE. VENDOR MAKES NO OTHER EXPRESS WARRANTIES, EXCEPT AS MAY BE CONTAINED IN A SEPARATE AGREEMENT BETWEEN VENDOR AND PURCHASER. Vendor shall not be liable for any lost profits, special or consequential damages, or any further loss resulting from any defects in the goods or materials.

Vender must have a representative witness start-up and panel checks to honour warrants that the workmanship provided shall be free of defects or deficiencies, except for defects resulting from natural wear and tear, neglect, misuse, unauthorized or improper repairs and accident.

In the event that Purchaser attempts to repair the defect itself or by procuring service from another source, Purchaser waives its right to obtain free service for a breach of this warranty.

The time of shipment and/or performance of service is contingent upon and will be advanced to the extent of any delays occasioned by strikes, or other hindrances or calamities beyond the control of the Vendor, who assumes no liability for damages on account of said delays.

Town of Vulcan

Request for Decision (RFD)

Tourism Department Vul-Con Requests

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

The Tourism Department has forwarded two requests in conjunction with the Vul-Con celebrations on July 28, 2018 for Council's consideration.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

They are requesting that the fees for public swim be waived on July 28, 2018 from 10:00 a.m. to 1:00 p.m. to encourage residents to attend and support the Vul-Con Cosplay contest.

Also they are requesting that Council take part in the Vul-Con parade and the Vul-Con Cosplay contest dressed in their star trek uniforms.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____



CAO



MEMO

To: Town of Vulcan Council

From: Bonnie Ellis, Community Services Manager

Re: Vul-Con

Date: May 24, 2018

Dear Council,

The Vul-Con Cosplay Contest will be at the pool at 10:30am and we are hoping to encourage town people to come out and support this event.

The tourism department is requesting that the morning of July 28th, 2018 from 10am-1pm for free public swim to assist in getting spectators to support this event.

Please let me know if you need any other information.

Respectfully Submitted,

Bonnie Ellis
Community Services Manager
Town of Vulcan



MEMO

To: Mayor Tom Grant and Town Council

From: Bonnie Ellis, Director of Recreation

Re: VulCon Parade

Date: June 6, 2018

Dear Council,

As part of the VulCon events will be hosting a Parade on Saturday July 28th, 2018 which will run from the Tourism Centre to the Pool Block beginning at 10am.

At the Tourism meeting on June 5th it was discussed that the committee would formally request that council members attend this event and that they be dressed in the Star Trek Uniforms to help us celebrate our connection with Star Trek.

We are requesting that Town Council members attend the Tourism VulCon Parade on July 28, 2018.

Respectfully Submitted,

Bonnie Ellis
Director of Recreation
Town of Vulcan

Town of Vulcan

Request for Decision (RFD)

Request for Signage

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Nancy Neufeld

BACKGROUND / PROPOSAL:

Magnetsigns Advertising Inc. has approached the Town of Vulcan with a request to erect a free standing portable sign on public property on behalf of Elections Alberta in regards to the 2018 Provincial Enumeration.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Development Officer has prepared a memo regarding the content and the placement of the signage for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by:

Director:



CAO

MEMO

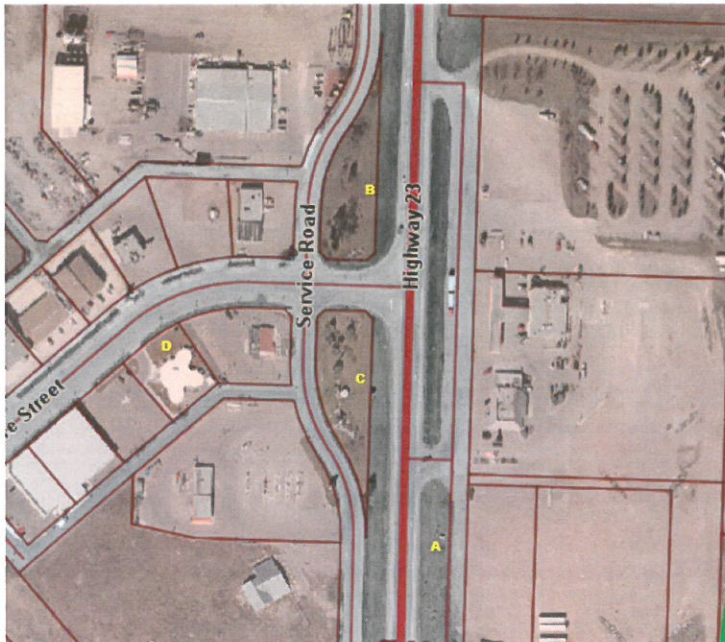
TO: Kim Fath/Town Council, CAO
FROM: Nancy Neufeld/Development Officer
DATE: June 6, 2018
RE: Request for Signage

Magnetsigns Advertising Inc. has approached the Town of Vulcan with a request to erect a free standing portable sign on public property on behalf of Elections Alberta in regards to the 2018 Provincial Enumeration.

Attached is correspondence from Elections Alberta regarding the content of the signage. In regards to location of the signage, the preferred location would be at the main entrance to Town, however, placement has been left to the discretion of Town Council. Signage would be similar as to what is on the brochure.

The sign will be in place from June 15, 2018 to September 18, 2018. The sign is non-illuminated and is 5'x8'.

Possible locations are identified below. "A" would be my preference pending approval of Alberta Transportation in regards to temporary signage.





chief electoral office

Suite 100
11510 Kingsway NW
Edmonton, Alberta
Canada T5G 2Y5

Tel | 780.427.7191
Fax | 780.422.2900

info@elections.ab.ca

May 23, 2018

Subject: 2018 Provincial Enumeration

Elections Alberta has contracted with *Magnetsigns Advertising Inc.* to put up billboard signs throughout the province to advertise to Albertans information on the upcoming enumeration. The provincial door-to-door enumeration will be taking place in September 2018. The placement of these signs will allow us to:

- **Advertise the recruitment of enumerators, of which Elections Alberta plans to hire over 7000 people in communities across Alberta. Messages related to this activity will be taking place from mid-June to July 31, 2018.**
- **Advertise an on-line or call-in option for completing enumeration in August, to allow flexibility in how Albertans can register to vote. Messages related to this activity will be taking place from August 1 to September 3, 2018.**
- **Advertise the door-to-door enumeration period, to notify Albertans that an enumerator will be visiting. Messages related to this activity will be taking place from September 4, 2018 to September 25, 2018.**

Elections Alberta would like to place signage with this message in a prominent place in your community, to ensure that Albertans are informed of this important event. We hope that you can work with our contractor, *Magnetsigns Advertising Inc.*, to establish suitable locations for these signs.

If you have any additional questions, you may also contact Elections Alberta at 1-877-422-8683. Thank you for assisting us in completing the provincial enumeration.

Sincerely,

Glen Resler
Chief Electoral Officer

June 15 - Sept 18th .
non-illuminated

master



working for you 24 hours a day 7 days a week™

MASTER MAGNETSIGN® freestanding, two-sided rental signs

benefits

- customized design with unlimited creative potential
- cost effective, just a few dollars a day
- access to large volumes of potential customers
- on-premise targeted advertising creates impulse purchases
- eye-catching fluorescent magnetic letters and graphics
- 24 hours a day, 7 days a week, week after week
- up to 100 sq. ft. of powerful full-color curbside advertising
- a Magnetsign can't be turned off, thrown away, spam filtered, channel flipped, affected by technical or electrical issues
- quick copy change service
- we can promote your brand, logos and customized graphics
- use of branding and logos allows you to access supplier and co-op advertising dollars, supplier discounts or incentives
- secure tamper proof screens, adjustable legs, ground anchored and secure
- environmentally friendly advertising - our signs, letters and graphics are reusable, Magnetsigns don't use electricity

uses

- **marketing** - product and service promotions and launches
- **promotions** - seasonal, new arrivals and offers, pricing, branding, institutional, personal, sponsorships, causes, ideas
- **sales** - clearance, liquidation, sidewalk sales, blowout, garage, moonlight madness, holidays, celebration, auctions, theme
- **events** - grand openings, anniversaries, parties, fundraising, shows, meetings, entertainment, sports, arts, educational, charity, religious
- **campaigns** - cross media, elections, public relations, fundraising, self promotion, safety, awareness, humanitarian
- **recruiting** - help wanted, students, tenants, volunteers, members, players, parishioners, crime stoppers, enforcement, military
- **notices** - hours, contact information, vacancies, recognition, legal, health, congratulations, periodic, warnings, disclaimers, tenders
- **announcements** - news, public, civic, organizational, invitations, new management, traffic, family
- **directions** - relocations, poor locations, construction, renovations, parking, directional, maps, you-pick produce

sizes

5 ft. high x 9.5 ft. wide = 47.5 sq. ft. per side
5 ft. high x 8 ft. wide = 40 sq. ft. per side
4 ft. high x 8 ft. wide = 32 sq. ft. per side
4 ft. high x 6 ft. wide = 24 sq. ft. per side

rates

option 1:
option 2:
option 3:

say it... curbside®



Town of Vulcan

Request for Decision (RFD)

Vulcan & District Historical Society Request

Meeting: Regular Council
 Meeting Date: **June 11, 2018**
 Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The Vulcan and District Historical Society have finished the construction of their storage facility at 221 – 1 Street North. They have submitted a request for the installation of a seasonal irrigation service, assistance with landscaping, and continued ongoing maintenance.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Administrator discussed the Societies request with the Public Works foreman and attached is the Administrators report for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Vulcan and District Historical Societies request for the Town public works department to install a metered seasonal irrigation service, provide assistance with landscaping of the grassed areas, and the continued ongoing mowing and snow removal maintenance for 221 – 1 Street South, and that this work be scheduled at the discretion of the Public Works Foreman.

Initials show support -Reviewed by: _____

Director: _____


 CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 6th, 2018

Background

The Vulcan and District Historical Society have finished the construction of their storage facility at 221 1st Street North. They have submitted a request for the installation of a seasonal irrigation service, assistance with landscaping, and continued ongoing maintenance.

Discussion

The lot is currently serviced and public works have confirmed that a metered seasonal irrigation service could be installed to assist with the establishment of grass on this property.

At the regular council meeting on July 13, 2015 council approved public works to continue ongoing mowing and snow removal maintenance of 221 1st Street North.

The members of the Historical Society have indicated that assistance with landscaping would consist of providing and leveling topsoil for the grass areas.

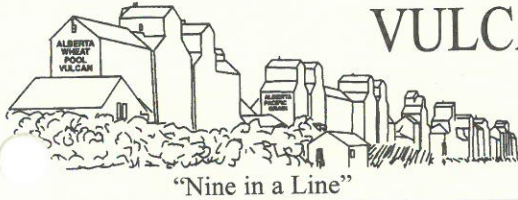
Public works did not indicate any issues with this proposal, but did raise concerns in regards to the timing of this work. The crew is currently scheduled at full capacity for the next few months. Stew has requested that if approved, this work would be scheduled to take place in the fall.

Consideration

Council is asked to consider approving the Vulcan and District Historical Societies request for the Town public works department to install a metered seasonal irrigation service, provide assistance with landscaping of the grassed areas, and the continued ongoing mowing and snow removal maintenance for 221 1st Street South, and that this work be scheduled at the discretion of the Public Works Foreman.

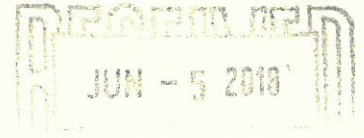


Kim Fath
Chief Administrative Officer



VULCAN AND DISTRICT HISTORICAL SOCIETY ARCHIVES AND MUSEUM

Archives: Box 104 • 303 Centre Street • Vulcan, AB T0L 2B0 • Phone/Fax: (403) 485-2168
Museum: Box 104 • 232 Centre Street • Vulcan, AB T0L 2B0 • Phone/Fax: (403) 485-2168



May 30, 2018

Town of Vulcan
Vulcan, Alberta

The Vulcan and District Historical Society have completed the construction of their storage building on lots 20, 21 and portion of 22, block 7, plan 7000AG (including the former Bateman lots). We wish to seed the remaining area to grass. At present there is no access to water.

We would ask the town to assist us with this lot by providing:

- a seasonal irrigation service to the Bateman lot
- ongoing lot maintenance
 - grass mowing and trimming in the summer
 - snow removal from the sidewalk on 1st Ave. North fronting the Bateman
- public works assistance with the landscaping

For further details regarding our request, please contact me, Richard Lambert, or our treasurer, Emmet Meehan.

Thank you for your consideration of this request.

Richard Lambert, President
Vulcan and District Historical Society

Town of Vulcan

Request for Decision (RFD)

Vulcan Pool Project

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Bonnie Ellis

BACKGROUND / PROPOSAL:

At the direction of Town Council a Committee was struck to investigate the community wishes/needs in respect to the upgrades at the Vulcan Pool. This committee reviewed different design components as well as overall function of the newly designed facility.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

On June 6th the committee met and discussed the approach that they would like to recommend to Town Council moving forward with this project. The Community Services Manager has submitted a report for Council's consideration.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT Council approves the Vulcan Pool Committees recommendation and directs Administration to prepare and issue requests for proposals for a new pool basin including mechanical components as well as separate documents for a new pool house, for the purpose of accurately providing budgetary cost estimates and identifying eligible construction contractors for the proposed Vulcan pool upgrades.

Initials show support -Reviewed by:

Director:

CAO



ADMINISTRATION REPORT

TO: TOWN COUNCIL

FROM: Kim Fath, CAO

DATE: June 7th, 2018

Background

At the direction of Town Council a Committee was struck to investigate the community wishes/needs in respect to the upgrades at the Vulcan Pool. This committee reviewed different design components as well as overall function of the newly designed facility.

Discussion

On June 6th the committee met and discussed the approach that they would like to recommend to Town Council for moving forward with this project. The Community Services Manager has submitted these recommendations as made through motions approved at this meeting.

Consideration

Council is asked to consider approving the Vulcan Pool Committees recommendation and directs administration to prepare and issue requests for proposals for a new pool basin including mechanical components as well as separate documents for a new pool house, for the purpose of accurately providing budgetary cost estimates and identifying eligible construction contractors for the proposed Vulcan pool upgrades.



Kim Fath
Chief Administrative Officer



MEMO

To: Kim Fath CAO

From: Bonnie Ellis – Community Services Manager

Re: Vulcan Pool Project

Date: June 7, 2018

Dear Kim,

At the June 6th a Pool Committee Meeting was held to discuss further the Vulcan Pool Project.

The committee would like, at this time to submit two (2) motion to council regarding Vulcan Pool Project.

- 1) Motion to recommend to Town Council to move forward with the current project with all the features as planned.
- 2) Motion to complete the pool project in 2 separate RFP
 - I. Pool basin and mechanicals
 - II. Pool House (Pool Services building)

Bonnie Ellis

Community Services Manger

Town of Vulcan

Request for Decision (RFD)

Committee and Administrative Reports

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

The minutes and/or verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- Family & Community Support Services – Minutes – April 26, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – May 4, 2018

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the minutes and/or verbal reports of Town represented Boards/Committees at the June 11, 2018 Town Council Meeting be received for information.

- Family & Community Support Services – Minutes – April 26, 2018
- Mayors & Reeves of Southwest Alberta – Agenda – Minutes – May 4, 2018

Initials show support -Reviewed by:

Director:



CAO

Minutes of the Vulcan and Region FCSS Board Meeting

April 26, 2018

Present: Carrol Thomson, Betty Whitney, Michael Monner, Colton Povey, Georgia-Lee DeBolt, Lynda Joyce, JoAnne Juce, Danette Smith

Absent: Brad Koch

Absent with Regrets: none

Delegations/Guests: none

Secretary: Danette Smith

Call to Order: 7:01 p.m.

1 Additions/Changes to the Agenda: 8.3 New Business- letter from a citizen.

2 Approval of the Agenda: Lynda Joyce made a motion to approve the Agenda as amended. Carried 26/04/18/01

3 Minutes: Michael Monner made a motion to approve the Minutes of the March 22, 2018 meeting as presented. Carried 26/04/18/02

4 Financial Reports: Georgia-Lee DeBolt made a motion to approve the monthly Financial Reports as presented, Lynda Joyce seconded the motion. Carried 26/04/18/03

JoAnne Juce made a motion to approve the Year-End Financial Report as presented, Michael Monner seconded the motion. Carried 26/04/18/04

5 Mail Summary:

5.1 Thank you- Volunteer Tax Program: information

5.2 Regional Meeting: information

Staff Reports:

6.1 Director's Report: Lynda Joyce made a motion to accept the Director's Report as presented. Carried 26/04/18/05

6.2 Youth Worker Report: Colton Povey made a motion to approve the Youth Worker Report as presented. Carried 26/04/18/06

6.3 Senior/Home Support Leader Report: JoAnne Juce made a motion to approve the Senior/Home Support Leader Report as presented. Carried 26/04/18/07

6.4 Community Services Report: Michael Monner made a motion to approve the Community Services Report as presented. Carried 26/04/18/08

7 Old Business:

7.1 Fire (exit) Door/Ramps: Carrol talked to Bob Thompson and he might be able to do the door and door ramps. He will give Carrol a quote for the work.

8 New Business:

8.1 Youth Centre Kitchen Quote: Carrol will look into getting a grant(s) for funds for the renovation; will look into whether or not to tender out the renovation. Carrol will redraw the plan for the new kitchen.

8.2 FCSSAA Actions on Resolutions: Michael Monner moved this for information.

8.3 Letter from Town: Michael Monner made a motion to accept the letter from the Town as information. Carried 26/04/18/09

9 Committee Reports: None

10 Partner Updates:

Town- will start to set the mill rate at the next meeting. Town is working on the budget. Solar field guys will be in town two weeks to give the final draft. New lights will also be at the arena.

Member at Large, Lynda Joyce- town has done well with snow clearing. Casinos for service clubs have a wait of 2 to 3 years between casinos; less people to going to service clubs.

Champion- sold a couple of industrial lots to one person. Got an offer on another one. Tree nursery is for trees/shrubbery growing in town.

County- has lowered taxes on residential and upped taxes on farmland. Hired new economic development officer. Hope have an industrial strategy at some point. Trying to get more people in town, this increases the tax base.

Milo- doing things to make it attractive; initiatives that other villages may copy.

Carmangay- new deputy CAO Patrick Bergen, sharing with Champion. Have 20 serviced lots available for sale (residential) that the village owns. Budget is pretty much done; taxes are pretty much staying the same-2/3 will stay the same or drop slightly. Thinking of increasing commercial/industrial taxes. The blade will most likely be moved, close to the tracks. Area where the blade sits now may be rezoned to commercial. Started Whitney Street sewer infrastructure. Community Centre discussed within the community. Marquis Foundation- there is a subcommittee from the Marquis; huge push from several groups to look at new seniors (community) facility, with three levels of care instead of one. The subcommittee will start doing a feasibility study.

Member at Large, Danette Smith- with the warmer weather, we are noticing an influx of social services/special needs people coming back into town from larger centres (Calgary/Lethbridge) where they were staying at shelters.

Member at Large, Betty Whitney- talked to Brenda: Ladies Hospital Auxiliary and Hospital purchased F.A.S.T. bedside emergency ultrasound machine, can be used for obstetrical and trauma (abdominal and chest). Doctors will have to take the training to use it. Hospital Long Term Care ranked 7th overall from global overall ranking in province, with a ranking of 9.7 out of 10 which is the same as Oilfields Hospital, which is ranked 1st in the Calgary Region. The ranking survey was done in 2017.

Georgia-Lee DeBolt made a motion to adjourn the meeting at 8:31 p.m. Carried 26/04/18/10

Next meeting is May 24, 2018 at 7:00 p.m.

Chair_____

Director_____



Mayors & Reeves of Southwest Alberta

MINUTES

Friday, May 4, 2018
Culver City Room, Lethbridge City Hall
910 – Fourth Avenue South, Lethbridge

PRESENT:

Reeve Lorne Hickey, Chair	Lethbridge County
Mayor Tom Butler	Village of Coutts
Mayor Ruth Goodwin	Town of Black Diamond
Mayor Brent Feyter	Town of Fort Macleod
Councillor Brian Oliver	Town of Magrath
Mayor Peggy Losey	Town of Milk River
Mayor Cathy Moore	Town of Picture Butte
Mayor Thomas Grant	Town of Vulcan
I.D 04 Waterton Lakes National Park	Barney Reeves

Mayor Ed Weistra	Village of Barons
Mayor Kathie Wight	Village of Longview
Mayor Trevor Lewington	Village of Stirling
Deputy Mayor Colette Glynn	Village of Warner

Reeve Jim Bester	County of Cardston
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Mayor Blair Painter	Municipality of Crowsnest Pass
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Mayor Chris Spearman	City of Lethbridge
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Reeve Quentin Stevick	MD of Pincher Creek
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Reeve Brian Brewin	MD of Taber
Reeve Maryanne Sandberg	MD of Willow Creek

Guests:

Bill Chapman	Highway #3 Association
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1.0 WELCOME AND INTRODUCTIONS

Reeve Lorne Hickey called the meeting to order at 1:05 pm.

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

6.3 Stars Air Ambulance – Mayor Jim Depew

6.4 Waterton Update – Barney Reeves

6.5 Highway #2 Border Crossing – Reeve Jim Bester

6.6 Airport Update – Mayor Chris Spearman

Moved by Reeve Quentin Stevick - **Carried**

3.0 ADDITIONS TO / APPROVAL OF THE MINUTES

Moved by Mayor Tom Butler - **Carried**

4.0 BUSINESS ITEMS ARISING FROM MINUTES

5.0 REPORTS

5.1 MP Reports – No Report

5.2 MLA Reports – No Report

6.0 PRESENTATION –

6.1 Alberta Invasive Species – Delinda Ryerson, Executive Director

- Is a not for profit organization.
- Invasive species are one of the greatest threats to global biodiversity.
- Alberta Invasive Species has 4 goals – serve as a respected source of credible information in Alberta, increase awareness and educate Albertans on the destructive impact invasive species have on the environment, economy and society, foster partnerships with jurisdictions, agencies and groups to collaboratively develop integrated and operational long term management programs to combat invasive species, and lastly, engage and empower Albertans to take action against invasive species.

6.2 1st Principles of Calgary, Harry Harker and Asia Walker

- Discussed the meeting of the Highway #3 Twinning Association.
- Visions of the Highway #3 Association are that Highway 3 will become the spine of the Southern Alberta economic development corridor.

6.3 STARS Air Ambulance – Mayor Jim Depew

- A delegation from STARS Air Ambulance met with Raymond Town Council to inform them that STARS was no longer able to land on their helipad due to new rules set forth by Transport Canada.
- The Town of Raymond would need to have an engineering assessment done costing nearly \$40,000 and taking up to 10 months to complete.
- STARS would have to land at a temporary landing zone, resulting in transfers to/from the hospital.
- Raymond Town Council was interested in knowing if any other communities had been contacted by STARS and informed of their helipads being shut down.

6.4 Waterton Update – Barney Reeves

- Golf course is open.
- Town sites will be open in the southern part of town.
- Cameron Falls will be open.
- West side of town will be closed this year, with major concern of rock fall.

6.5 Highway 2 Border Crossing – Reeve Jim Bester

- Promoting a 24 hour border crossing on Highway 2.
- Discussed the positive impacts for Ag industry, exports, tourism and transport industries.
- Would like opinions on this matter.

6.6 Airport Update – Mayor Chris Spearman

- Process for ownership by the City of Lethbridge should be completed by mid June.
- Lethbridge County will continue to operate the Airport for approximately a year and a half.
- Will go to communities of the same size to get ideas of how they best use their airports.

7.0 REPORTS

7.1 Alberta Southwest Regional Alliance Report – Barney Reeves

- Travel Alberta announced campaign to market the region.
- Discussed letting food trucks in to Park Lake.

7.2 SouthGrow – Mayor Maggie Kronen

- No report

7.3 RMA – Randy Taylor

- No report.

7.4 AUMA – Barry Morishita

- No report.

7.5 Oldman Watershed Council – Mayor Blair Painter

- AGM will be held on May 29, 2018, from 1-4 at the Enmax Center in the Canadian Western Bank Lounge.

8.0 NEXT MEETING DATE

Friday, June 1, 2018 – Heritage Inn – Taber, Alberta

10.0 ADJOURNMENT: Moved by Mayor Peggy Losey to adjourn meeting at 2:25 pm. Carried

Town of Vulcan

Request for Decision (RFD)

Councillor Reports

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Council's verbal presentations to be presented on the various boards and committees in which Town Council has an interest.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT the verbal reports given by Council at the June 11, 2018 Regular Council Meeting be received as information.

Initials show support -Reviewed by: _____

Director: _____


CAO

Town of Vulcan

Request for Decision (RFD)

Administrative Reports

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

Management is to produce a report each month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the following reports:

- 10.1 Action List
- 10.2 CAO Report
- 10.3 Development Officer Report
- 10.4 Public Works Report
- 10.5 Community Services Report
- 10.6 Fire Services Report

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Moved by Councillor _____ THAT this Council receives for information the Administrative reports for the period ending June 11, 2018.

Initials show support -Reviewed by: _____

Director: _____


CAO

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council April 25, 2016	16.140	Moved by Councillor Paul Taylor THAT Council approves Anderson's request to use the lagoon waste water effluent for the purpose of irrigation and that Administration drafts an agreement to facilitate this matter.	Kim Fath	Pending Anderson purchase of irrigation equipment.	
Regular Council September 26, 2016	16.277	Moved by Councillor Georgia-Lee DeBolt THAT Council directed Administration to research this matter and bring the information back to Council for further consideration.	Kim Fath Stew Birch	Contact golf course and evaluate the success of their program. More than a year of data required.	
Regular Council March 26, 2018	18.098	Moved by Councillor Lorna Armstrong THAT Council directs Administration to prepare a proposal for the immediate replacement of the ice plant condenser at the Vulcan Arena, including funding options to be brought back to Council for approval, as well as including the arena boiler system replacement in the 2019 budget.	Kim Fath Stew Birch Bonnie Ellis	Exploring funding options with Vulcan County, curling club, and grants. Boiler system noted for 2019 capital budget. RFD Prepared for council	March 27, 2018 June 5, 2018
Regular Council April 9, 2018	18.113	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the closure of the following roads on July 21, 2018 from 6:00 a.m. to 4:00 p.m. for the Vulcan County Cruisers Car Club Show and Shine as well as permission to use the rodeo grounds for a demolition derby on July 21-22, 2108. Closure of Centre Street from 1 st Ave to 3 rd Ave and 2 nd Ave from 1 st Street North to 1 st Street South from 6:00 a.m. to 4:00 p.m.	Karen Rose Stew Birch	Send letter of approval and CofR to Vulcan County Cruisers Send Copy of Resolution and Request for Service to Public Works Supply barricades and assist County Cruisers if necessary	April 11, 2018
Regular Council April 9, 2018	18.116	Moved by Councillor Georgia-Lee DeBolt THAT Council approves the purchase of 26 LED light fixtures and shorting caps as per the quotation from EECOL Electric for \$11,094.20, as well as the construction of 26 model space ship engines not to exceed \$3,000.00 with the funds to be drawn from the Street Light Replacement reserve and directs Administration to have Public Works coordinate the replacement of the remaining High Pressure Sodium fixtures in the Industrial subdivision and Arena parking lot.	Karen Rose Stew Birch	Send notice of approval to Public Works approving purchase of LED lights and space ship engines Send Copy of Resolution to Janice McCallum-Campbell Purchase of LED lights, shorting caps, 26 model space ship engines and installation of lighting	April 11, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council May 14, 2018	18-162	Moved by Councillor Lyle Magnuson THAT this Council approves Public Works and the Peace Officer's assistance and the street closures as requested by Colleen Carey for the Vulcan Tinman Triathlon being held on June 2 nd , 2018.	Karen Rose Stew Birch Justin Vallee	Send letter of approval for street closure to Tinman Send Request for Service to Public Works and CPO Arrange for services requested by Tinman Assist with traffic control June 2, 2018	June 2, 2018
Regular Council May 14, 2018	18.164	Moved by Councillor Lyle Magnuson THAT Council approves the construction and paving of a walking path along 1 st Avenue North from Centre Street to 3 rd Street North at a cost not to exceed \$35,000.00 with no more than \$20,000.00 drawn from the Streets Capital Reserve and \$15,000.00 in donation from the Vulcan Kinette Club.	Karen Rose Stew Birch	Send Copy of Resolution to Community Services Manager; Stew Birch; Janice McCallum-Campbell approving Walking Path Completion of construction and paving of walking path	May 15, 2018
Regular Council May 14, 2018	18.173	Moved by Councillor Paul Taylor THAT Council approves the terms of the Prairie Vista Estates Land Lease Agreement to allow the EDF Group to develop a solar energy production facility, and directs Administration to coordinate with EDF or their designated land agent to prepare and execute the requisite documents.	Kim Fath	Contact EDF to prepare and execute documents for lease agreement	June 4, 2018
Regular Council May 28, 2018	18.182	Moved by Councillor Lorna Armstrong THAT Council directs Administration to review the Peace Officer Program and bring recommendations back to Council for their consideration.	Kim Fath Karen Rose	Bring recommendations back to Council at June 11 Regular Council Meeting Add to June 11, 2018 Regular Council meeting agenda	June 8, 2018
Regular Council May 28, 2018	18.183	Moved by Councillor Lyle Magnuson THAT Council approves the forgiveness of a portion of the municipal taxes as per Policy PL-12 and Section 347 1(b) of the Municipal Government Act for the following businesses: Roll Number 084300 25% forgiveness Roll Number 019200 20% forgiveness Roll Number 086000 40% forgiveness Roll Number 053000 20% forgiveness	Karen Rose	Send Copy of Resolution to Tax Clerk Teresa Smith Send approval letter to approved businesses signed by CAO	May 30, 2018

Town of Vulcan Action List



Meeting/Date	Motion #	Resolution	Assigned To	Action Status	Completion Date
Regular Council May 28, 2018	18.185	Moved by Councillor Paul Taylor THAT Council approves the appointment of Councillor Michelle Roddy to sit on the Coordinated Community Response for Elder Abuse Committee for a term ending June 30, 2019 at which time Council will review and provide direction on the future participation level of Town Councillors on this committee.	Kim Fath Karen Rose	Contact CCR for Elder Abuse and inform of appointment . Add review of CCR appointment to June 24, 2019 agenda	June 5, 2018
Regular Council May 28, 2018	18.186	Moved by Councillor Georgia-Lee DeBolt THAT Council directs Administration to coordinate an informal public engagement event for July 12th from 12:00 noon – 4:00 p.m. and July 13th from 9:00 a.m. to 1:00 p.m. at The Great Full Cup.	Kim Fath Karen Rose	Confirm times with Grateful Cup Post information on website Coordinate with Councillor Roddy on details	
Regular Council May 28, 2018	18.187	Moved by Councillor Lorna Armstrong THAT Council approves the Community Services Manager's request to close Centre Street from 115 Centre Street to the pool block between 5th & 6th Avenue on July 28, 2018 at 10:00 a.m. for approximately 30 minutes to allow for the Vul-Con parade.	Karen Rose	Send Copy of Resolution to Community Services Manager approving closure of Centre Street CC Public Works Stew Birch	May 30, 2018
Regular Council May 28, 2018	18.188	Moved by Councillor Paul Taylor THAT Council approves request from the Vulcan County Emergency Services to use the Arena parking lot for overflow parking and camping for the Southern Alberta Firefighters Games on August 24-25, 2018.	Karen Rose	Send Copy of Resolution and approval letter to Vulcan County Emergency Services for use of parking lot CC Public Works Stew Birch	May 30, 2018

CAO'S REPORT

SUBMITTED TO: Town Council
SUBMITTED BY: Kim Fath
FOR THE DATES: May 25 through June 8th, 2018

Administrative Business Summery

- Prepared and reviewed agenda
- Met with the Kinsmen to discuss Doc Walker Proposal
- Attended council meeting
- Council meeting follow up (*minutes review, action items, letters*)
- Worked with CIMA+ to resolve grade change and gravel volume issues. (*3rd ST. S Project*)
- Corresponded with golf course about signage and VMMP camping agreement.
- Reviewed outstanding Peace Officer files
- Reviewed proposed agenda format changes with Icompass
- Executed the land lease agreement with the Mayor and EDF Land Agent
- Met with the Manager of Southgrow to discuss regional economic development
- Attended meeting to provide input for the Pool Committee recommendations
- Corresponded with CPR and Alberta Transportation regarding crossing closures
- Met and corresponded with many of the residents of 3rd Street to provide project updates.
- Met with Joe Brophy to discuss neighbor dispute resolution.
- Created RFD's for next council meeting
- Met with Mayor to sign documents and discuss agenda items

Staff


- The Peace Officers last day was May 31st, 2018.
- Returned Officer Appointment documents the Solicitor General's office.
- Terminated Officer Access to Alberta Motor Vehicle Information Registry.

Formal Meetings of Interest

- Certification Advisory Committee – Edmonton– *May 31st to June 1st.*
- Pool Committee – Town Office – *June 6th.*
- AEMA Emergency Management Plan Review – Town Office – *June 7th.*

Information item

I have requested June 18th and 19th as vacation time, which conflicts with the scheduled Town Hall meeting to discuss Budget. The presentation has been completed and will be set to council well in advance of the meeting. The Hall set-up has also been arranged.



Respectfully submitted by Kim Fath
Chief Administrative Officer

MEMO

TO: Council

FROM: Nancy Neufeld, Development Officer

DATE: Report for May, 2018

Intermunicipal Development Plan (IDP) – May 17th meeting with County & ORRSC. The responses to the questionnaires regarding content of the IMDP provided to the Town and County were compared. ORRSC was directed to formulate a brief survey to be available to the public for comment. ORRSC is compiling the final draft of the survey and it will be available to the public on the Town website mid June. An explanation of the IDP and availability of the survey to be in the June Town newsletter. Next meeting of the Town and County is scheduled for early September.

Fairways Phase 4A – To date we have not received FAC's for Sanitary Sewer (FAC available date June 8/17), Water Mains & Hydrants (FAC available ate Oct 12/17) and Curbs & Gutter (FAC available date June 9/18). CCC is outstanding in regarding to drainage. My indication to the developers is to have FAC's & CCC submitted by the end of June.

Whispering Greens Phase 3 – My indication to the developer is to have Phase 3 finalized and preparations to have Phase 3 turned over to the Town by the end of June. Mr. Vaile was on site the end of May. The main outstanding item is provision of "As-Built Drawings".

New Business – JK Fitness has opened up at 114-2nd Avenue South. Occupancy has been granted with the appropriate building and fire inspections in place due to change in use. A "New Business Welcome Package" has been provided.

MPC Meeting –Next meeting is scheduled for June 19, 2018.

Met with CIMA+ and party interested in development of three industrial lots in regards to drainage.

BUILDING PERMITS ISSUED MAY 2018

DATE	PERMIT #	DEV PERMIT #	JOB DESCRIPTION	JOB VALUE	CIVIC ADDRESS	LOT	BLK	PLAN
May 4/18	TVC B 0009 18 MU	D18.13	Demolition Accessory Building	R-\$1000	402-2 St S	2	15	7552BN
May 15/18	TVC B 0010 18 MU	D18.14	Deck Addition	R-\$2000	415 Centre Street	14	14	7522BN
May 28/18	TVC B 0011 18 MU	N/A	Roof Repair	C-\$15,000	201 Centre Street	31 32	6	7000AG
May 31/18	TVC B 0012 18 MU	D16.30	Accessory Building	R-\$50,000	1017-1 Ave S	3	58	1411590

DEVELOPMENT PERMITS ISSUED MAY 2018

DATE	PERMIT #	DEVELOPMENT DESCRIPTION		ZONE	CIVIC ADDRESS	APPROVED	MPC MOTION #	POST UNTIL
May 4/18	D18.13	Permitted	Demolition Accessory Bldg (Garage)	R-1	402-2nd St S	May 4/18	N/A	May 17/18
May 15/18	D18.14	Permitted	Deck	R-1	415 Centre Street	May 15/18	N/A	May 29/18
May 17/18	D18.15	Permitted	Accessory Bldg (Shed)	R-1	619-2 Ave S	May 17/18	N/A	May 31/18

NEW BUSINESS LICENSES ISSUED APRIL 2018

DATE	LIC #	COMPANY NAME	TYPE OF BUSINESS	VULCAN CIVIC ADDRESS
May 15/18	1046	Rocky Mountain Renovations	Renovations & General Contractor	
May 31/18	1047	A Touch of Ginger	Restaurant	116 Centre St E

Town of Vulcan

Public Works

Month End Report

Month of: May 2018

Facilities:

- We have applied back for the funding for the arena lights now the job has been completed
- Sent in samples of the insulation from the pool and old water treatment plant for asbestos testing
- The curling club members have agreed to help fund the new condenser for the arena/curling club
- Gio doors still working on doors of the Library
- Worked on pool building and basin and opened on May 20th. We are having to add more salt this year due to having to add more make up water we estimate we are losing approx. 2500 gallons more than last year per day bringing to 12,000 gallons of loss per day
- There is not a set date of when the work in the library is going to take place to deal with the flood issues
- Work on switching lights to LED in town office has been completed
- Completed the base work for the container storage area in the back yard of the public works yard

Streets:

- Street sweeping was done in May
- Pothole patching
- Street lights tested and repairs done
- The replacement of the old light fixtures in the industrial and arena parking lot have the LED fixtures waiting for completion of the space ship fixture then we will switch them out
- Mowing and weed whipping in ditches
- We have not received the diaphragm pump and material as well as street paint expected the first week of June
- 3rd street project all water and sewer line work has been completed. There is issues with the elevation and alinement on the 400 block at time of report the issues are being addressed and waiting the see what can be done a why this happened
- I worked out a deal with Lee Summerville trading clay from 3rd street for the top soil from the new dentist office

Water & Sewer:

- Tested all alarms at lift stations and water plant.
- The hydrant at NAPA will be repaired in June when we are working on the walking path and have cement trucks for that that way I will not get charged for a short load just for the hydrant
- We had a curb stop leak on a one inch service for the golf course we did the repairs with use of 640 constructions trailer hydravac
- McGill's were in the week of May 14th to do annual flushing of the sanitary mains and cleaning of the lift station. Due to scheduling the plan is to have their camera truck back and inspect some problem areas and also a section of the main line going to the lagoons

Water Plant (contracted)

- Minor repair and maintenance in water plant
- May 16th had Shawnee in with help of public works repair a leak on the regional line feeding the air gap tank

Parks:

- Fire pits for VMMP campground have been installed
- Opened the campgrounds May 1st
- Mowing and weed whipping
- Irrigation has all been turned on and repaired where needed
- The sign by the space ship that people can stick their faces for a photo. The faces on the sign for the characters that swing out of the way had all been stolen or vandalized we have replaced all of them with new ones this will be the second time we have had to do this

Cemetery: One opening and closing

Equipment

- The new half tone arrived on May 9th
- The new gravel truck delivery is expected the second week of June

Personnel:**Other:**

- The week of May 21st public works did the annual spring cleanup for residents

Stewart Birch Town Foreman

Prepared By Bonnie Ellis Community Services Manager

COMMUNITY SERVICES

Met with curling club to request assistance for installing new condenser at the arena. The club has decided to contribute \$10k in 2018 and 10K 2019 help purchase this piece of equipment. Stew is hoping to complete this project in the summer to be ready for the 2018 -2109 season.

Kinette have contributed 15k to the walking path extension. Stew is hoping to have this paved when other paving project are happening in town.

Summer Staff hired for tourism (4) and pool (9 lifeguards) (8 apprentices)

Canada Summer Grant forms regarding staff are in for both the pool and tourism.

RECREATION

New Pool Build:

Committee meet on June 6th, to discuss putting a request into Town Council to move forward with the project as two (2)components 1) pool basin and mechanicals 2) Pool Services Building (Pool house) . This would involve creating two (2) Request for Proposals. These request have been submitted to town council as requested by the committee.

rogramming

Spock Days **programming** as usual with the pancake breakfast, ball tourney and the parade also this year has the addition of Soap Box Derby, Taste of Vulcan, Teck Town, and moving the family fun fair to the Arena and Cabaret to the CRC. All happening on June 8-10

Porchfest : this is a new culture component to our recreation department, on June 15 planning we will have 8 acts performing on local residents yards and at the pool. Map to go out next week Also will be showing Wrinkle in Time as the movie. They will be available to the tourism station and at the pool.

Pickle ball is continuing to run but have moved over the arena on Thursday nights

Bike Rodeo was a huge success with 183 attending this year's event in attendance to help this was RCMP, Town Enforcement Officer, Fish and Wildlife, Alberta Health. We would add more agility courses the next one. The speed trap was a huge draw.

Tumbling Teddy program has changed to our outside program "teddy Bear Picnic" where kids use their skills to run obstacle course and other activities that stretch their imagination.

Soccer and Baseball numbers are really good with teams in all age categories. Soccer 74 Baseball 68

Winter Leisure Guide will start work on the winter guide by Mid-June and hope to have it completed by the end of July. If you have any suggestion on programming or the guide please let me know

Summer Drop In Programming - variety of activities will take place such as Nerf Wars, movies etc as time and space comes available during the summer.

Summer Camps- Registration is coming in and programs are beginning to fill up.

Summer Games

In May 3 Channing went to Taber for the initial meeting for the 2018 game in Taber. Summer will be July 4th to the 7th. Channing visited the area school with the mascot Breezy to inform students about this event. So far we have a baseball team that bringing the number to about 30 people registered so far.

Pool

The pool is fully staffed. School lesson have been going well. Spencer is working with his team very well.

	Family Pass	Youth Pass	Child Pass	Senior Pass	Adult Pass	Total
(May 18th-June 3rd)	72	7	0	8	9	96

Week	Early Bird	Senior Swim/ Parents & Tots	Lane Swim	Public Swim	Aquafit	Family Swim	Total
(May 18th-June 3rd)	68	11	30	764	7	NA	880

TOURISM

Summer staff – Brenna Taylor has been added to our staff as activity and events person who will be on our CSI grant.

Hours of operation have changed to summer hours M-S 10am- 6pm Sun 10am – 5pm

Looking at adding Discovery to our CBS License. We will look at the cost and bring it back to the committee and town.

Visit by the new economic development office Sherry Poole from the County to talk about working together to improve visitor visits in the county.

Brooklyn and Grant visited Nanton for a FAM tour. To get them to know what is happening in Nanton. Vulcan will be hosting on this month. The Crowsnest Pass tourism came and visit our VIC on their FAM tour

We have begun the process of saving and documenting old Vul-Con/Galaxy Fest photos and videos.

VulCon tickets sales are slow but should be increase as people make plans for the summer. We will be reaching out to past participant to remind them to purchase their tickets.

Advertising our ads are coming out in the various magazines that we have purchased space. Grant will be meeting sometime with Golden West radio to talk about ad space not only for tourism but for other groups in the county.

submitted

Bonnie Ellis

Community Services Manager



Station 27 Fire Department Office of the Fire Chief

June 4, 2018,
Management Report

For the Month of May 2018, Station 27 Fire Department has responded to the following:

Call Type	Town	Rural
Carbon Monoxide		
Fire Response		
Grassland		2
Rescue		
Hazmat		
Gas Leaks		
MVC		
Mutual Aid		1
Medical Assist	2	2
First Response		
Service Call		
False Alarm	1	
Total Calls (month)	3	5

First Response = No Ems from Vulcan

55 Total Calls to the end of May 2018

The call report is for Town and County.

General Operations

- Engine 271 has failed the pump test and requires extensive pump repairs it is currently in service as a secondary response engine awaiting repairs. There is no timeline for completion.
- Station 27 is expecting our bush buggy apparatus to be in service by the end of June or early July.



Station 27 Fire Department Office of the Fire Chief

Membership/Recruitment

- Vulcan Fire currently has 16 members on the roster.
- Vulcan fire is accepting applications for membership.

Training

- A 1001 level one firefighter course is currently being ran with 8 of our members participating in it. Completion scheduled for June.
- Station 27 has had two members attend an ATV training course offered through Vulcan County.
- Regular Tuesday practices have been well attended.

Fire Prevention/Public Relations

- Station 27 has a facebook page which is updated after every call or special event.
- Vulcan fire assisted with experiential week where some high school students attended the fire hall and had opportunities to receive their first aid certification, witness a vehicle extrication and participate in some firefighting activities. This has been well received by the students and has resulted in some students interested in becoming firefighters. The event included participation from AHS, RCMP and Vulcan County Emergency Services.

Respectfully,

Peter Wyatt,

District 27 Fire Chief,

Vulcan Fire Department

peter.wyatt@vulcancounty.ab.ca

Town of Vulcan

Request for Decision (RFD)

Industrial Subdivision Lots Offer to Purchase

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Nancy Neufeld

BACKGROUND / PROPOSAL:

As this discussion is for the purpose of reviewing Land Purchase Applications, Council may wish to close this portion of the meeting to the public under the Freedom of Information and Protection of Privacy Act, Part 1 Division 2

16(1) The head of a public body must refuse to disclose to an applicant information

- (a) that would reveal
- (ii) commercial, **financial**, labour relations, scientific or technical information of a third party,

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____


CAO

Town of Vulcan

Request for Decision (RFD)

Community Peace Officer Position Review

Meeting: Regular Council
Meeting Date: **June 11, 2018**
Originated By: Kim Fath

BACKGROUND / PROPOSAL:

As this discussion is for the purpose of reviewing the Peace Officer Program, Council may wish to close this portion of the meeting to public under the Freedom of Information and Protection of Privacy Act, Part 1 Division 2,

16(1) The head of a public body must refuse to disclose to an applicant information

- (a) that would reveal
- (ii) commercial, financial, **labour relations**, scientific or technical information of a third party,

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Moved by Councillor _____ THAT

Initials show support -Reviewed by: _____

Director: _____


CAO